WESTSIDE UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
HILLVIEW MIDDLE SCHOOL
March 6, 2018

Mission Statement: Recognizing the exceptionalism of every child, the mission of Westside Union School District is to educate all students to universally high levels of academic competence. We are committed to comprehensive systems of instructional delivery that include research-based best practices to assure this outcome by "pointing the way, providing the path" to success.

Vision Statement: Our vision is to graduate students who have acquired the knowledge, skills and attitudes necessary to achieve significant career, educational, civic and personal goals, which will enrich our society as positive role models and responsible citizens.

5:00 p.m. – Regular Session
Adjourned to Closed Session
6:00 p.m. – Reconvene to Regular Session

CALL TO ORDER _____ p.m.

I. OPEN SESSION _____p.m.
A. Flag Salute
B. Roll Call

BOARD OF TRUSTEES
John Curiel _____
Patricia Shaw _____
Linda Jones _____
Jennifer Navarro _____
Steve DeMarzio _____

SUPERINTENDENT
Regina Rossall _____

II. ITEMS FROM THE FLOOR
Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board regarding closed session items only. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

III. CLOSED SESSION
Moved by _____ Seconded by _____

Ayes:_____ Noes:_____ Abstain:_____

Opened:_____ Closed:_____

a. Conference with Labor Negotiators (Gov't. Code §54957.6)
b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
c. Conference with Real Property Negotiator
d. Public Employee Discipline/Dismissal/Release/Appointment (Gov't Code §54957)

1. Non Reelects – Temporary/Probationary Certificated Employee
2. Administrator May Release and Reassignments

e. Pupil Personnel (Ed Code 35146 and 48918)
1 Case

IV. RECONVENE TO OPEN SESSION AT _____ p.m.

V. REPORT OF CLOSED SESSION ACTION

VI. PRESENTATIONS
A. Site Presentations and Employee Recognitions
- Hillview
- Valley View

B. 2nd Interim Report

VII. HEARING SESSION/STAFF REPORTS
A. Board Comments
B. Staff Reports
1. Assistant Superintendent Administrative Services
2. Assistant Superintendent Educational Services
3. Deputy Superintendent
4. Superintendent

VIII. PERSONAL APPEARANCES
A. Westside Union Teachers Association Representatives
B. California School Employees Association Representatives
C. Parent Teacher Association Representatives
D. West Antelope Valley Educational Foundation Representatives

IX. ITEMS FROM THE FLOOR
Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

X. PUBLIC HEARING
None

XI. BUSINESS SESSION
A. Organizational/Governance Goal #
1. Agenda Item1

Moved by _____ Seconded by _____

To approve the Agenda of the Regular Meeting of
March 6, 2018

Ayes:_____ Noes:_____ Abstain:_____

Actions proposed for the Consent Calendar, are items with adopted policies and approved practices of the District and are deemed routine in nature. They will be acted upon in one motion, without discussions, unless members of the Board request an item's removal. The item will then be removed from the motion to approve and after the approval of the consent agenda the item(s) will be heard.

Items 2a -2g Goal #

2. Consent
   a. Minutes of the Regular Meeting on February 20, 2018
   b. Gifts to the District
   c. Fundraising Authorization
   d. Personnel Report
   e. Purchase Orders
   f. Consultant/Contract Schedule
   g. Conference/Workshop Schedule

   Moved by _____ Seconded by _____

   Approval of the Consent Items as presented

   Ayes:_____ Noes:_____ Abstain:_____

3. Board Policy and Administrative Regulation 1230, School-Connected Organizations — Item 3

   Moved by _____ Seconded by _____

   Approval of the second and final reading of Board Policy and Administrative Regulation 1230, School-Connected Organizations

   Ayes:_____ Noes:_____ Abstain:_____

4. 6th Grade Honors Academy Revised Criteria — Item 4

   Moved by _____ Seconded by _____

   Approval of the 6th Grade Honors Academy Revised Criteria

   Ayes:_____ Noes:_____ Abstain:_____

5. Discussion Item — Item 5
   - Governance

B. Personnel

6. Sunshine Westside Union Teachers Association (WUTA) Reopeners to Westside Union School District and set March 20, 2018, as the date for public hearing to receive community input. — Item 6

   Moved by _____ Seconded by _____

Approval to Sunshine Westside Union Teachers Association (WUTA) Reopeners to Westside Union School District and set March 20, 2018, as the date for public hearing to receive community input. Goal #

