

Hillview “in person” HYBRID Return to School Guide

What do I need to do to prepare for the start of “in person” instruction?

- Parents should verify the schedule and days your child will attend school “in person,” either Team 1 (Monday and Tuesday) or Team 2 (Wednesday and Thursday). This information was emailed to all families back in March. If you are unable to locate the email and are not sure which days your child is attending school, please have your child check with their teacher this week, or contact the office for assistance, 661-722-9993.
- Make a plan for drop-off and pick-up. School starts at 7:45 am. **Gates will open at 7:30 am.** Staff will verify the SafeScreen Health Screener entry and conduct temperature checks of all students prior to entry (must be less than 100.0 degrees).
- Parents should print out your child’s class schedule from PowerSchool, or have your child write the schedule in his/her binder reminder.
- Register online to complete the daily screening using the SafeScreen Health verification program. The screening registration link and info is provided below.

What items can my child bring to class?

- Students should bring their school issued Chromebook (**fully charged**) and charger in their backpack EVERY day he/she is on campus.
- Students should bring their Hillview planner (if available) with class schedule.
- Students should bring a water bottle, as all water fountains on campus have been disabled.
- Students should bring class supplies, if possible, including paper, pencil/pens, dry erase markers, etc. Please check with your child’s teacher regarding other items they can bring.
- Students may not bring a lunch or snacks, as eating on campus is **not** allowed.
- Students should check with their teachers for additional items they might need.

What is the schedule each week?

HILLVIEW MIDDLE SCHOOL HYBRID SCHEDULE - UPDATED 4/5/2021																
		Monday			Tuesday			Wednesday			Thursday			Friday (Distance Learning)		
Schedule	Minutes	In Person	Period	At Home	In Person	Period	At Home	In Person	Period	At Home	In Person	Period	At Home	Schedule	minutes	Period
7:45-9:10	85	Team 1	2/ADV	Team 2	Team 1	1/ADV	Team 2	Team 2	2/ADV	Team 1	Team 2	1/ADV	Team 1	7:45-8:25	40	1/Adv
9:15-10:30	75	Team 1	4	Team 2	Team 1	3	Team 2	Team 2	4	Team 1	Team 2	3	Team 1	8:30-9:05	35	2
10:35-11:50	75	Team 1	8	Team 2	Team 1	7	Team 2	Team 2	8	Team 1	Team 2	7	Team 1	9:10-9:45	35	3
11:50-12:00	10	Dismissal			Dismissal			Dismissal			Dismissal			9:50-10:25	35	4
12:00-12:45	45	LUNCH			LUNCH			LUNCH			LUNCH			10:25-11:10	45	LUNCH
12:45-1:35	50	Office Hours			Office Hours			Office Hours			Office Hours			11:15-11:50	35	7
All students will log in to their ADVISORY Google Classroom at the beginning of 1st or 2nd period to complete the attendance question.														11:55-12:30	35	8

- Students have been assigned to Team 1 or Team 2. Team 1 attends school “in person” on Monday and Tuesday and Team 2 attends school “in person” on Wednesday and Thursday.
- When Team 1 attends school “in person” on Monday and Tuesday, Team 2 will attend the same classes from home following the schedule and times above.
- When Team 2 attends school “in person” on Wednesday and Thursday, Team 1 will attend the same classes from home following the schedule and times above. All students will attend school in distance learning on Friday.

What time can I drop my child off and when do I pick my child up?

- Starting April 12th, gates will open at 7:30 am to conduct SafeScreen Health verification and temperature checks. School ends at 11:50am and all students must be picked up by 12:00 pm.

Where will I drop my child off?