Ayes:_____ Noes:_____ Abstain:_____

C. Business

7. 2nd Interim Report Item 7

Moved by _____ Seconded by _____

Approval of the 2nd Interim Report

Ayes:_____ Noes:_____ Abstain:_____

8. Request to Bid: Painting at Quartz Hill Elementary School Item 8

Moved by _____ Seconded by _____

Approval to Request to Bid: Painting at Quartz Hill Elementary School

Ayes:_____ Noes:_____ Abstain:_____

XII. INFORMATION SESSION

A. Items From The Floor – Continued

B. Dates to Remember:

1. Regular Meeting on March 20, 2018
2. Regular Meeting on April 3, 2018

C. Board Comments - Continued

XIII. NEW BUSINESS

Future Board Meeting Items

XIV. CLOSED SESSION - Continued

XV. RECONVENE TO OPEN SESSION at _____ p.m.

XVI. REPORT OF CLOSED SESSION ACTION

XVII. ADJOURNMENT

There being no further business to come before the Board, the regular meeting of March 6, 2018, is adjourned at _____p.m. by the Board President.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Tonya Williams at (661) 722-0716. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting room.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection on the District Web Site,

www.westside.k12.ca.us or in the District Office located at 41914 50th St. West, Quartz Hill, CA 93536 during normal business hours (8:00 a.m. – 4:00 p.m.).

Core Beliefs and Board Goals
2017-2018

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. **WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES**

2. **WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT**

3. **WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL**

   - A. Build the capacity of board and district staff in developing and monitoring data related to goals and priorities specifically in the area of cultural responsiveness and educational equity
   - B. A key concern and priority for this governing board is improving the accuracy and consistency of grading which should measure what students know, as they play a crucial role in every aspect of students' academic lives and future lives as global citizens. Areas of concern are: 1) Grades reflect progressive and mastery of content. 2) They are predictable and understood by parents and third parties. 3) That non-academic factors are graded separately. 4) The system adopted is not overwhelming for teachers.

     - Annual Report by Educational Services

4. **WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE**

   - A. Continue the Cottonwood Elementary School modernization
   - B. Receive annual updates to the District's Facilities Master Plan while exploring and securing options to finance the plan.
   - C. Continue to implement sustainable clean energy programs that promote the long-term well-being of both the District's finances and the environment.

     - Annual Report by Business Services

5. **WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY**

6. **WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

Goal

2017-2018 Board Expectations

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES

EXPECTATIONS:

a. Provide staff development to enable employees in a job classifications to maintain and improve their skills to meet stated goals of the Board to meet the needs of students. Continuously monitor and re-evaluate formula-driven staffing levels that adequately address student ratios and campus needs for all classifications of employees (classified, certificated, confidential, and administration)

b. Maintain and monitor administrative training programs to enable existing staff to become administrators or to increase the skills of current administrators to assume increasing levels of responsibility in the future as well as immediately assisting with the reduction of attendance issues, traffic safety and student discipline at all school sites. Create programs that enable classified employees who want to become teachers to obtain the necessary information to do so, and work with the CSEA Board to make sure members know about contractual benefits available when taking college classes. As grants become available to help classified employees become teachers, apply for any for which the District is eligible.

c. Provide ongoing recognition for school achievement, program development, i.e., California Gold Ribbon, Golden Bell, Employee of the Year, and Program Innovation: Joe Walker STEALTH, Gregg Anderson Academy, The IDEA Academy at Cottonwood, Westside Academy and Hillview 6th Grade Academy

d. Continue a long-term plan to provide total compensation for all positions within the district that is competitive with the surrounding Antelope Valley elementary school districts

e. Provide ongoing training to ensure a safe work place for all employees

f. As funds are available revenues will be placed in a separate account to pay for long term post-employment benefits

a. a, d & e - Annual Report by Human Resources
b. b & c – Annual Report from Superintendent
c. f – Annual Report by Business Services

2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT

EXPECTATIONS

a. Continue to improve the knowledge level of trustees through ongoing training, participation in political actions that influence improved funding and legislation for educational programs, and programs of independent study. All Board Members will attend the CSBA Annual Education Conference, with a report of sessions attended at a future Board Meeting, and receive a Masters in Governance certification

b. The board will initiate the annual process for self-evaluation in June

c. Annually set objectives to meet the goals of the district in June

d. Continue to improve working relationship with employee unions to enable communications that enhance the overall well-being of the district including all employees

e. A public-friendly version of the three major budget reports of the year shall be posted on the website

3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL

EXPECTATIONS:

a. Staff will monitor comprehensive plans for improving student achievement including the Local Control Accountability Plan (LCAP) and the Comprehensive Safety Plans including the sections related to student discipline.

b. All students will receive rigorous and effective instruction, support and intervention that afford equitable access to a high quality educational experience in an environment that nurtures critical thinking, communication, collaboration, creativity and social responsibility.

c. Teachers will use research-based best practices to design and deliver instruction, which addresses the knowledge, concepts and skills outlined in the State Standards. Teachers will design lessons that actively engage the minds of all learners with that which is to be learned. Learning objectives that describe what students will be able to do successfully and independently at the end of each lesson will be clearly articulated. Formative assessment will be used to guide and inform instruction. Summative assessment will be used to measure student learning.

d. Professional Development will be aligned to improve student outcomes. Data will be collected to substantiate growth in student achievement.