- There are two drop off locations on campus. Each parent will need to determine which drop-off location is most convenient and applicable to your situation and if your child has a cell phone (see map below):
 - Lower gate near Hillview gym. ***This gate is to be used for students walking to school, riding a bike, or dropped off by a parent. All students entering through this gate MUST have a cell phone to show the SafeScreen Health verification.*** Parents may also drop off kids in the main turn around area to walk down to this gate.
 - Gate behind Hillview on Maestro Ln: Any student may be dropped off here; however, parents dropping off students without a cell phone or printout (required for SafeScreen verification) MUST use this gate. ***This gate is to be used by all students without a cell phone or printout. Parents will line up along the curb southwest of the gate. Staff will come to your car. Display the SafeScreen health verification on the parent cell phone to the staff member while the student remains in the car and has his/her temperature taken. Once the SafeScreen***

and temperature check is verified, the student will get a pass and can exit the vehicle and enter through the gate.

Where will I pick my child up?

- There are three pick up locations on campus. Each parent will need to determine which pick up location is most convenient (see map):
 1. Parking lot by the gymnasium – Please be sure to follow the path around the lot going one direction.
 2. Drive through lot on Peonza in the front of the school – Cars will wait in three lanes, leaving a middle lane for driving. No parents may leave a vehicle unattended here.
 3. Back of the school on Maestro Ln – Please do not park in the bus loading zone

NO Vehicles are to be parked in the main parking lot close to Rancho Vista blvd. Student pick up is NOT allowed in this lot.

What if I miss the drop off time?

- Students are only allowed into campus during the drop off time from 7:30-7:45 am. Students may not be dropped off after school has started at 7:45 am. Students that miss drop off may access all classes remotely from home for the day. Students must be dropped off and picked up on time in order to remain in “in person” instruction. If a student is continually late, or unable to make live instruction, they will be required to move to full distance learning.

Will there be temperature checks?

- Temperature checks will be done at all entrance spots, please see the drop off section above.
- A staff member will check each student’s temperature only once, therefore we recommend your child not be sitting in the sun, in front of the heater vent, wear a hat, or over-exert himself/herself before arriving to school. This will help ensure a more accurate reading.
- Students with a temperature over 100.0 degrees will be sent home immediately and may not enter campus. Students will log-in to classes remotely for the day.

How do I register for the daily Screening Account?

- **Students will only be allowed on campus if the SafeScreen Health Screening has been completed each morning.** The short questionnaire will be done online on any device at home or on your phone. Directions and a short video explaining the registration process is provided below.
- Click on the SafeScreen link below or scan the QR code with the camera feature of your cell phone to register for an account and **follow all steps below.**

<https://safescreen.stopitsolutions.com/welcome/0de6c6cec223436983ff897b179f7a67>



- Parents with multiple children must have a separate account for each child. It may be helpful to use your child’s first name as the “username.” Parents may use the same password and email address for multiple student accounts, but each account must have a different “username.”

STOPit SafeScreen

Invitation to register for Westside Union
School District

<input type="text" value="I'm a Student"/>	←	1. Select "student"
<input type="text" value="Username"/>	←	2. Create Username
<input type="text" value="Password 8 to 25 letters and numbers"/>	←	3. Create Password
<input type="text" value="Password Confirm 8 to 25 letters and numbers"/>	←	4. Confirm Password
<input type="text" value="Email your email address"/>	←	5. Enter "Parent" Email
<input type="text" value="First name"/>	←	6. Enter "Student" First Name
<input type="text" value="Last name"/>	←	7. Enter "Student" Last Name
<input type="text" value="Location Joe Walker"/>	←	8. Select "Hillview"
<input type="text" value="Timezone US/Pacific"/>	←	9. Select "US/Pacific"
<input type="checkbox"/> Accept Terms and Conditions	←	10. Accept Terms and Conditions and permission.
<input type="checkbox"/> I give permission for my child to receive notifications		
<input type="button" value="Register"/>	←	11. Click Register

- Log in each morning to complete the health screener for each child and be ready to show the green "all clear" screen from your phone OR send the screenshot of the "all clear" screen to your child's cell phone if he/she is self-checking in by being dropped off, walking to school, or riding a bicycle. You can also send a printout of that screen with your child each day.
- **Click here to view the flyer:** [STOPit SafeScreener Flyer](#)
- **Click here to view a video detailing each step:** [Stopit Safe Screener Video](#)

What if I forget to complete the SafeScreen for the day?