4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE

EXPECTATION

a. Monitor and maintain high-quality information technology systems throughout the District

5. WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY

EXPECTATIONS:

a. Continue to decrease encroachment of general funds by Special Education

b. Continue to update and implement the adopted Technology Plan

c. Continue to increase operational efficiency

d. Citizens Oversight Committee will hold required meetings

e. Set budget priorities based on the goals of the District

f. Support and retain partnerships that have a mutual priority to maximize the available dollars for improving programs for students

g. Maintain student Average Daily Attendance to exceed 96% percent.

h. Senior Staff to hold twice-yearly fiscal status updates at employee work locations in order to educate and inform our stakeholders

i. Maintain a financially responsible, positive District budget for the current year and two out years in order to preserve Westside's financial solvency, educational programs and the continued payment of employee salaries.

- g - Annual ADA Report by Business Services
- a, b, c, d, e, f, h & i - Budget Presentations by Business Services

Measurement

6. WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT

EXPECTATIONS:

a. Continue to monitor and implement plans to increase communication and participation with parents regarding their children's education including the use of PowerSchool/PowerTeacher by all teachers.
b. Implement plans to improve parent communication and participation with parents of all students.
c. Explore ongoing efforts to increase communication with the community, utilizing methods that are cost effective.
d. Strengthen partnerships with businesses, community organizations, and public agencies.
e. Annually share the Board's goals and accomplishments with the stakeholders. Each school year will begin with a State of the District presentation by Superintendent and staff where maximum efforts are made to assure that the meeting is well-attended by the public.
f. Create, administer and compile surveys for constituents that will generate data to measure district effectiveness to drive district decisions.
g. Continue to explore means of obtaining input from stakeholders.
h Each Trustee will regularly attend community and school site events
i. The Board will play an active role in promoting our district's image in the community and positive working relationships with all stakeholders.
j. Keep public postings and communications current. Staff will monitor weekly.
Partner with parents and community to develop and implement school programs.

e - Posted on District Website

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Board Meeting Agenda

BACKGROUND:

The Board is requested to approve the Agenda for March 6, 2018.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Board Minutes

BACKGROUND:

The Board is requested to approve the Minutes of the Regular Meeting on February 20, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None associated with the approval of Board Minutes.

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
February 20, 2018

I. CALL TO ORDER
At 5:05 p.m. Patricia K. Shaw, Vice President, called to order the Regular Board Meeting of the Westside Union School District Board of Trustees.

II. Flag Salute
Jennifer Navarro, Member

III. ROLL CALL
John Curiel, President – Present (Arrived at 5:10 p.m.)
Patricia K. Shaw, Vice President - Present
Dr. Linda Jones, Clerk – Present (left at 7:50 p.m.)
Jennifer Navarro, Member – Present
Steven DeMarzio, Member – Teleconference

SUPERINTENDENT
Regina Rossall – Present

IV. ITEMS FROM THE FLOOR
None

V. OTHERS PRESENT
J Bartee, Jake Briggs, Tom Morreale, Bob Dunham, Nancy Hemstreet, Monica Campos, Korina Barefield, Christy Jensen, Brittany Tallosi, Claudia McDonald, Spencer Hilliard, Jonathan Weber, Anna Sarkisyan-Patel, Victoria Means, Teresa Johnson, Lyndsie Crowell, Marlene Fitzgerald Rodriguez, Anthony Langford, Dana Skinner, Shine Khalifa, Shi Stowers, Alva Torres, Holli Moss, Erica Nuss, Gabrielle Salinas, Stacy Henderson, Jonathan Buford, Antonio Buford

VI. M18-128 - The motion was made by Jennifer Navarro seconded by Linda Jones and carried 3/0 to adjourn to closed session at 5:07 p.m. to consider:
a. Conference with Labor Negotiators (Gov't Code §54957.6)
b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
1 Claim
c. Conference with Real Property Negotiator
d. Public Employee Discipline/Dismissal/Release/Appointment Unrepresented Management (Gov't Code §54957)
e. Pupil Personnel (Ed Code 35146 and 48918)
2 Cases

VII. RECONVENE TO OPEN SESSION at 6:11 p.m.

VIII. CLOSED SESSION ACTION
A. M18-129 - The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 5/0 to approve the Agreement and Stipulation for Expulsion for Case Number 1718-03
B. M18-130 - The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 5/0 to approve the Expulsion of Case Number 1718-04.

C. M18-131 - The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to deny the Claim for Damages Number 1718-04.

IX. PRESENTATIONS

A. Site Presentation and Employee Recognitions
- Anaverde Hills
- Child Nutrition
- Westside Academy

X. HEARING SESSION/STAFF REPORTS

A. Board Comments:

Steve DeMarzio – Nancy, I know you and your staff are offering quality meals to our students. Tom, it's great that your goal is all students attend high school. Anaverde Hills, I appreciate your strategic plan on moving forward with a young and energetic staff. On 14 Feb, this country suffered another mass shooting. I think we need to look at root causes rather than addressing the symptoms. What is poisoning the minds of some of our youth? What causes human beings to take the lives of other human beings, even fellow classmates? Do we do need to do deeper background checks with access to health records when buying certain firearms? Do we give mental health professionals, parents, and others the authority to report red flags to law enforcement with no retribution?

Jennifer Navarro – Great job to everyone this evening. Child Nutrition, I see you have a lot of students to feed. Mr. Morreale, great job to you as well. I love that Westside has an alternative learning environment where students can feel successful. Anaverde Hills, I remember your presentation from last year, you do feel like a family. I commend all of you for being a positive and happy example to your students. I love your positive phone calls home; as a parent, you want to hear the positive comments about your children. This makes a big difference. Keep up the great work.

Linda Jones – I am glad to be back, thank you for your well wishes. I want to join in with Jennifer's comments. Child Nutrition, I am glad to see we added breakfast at our sites; that makes a difference in the start of school for students. Anaverde Hills, kudos to you as you mourn the loss of staff, you keep giving our students 100%. Please continue to do a great job for our students.

Patricia K. Shaw – Nancy, thank you for answering the question about the debt from unpaid lunches. I wouldn't want any child to go hungry. Mr. Morreale, your students were excellent in their presentation, I can't say enough. Jake, Shannon and Korina, those students will never know how much they have at Anaverde Hills, thank you.

John Curiel – Thank you, Nancy and Monica, for doing a great job with child nutrition. I enjoyed touring your program. Mr. Morreale, I see your students are very excited about your program. I am happy to see you want to expand the program. Anaverde Hills, your presentation was great. You have come together and turned your behavioral program around. The Florida shooting is the 18th tragedy that has happened at schools this year. We need to have the discussion with our elected officials. This is the greatest country on earth; we need to do something and get involved. I pray our leaders will start solving problems.

B. Staff Reports:

1. Assistant Superintendent Administrative Services – Shawn Cabey
   a. Thank you, Nancy and Monica, for providing meals for our students each day.

b. Tom, your energy and enthusiasm is infectious; you are doing a great job. Your students did a great job this evening with their presentations.
c. Anaverde Hills, WOW, great job. Kudos on your videos. I love your quote "The best group of people that ever became educators teaching our kids", congratulations.

2. Assistant Superintendent Educational Services - Marguerite Johnson
   a. Nancy and Monica, very well done. I agree that the breakfast program is a benefit for our students. Thank you for what you do.
   b. Tom, what an inspiring presentation. Thank you for bringing your students, they did a great job. Thank you for the support you provide to them.
   c. Anaverde Hills, your presentation captured your enthusiasm Thank you for what you do for kids day in and day out.
   d. Dancing Feet is on Saturday, February 24, 2018, at the Fairgrounds.
3. Deputy Superintendent - Robert Hughes
   a. We had three outstanding presentations this evening, thank you.
   b. Anaverde Hills, you are the perfect example of a staff that makes teaching and learning fun.
4. Superintendent – Regina Rossall
   Mrs. Rossall reviewed the following items with the Trustees:
   a. Thank you to our Child Nutrition staff. I think that our kids getting a warm breakfast to start their day is incredible. It's important to get our kids on the right track. Thank you for sharing the amount of meals you serve every day.
   b. Tom, I think we have found a great location to manage that program. I see how enthusiastic you are about the students and program. The students that came this evening did a great job. I look forward to the expansion of your program.
   c. Anaverde Hills, thank you for showing up every day to make a difference for the boys and girls at Anaverde Hills. You have been through a whole lot this year and you have come through stronger as a unit. Your test scores are wonderful.
   d. Korina the work you are doing in counseling is helping our students feel comfortable.
   e. I appreciate all of you being here this evening supporting your school.
   f. We have our job fair on Saturday, February 24, 2018.
   g. We also have Dancing Feet on Saturday, February 24, 2018.
   h. Mulligan's on Friday evening, February 23, 2018, for 6th graders.