- If the SafeScreen Health Screener has not been completed, the student will be asked to move to the side of the line to call a parent to complete the SafeScreen and send a screenshot of the verification to the student.
- If the parent is dropping off the student and has not completed the SafeScreen, the parent will be asked to leave the vehicle line to complete the screening on their cell phone and then enter the back of the line to complete the drop off routine.

What if I did not register my child for a SafeScreen account before the first day of school?

- Staff can provide the QR code and directions for families that did not register for the SafeScreen program prior to the student's first day on campus. It is highly recommended that all families complete this process prior to the student's first day on campus, as parents will be required to exit the lines to complete the registration and re-enter the lines when completed.

Where will my student go after drop off?	<ul style="list-style-type: none"> Students will be guided into their classroom after they are dropped off. Depending on how early students arrive they might wait a few minutes in front of their teacher's classroom as staff is monitoring the line-up areas. Students may not play, congregate on campus, and must obey all mask and social distancing guidelines when on campus (6 feet).
How will my child find their classes on campus?	<ul style="list-style-type: none"> A school map with room numbers and teacher names is attached to the end of this document. Staff members will be on campus from 7:30-7:45 am, and between passing periods to support students as they move from class to class. Maps of the campus are also on the back of their planner and on our website. All of the room numbers are on the child's PowerSchool Schedule. They may want to print this and bring it with them. All of the classes numbered in the 100's are in the main building, and all of the classes numbered in the 500s are in portable buildings. Students enter ALL classes through outside doors. They will not go from class to class using hallways.
Protocols for campus safety? Where do we access this info?	<ul style="list-style-type: none"> A detailed plan is posted on our school website. However, we will summarize some of the most frequent questions below.
What does the classroom environment look like?	<ul style="list-style-type: none"> Students have individual desks that are not shared with other students during class. There are Plexiglas barriers between each desk as well. Students have access to disinfectant wipes to wipe down their desk space, chair, and classroom supplies if needed.
What procedures will my student practice while on campus?	<ul style="list-style-type: none"> Students will wash and sanitize their hands regularly. All fountains are disabled, therefore students must use a personal water bottle. Please bring enough water for the day as they may not have easy access to refill it. All classrooms are provided with cleaning solution, gloves, disinfectant wipes, hand sanitizer, and paper towels.
Will students wear masks?	<ul style="list-style-type: none"> Students are required to wear masks at all times. Students are to bring their own masks from home, however if one breaks, becomes soiled or dirty, and another is needed, one can be provided by the school. Refusing to wear a mask or wearing the mask inappropriately will result in the student transferring back to distance learning for the remainder of the school year.
Will students exit the classroom to use the restroom?	<ul style="list-style-type: none"> All classrooms are located near restrooms. Students may use the restroom before school, during 5 minute passing periods, and during class (if necessary and with permission). Only one student per class will be allowed out of the classroom at a time to use the restroom. Staff will monitor outside spaces, including restrooms, to ensure all protocols are being followed throughout the day. Restrooms will be cleaned periodically throughout the day. High touch areas, such as doorknobs, will be cleaned throughout the day by staff.
Will school supplies be shared?	<ul style="list-style-type: none"> School supplies will not be shared within the classroom, however some school supplies may be shared amongst multiple class periods. Students have access to hand sanitizer and wipes and should be sure to clear their hands often.
Will students have a lunch break?	<ul style="list-style-type: none"> All students may receive a free "grab and go" lunch at the end of the school day. Three spots will be set up on campus for students to grab their lunch. One spot will be outside the front gate near room 101, and two spots on the blacktop in back. Students grab their lunch as they are leaving campus. The lunch must be consumed off campus as no eating may take place on campus. Please ensure your child has eaten a healthy breakfast before reporting to school, since snacking on campus will not be allowed.
Will students change classes?	<ul style="list-style-type: none"> All students will attend three classes per day with a five minute passing period between each class. Students may use the passing period to get a drink of water from their personal water bottle, use the restroom, and walk to their next class period. Students must follow social distancing policies during passing period (6 feet). Students may not be tardy from class to class. Students with repeated tardies will be transferred back to distance learning for the remainder of the school year. Students need to bring a copy of their class schedule with them as it has their room numbers and period numbers on it. They can print that from PowerSchool.

Will my child participate in PE?	<ul style="list-style-type: none"> All students will participate in PE during his/her scheduled class period. Students will not use the locker room or change PE clothes. Students will need to wear comfortable shoes and clothing, and bring deodorant on days assigned to PE. Students must avoid using spray deodorant or body spray as it tends to cause allergic reactions when sprayed. Students should bring enough water to keep hydrated during the day.
If my child normally receives transportation, will it still be available?	<ul style="list-style-type: none"> AVSTA will continue to run bus routes, with reduced capacity. Students that normally ride the bus will continue to ride the bus. If you are unsure whether busing applies to your situation, please view the bus routes, AVSTA parent information flyer, COVID protocols, and screener questions on our website, https://www.westside.k12.ca.us/hv/parent-info/transportation
What are the discipline procedures?	<ul style="list-style-type: none"> Students must follow all the same discipline procedures outlined in our student handbook and posted on our website. Students not following discipline procedures will not be allowed to continue “in person” hybrid instruction and will be transferred to distance learning for the remainder of the school year. This includes following safety protocols such as wearing a mask and maintaining social distancing at all times.
What if my student becomes ill or needs to see the nurse?	<ul style="list-style-type: none"> Students will be evaluated by health staff on campus for potential COVID symptoms or another illness and may be placed in a quarantine area based on symptoms. Minor health issues will addressed in the classroom, when possible. Students with serious health concerns will still have access to the health office. Parents will be contacted by the health office for all medical concerns.
What if there is a confirmed case of COVID-19 among staff or students?	<ul style="list-style-type: none"> The exposed stable group will be notified and return to distance learning for the required quarantine period (currently 10 days). Isolation instructions will be provided and the district and LA County Department of Public Health will be notified.
What if I have additional questions?	<ul style="list-style-type: none"> Please call the school office (661) 722-9993 or contact Hillview Administration via email. <ul style="list-style-type: none"> Mr. Rodney Lots, Co-Principal (6th & 7th grade) r.lots@westside.k12.ca.us Dr. Jennifer Slater-Sanchez, Co-Principal (8th grade and Special Education) j.slater-sanchez@westside.k12.ca.us

We can't wait to see you on April 12th!

Hillview Middle School drop off and pick up locations

All drop off/pick up locations are defined below as well as in the document above. Please follow the procedures for each location and use the appropriate location to meet your specific need.

1. Peonza Lane Gym Lot/Gate - *This gate is to be used for students walking to school, riding a bike, or dropped off by a parent. All students entering through this gate MUST have a cell phone or printout to show the SafeScreen health verification. Parents can also pick up students here. Traffic enters at the green dot and drives around the lot, exiting at the green dot as well.*

2. Maestro Lane gate: for parents dropping off students without a cell phone or printout (parent cell phone required for SafeScreen health verification). *This gate can be used by any student, but MUST be used by all students without a cell phone or printout of the daily health screener. Parent vehicles will line up near the turn style, going back down Escuelo on to Via Verdad. Parents will display the SafeScreen verification on the parent cell phone to a staff member while the student remains in the car and has his/her temperature taken. Once the SafeScreen and temperature check is verified, the student will receive an "all clear" pass and will exit the vehicle and enter through the Maestro Lane Gate.* This is also an exit gate and can be used by students leaving campus. Buses also park on Maestro, so please be sure not to block the bus parking just north of the entrance gate.

Maestro Ln Gate

Vehicles will line up here

Gym Gate

Gym

40525 Peonza Ln,
Palmdale, CA 93351

Exit

No Parking /
Pickup

1. Peonza Lane Drive Through – Cars enter where yellow dot is and exit far side. Students can be dropped off here to walk to the green #1 gym gate near the gym. Students can also be picked up here after school (see details in sections above.) For drop off, it may only be used *for students walking to school or dropped off by a parent. All students entering through the gym gate MUST have a cell phone or printout to show the SafeScreen health verification.*