XI. PERSONAL APPEARANCES

A. Westside Union Teachers Association Representative – Bob Dunham, President
- Linda, welcome back.
- Steve, it's always good to hear your voice.
- I would like to echo what Steve said about Florida. There are no easy answers for what happened. I would like to thank Westside for being ahead of the curve by installing the locks on all the doors. There are no easy answers as to why it happened but lots of talk about strategies.
- Anaverde Hills, it's always a pleasure to visit your site. It reminds me of when I started teaching.

B. California School Employee Association Representative – Jeri Holmes, President

C. Parent Teachers Association Representative

D. WAVE Representative – Jennifer Navarro and Robert Hughes
- Mulligans is on Friday, February 23, 2018, for 6th graders.
- Nutty Run on March 10, 2018

XII. ITEMS FROM THE FLOOR - Continued
Marlene Fitzgerald Rodriguez - Bullying

XIII. PUBLIC HEARING
None

XIV. BUSINESS SESSION

A. Organizational/Governance

1. M18-132 - Item 1. Approval of the agenda of the Regular Board Meeting of February 20, 2018, as submitted. The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0.
2. M18-133 - Items 2a – 2g. The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to approve the consent agenda.
   - 2a Minutes of the Regular Meeting on January 30, 2017
   - 2b Fundraising Authorization
   - 2c Williams Uniform Complaint Quarterly Report
   - 2d Personnel Report
   - 2e Purchase Orders
   - 2f Consultant/Contract Agreement Schedule
   - 2g Conference/Workshop Schedule
3. M18-134 - Item 3. The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to approve the Interdistrict Attendance Agreement between Westside Union School District and Lancaster School District
4. M18-135 - Item 4. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 5/0 to approve the election of Steven P. DeMarzio, Stacy Dobbs and Nancy R. Smith for Delegate Assembly Region 22.
5. M18-136 - Item 5. The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 5/0 to approve the first reading of Board Policy and Administrative Regulation 1230, School-Connected Organizations.
6. Item 6 - Discussion Item
   - Board Governance

XV. EDUCATIONAL SERVICES

7. M18-137 - Item 7. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 5/0 to approve the amended Consolidated Application Reporting System Winter Data Collection. (Removal of all Title IV)
8. M18-138 - Item 8. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve the Support Personnel Accountability Report Cards (SPARCs) for Anaverde Hills, Esperanza, Hillview, Quartz Hill, Sundown, and Valley View.
9. M18-139 - Item 9. The motion was made by Patricia K. Shaw seconded by Steve DeMarzio and carried 4/0 to approve the Comprehensive District and School Safety Plans for Anaverde Hills, Cottonwood, Del Sur, Esperanza, Gregg Anderson, Hillview, Joe Walker, Leona Valley, Quartz Hill, Rancho Vista, Sundown, Valley View and the District Office.

XVI. PERSONNEL

10. M18-140 - Item 10. The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 4/0 to approve the Memorandums of Understanding between Westside Union School District and Westside Teachers Association:
    - 18-14, Correct the date of the Martin Luther King Holiday and Change Minimum Day Date
    - 18-15, Change the Targeted Staff Meeting for Joe Walker Middle School

XVII. BUSINESS

11. M18-141 - Item 11. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve the 2016-17 Developer Fee Annual Report.

XVIII. NEW BUSINESS

None

XIX. UNFINISHED BUSINESS

None

XX. ADJOURNMENT – The meeting was adjourned at 8:15 p.m. by the Board President.

Linda Jones, Clerk
March 6, 2018

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Gifts to the District

BACKGROUND:

Contained in the agenda are Gifts to the District. The Universal Gift form, which reflects the following donations:

- Library Books – Quartz Hill Library

The Board is requested to approve this list and direct Administration to provide the appropriate acknowledgment to the donors.

PROGRAM/EDUCATIONAL IMPLICATION:

This donation will provide for much needed equipment and supplies to support our education program.

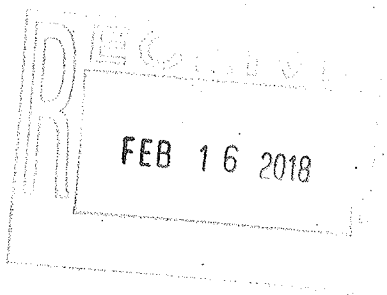
COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
41914 50th St. W.
Quartz Hill, California 93536
(661) 722-0716
FAX (661) 722-5223



UNIVERSAL GIFT FORM

I/We hereby give, transfer and deliver all of my/our right, title and interest in and to the property described below to the Board of Trustees of the Westside Union School District as an unrestricted gift and dedicate to the public without restriction, thereby, placing in the public domain, whatever literary rights I/we may possess to this property.

Date Feb 9, 2018

1. Thomas H. Walsh
Signature
Thomas H. Walsh
Print Name
41817 Firenze St
Street Address
Quartz Hill, CA 93536
City, State & Zip

2. _____
Signature
_____
Print Name
_____
Street Address
_____
City, State & Zip

Description of gift: Books

Recipient of donation, if specified by Donor: Library / Teachers

Accepted by: Andrea Paxton
Name
Principal
Title

Date: 2-14-18
Quartz Hill Elementary
Location

☐ This donation of new (not used) equipment requires a District equipment number. A receipt may be requested to verify age of donation. After Board approval, make arrangements for the donation to be delivered to the Warehouse for marking and return to your site.

(For District Office Use Only)

The Board of Trustees of the Westside Union School District hereby accepts and acknowledges, as an unrestricted gift to the Westside Union School District, the offering described above and agree to administer it in accordance with its established policies.

Dated this _____ day of _____, 20_____

Accepted by: _____ _____
Name and Title Signature

After Board approval, the donor will be mailed a signed copy of the Universal Gift Form.

BU-29 10-07

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Fund Raiser Approval List

BACKGROUND:

Attached for review and approval by the Board are individual requests from school organizations for fund raising activities. Each is presented on the District's pre-approved form.

PROGRAM/EDUCATIONAL IMPLICATION:

Funds raised as a result of the activities benefit the individual schools as described in each form.

COST ANALYSIS/FUNDING SOURCE:

Approval of these activities increases the funding available for the affected schools as noted on each form.

SUPERINTENDENT'S RECOMMENDATION:

Approval

FUND RAISER APPROVAL LIST

Approved at the Board Meeting of March 6, 2018

Quartz Hill	Description:	Penny War – Relay for Live
	Date:	March 12-16, 2018
	Purpose:	To raise money for American Cancer Society
	Non-Profit Group:	American Cancer Society

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 206-3645

RECEIVED
FEB 28 2018

FUNDRAISING AUTHORIZATION

Non-Profit Organizations
Community Service Project (Funds to be raised to donate to a charity organization)

School QHE Date 2/27/18

Non-Profit Organization American Cancer Society

Date(s) of Fund Raiser March 12-16 Event Start Time 8:00 - 8:10

Location of Fund Raiser School site QH

Description of Fund Raiser Penny War / Relay for Life

Purpose of the Fund Raiser To raise money for ACS

For the benefit of (be specific) To help in the fight against Cancer

Person Supervising Fund Raiser Lorne Fredericksen

Person Responsible for the Money Lorne Fredericksen

Signature of Principal or Assistant [signature] Date 2-27-18

Approved by the Board of Trustees on _____

BU-13c 11-14 Original to District Office for Approval at next Board Meeting. An approved copy will be sent back to school site.

WESTSIDE UNION SCHOOL DISTRICT
BOARD AGENDA
March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Personnel Report #18-14

BACKGROUND: The Board is requested to approve/ratify the following personnel Recommendations:

MANAGEMENT

Change	Position/Location/Effective Date/Salary/Funding/Req. #
Jehlicka, Lisa	Supervisor III-Fiscal (8hrs/per/day) to Director IV-Business Services (8hrs/per/day)/BS/Step 1/January 1, 2018/URGF/Req# 14925

CERTIFICATED

Employment

Amparan, Emily	Substitute Teacher/February 8, 2018/URGF
Blacker, Andrew	Substitute Teacher/January 31, 2018/URGF
Bomar, Alyssa	Substitute Teacher/February 8, 2018/URGF
Campos, Claudia	Substitute Teacher/February 27, 2018/URGF
Chaidez, Elizabeth	Substitute Teacher/February 20, 2018/URGF
Conklin, Roberta	Certificated Coach/HV/March 5th to May 25th, 2018/URGF/Req# 15084
Ford, Janet	Substitute Teacher/January 31, 2018/URGF
Gill, Vikram	Substitute Teacher/February 7, 2018/URGF
Hirsch, Shannon	Teacher Tutor/SD/February 12 not to exceed March 15, 2018/Title 1/ Req# 15130

Pinkney-Walker, Andriea	Certificated Coach/HV/March 5th to May 25th, 2018/URGF/Req# 15084
Rosete, Evelyn	Substitute Teacher/February 2, 2018/URGF
White, Nicole	Substitute Teacher/February 1, 2018/URGF
Williams, Nikki	Teacher Hourly, Nurse/ESF/February 10-11, 2018/Supp Grant/ Req# 14811

Change	Position/Location/Effective Date/Salary/Funding/Req. #

Leaves	Position/Location/Effective Date

Separation	Position/Location/Effective Date
Abbott, Thomas	Teacher/RV/June 8, 2018/ District Health and Welfare Coverage Early Retirement
Anderson, Lisa	Teacher/EZ/June 8, 2018/ District Health and Welfare Coverage Early Retirement
Blaze, Gail	Teacher/VV/June 8, 2018/District Health and Welfare Coverage Early Retirement
Fischer, Alice	Teacher/RV/June 8, 2018/District Health and Welfare Coverage Early Retirement
Kackley, Robin	Teacher/VV/June 8, 2018/District Health and Welfare Coverage Early Retirement
Lundin, Ruth	Teacher/RV/June 8, 2018/ District Health and Welfare Coverage Early Retirement
Shepardson, Diana	Teacher/SD/June 8, 2018/ District Health and Welfare Coverage Early Retirement
Sorrell, Anita	Teacher/VV/June 8, 2018/ District Health and Welfare Coverage Early Retirement
Zankich, Stephanie	Teacher/SD/June 8, 2018/ District Health and Welfare Coverage Early Retirement

CLASSIFIED

Employment	Position/Location/Effective Date/Salary/Funding/Req.#
Abril, Michelle	Playground Supervisor/QH/1.17 hrs/per/day/Step 1/February 26, 2018/ URGF/Req# 14821
Ali, Omar	Instructional Assistant II/GA/3 hrs/per/day/Step 1/February 14, 2018/ SDC/Req# 14403
Anderson, Breanna	Short-Term Instructional Assistant II/VV/.5 hrs/per/day/Step 1/ November 27, 2017-June 7, 2018/SDC/Req# 15057
Arce, Angelica	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Betancourt, Natasha	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Birden, Dominique	Short-Term Instructional Assistant II/DS/.5 hrs/per/Day/Step 2/ February 5-June 7, 2018/SDC/Req# 15083
Cage, Teron	Campus Climate Assistant/SD/3 hrs/per/day/Step 1/February 20, 2018/ URGF/Req# 15068
Cage, Teron	Playground Supervisor/SD/.92 hrs/per/day/Step 1/February 20, 2018/ URGF/Req# 15133
Castellanos, Samantha	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 3/ February 15, 2018/Sup Grant-AVID/Req# 15138
Castillo, Candeleria	Short-Term Instructional Assistant II-Inclusion League/HV/ 4 hrs/per/wk/Step 4/April 2-May 25, 2018/Sup Grant/Req# 15085
Conde, Diana	Short-Term Instructional Assistant II/RV/1.25 hrs/per/day/Step 8/ February 6-June 7, 2018/SDC/Req# 15092
Cons, Gregory	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Engstrom, Kari	Short-Term Instructional Assistant II-Inclusion League/HV/ 4 hrs/per/wk/Step 6/April 2-May 25, 2018/Sup Grant/Req# 15085
Eslick, Ellen	Playground Supervisor/HV/.55 hrs/per/day/Step 1/February 8, 2018/ URGF/Req# 15119

Esteva, Stefani	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 2/ February 15, 2018/Sup Grant-AVID/Req# 15138
Garcia, Adriana	Instructional Assistant I/HV/1.5 hrs/per/day/Step 1/February 26, 2018/ URGF/Req# 15014
Heads, Melissa	Playground Supervisor/VV/1.25 hrs/per/day/Step 1/February 16, 2018/ URGF/Req# 15038
Howard, Stephanie	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Javier, Cindie	Short-Term Instructional Assistant II-Inclusion League/HV/ 4 hrs/per/wk/Step 7/April 2-May 25, 2018/Sup Grant/Req# 15085
Lawrence, Danezka	Instructional Assistant I/AH/2.58 hrs/per/day/Step 1/February 14, 2018/ URGF/Req# 14922
Lawrence, Steffanie	Short-Term Instructional Assistant II/RV/1.75 hrs/per/day/Step 7/ February 6-June 7, 2018/SDC/Req# 15091
Lopez, Mariela	Instructional Assistant II/SD/3.5 hrs/per/day/Step 1/ February 13, 2018/SDC/Req# 15023
Lympany, Trisha	Short-Term Instructional Assistant II-Inclusion League/HV/ 4 hrs/per/wk/Step 7/April 2-May 25, 2018/Sup Grant/Req# 15085
Martinez-Calderon, Jaqueline	Extra-Duty Instructional Assistant II/GA/1 hr/per/day/Step 2/ February 16, April 20, May 25, 2018/Sup Grant/Req# 15136
Merritt, Daniel	Crossing Guard/SD/.45 hrs/per/day/Step 1/February 13, 2018/ SDC/Req# 15132
Orlowski, Lolly	Child Nutrition Assistant I/VV/1 hr/per/day/Step 1/February 26, 2018/ URGF/Req# 15013
Ortega, Giovanna	Instructional Assistant II/SD/3.5 hrs/per/day/Step 1/ February 13, 2018/SDC/Req# 14924
Palacios, Danielle	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Pantoja, Jessica	Substitute Child Nutrition Assistant I/CN/February 15, 2018/URGF
Redecker, Morgan	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 2/ February 15, 2018/Sup Grant-AVID/Req# 15138

Rivas, Nathalie	Instructional Assistant II/SD/3.25 hrs/per/day/Step 1/February 20, 2018/ SDC/Req# 15022
Rodriguez, Stephanie	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Romero, Irza	Playground Supervisor/RV/1.5 hrs/per/day/Step 1/February 26, 2018/ URGF/Req# 15031
Santiago, Jocelyn	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 2/ February 15, 2018/Sup Grant-AVID/Req# 15138
Seymour, Andrea	Instructional Assistant II/QH/3.25 hrs/per/day/Step 1/February 21, 2018/ SDC/Req# 15144
Sisson, Tammie	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Walker, Alec	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138
Walker, Brittnay	Extra-Duty Instructional Assistant I/ESF/6.5 hrs/per/day/Step 1/ February 15, 2018/Sup Grant-AVID/Req# 15138

Change	Position/Location/Effective Date/Salary/Funding/Req. #
Ballard, Joanna	Playground Supervisor (.67 hrs/per/day) to (1.59 hrs/per/day)/Step 3/ February 20, 2018/URGF/Req# 14669
Helferty, Catherine	Substitute Child Nutrition Assistant to Child Nutrition Assistant I (3.25 hrs/per/day)/CN/Step 1/February 20, 2018/URGF/Req# 15070

Leaves	Position/Location/Effective Date/

Separation	Position/Location/Effective Date/
Cooper, Barbara	Instructional Assistant II/QH/February 13, 2018/Resignation
Davidson, Lora	Instructional Assistant II/DS/February 15, 2018/Resignation
House, Nela	Instructional Assistant II/GA/December 15, 2017/Resignation
Linares, Rosa	Instructional Assistant II-Speech/HV/RV/February 5, 2018/Resignation

Meza, Ivette	Substitute Playground Supervisor/February 20, 2018/Release
Redmayne, Mary	Campus Climate/SD/February 9, 2018/Resignation
Rouse, Tabetha	Instructional Assistant II/VV/February 14, 2018/Resignation
Taylor, Korisa	Instructional Assistant II/SD/February 12, 2018/Resignation

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

APPROVAL

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Jeri Holmes, Purchasing

SUBJECT: Purchase Order Approval List

BACKGROUND:

Purchase orders are submitted for pre-approval if the purchase is over $7,500. Purchase orders are submitted for ratification for items under $7,500 per the adopted policy. Items that have already been approved by virtue of individual board action/direction are also included on the ratification list, even if their value is over $7,500

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of:

Approval Items:		
All Funds		11,436.72
Ratification Items:		
General Fund (01.0)		38,936.06
Child Nutrition Fund (13.0)		454.87
Deferred Maintenance Fund (14.0)		0.00
Building Fund; Bonds (21.0)		0.00
Capital Facilities Fund (25.0)		0.00
County Facilities Fund (35.0)		0.00
Anaverde Settlement (40.0)		0.00
CFD's (49.0)		0.00
	Total	***50,827.65***

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

PURCHASE ORDERS
Approved/Ratified at the Meeting of March 6, 2018

PO's for Board Approval (note: General Fund (01.0) moneys unless otherwise noted)

P.O. #	Vendor/Location	Description/Funding Source Detail	Amount
M20649	SEA Supply All Sites	Mandated Tampon and Pad Dispensers General Funding *Note: PO Released to facilitate timely payment of materials already received.*	11,436.72
		Total	***11,436.72***

PO's for Board Ratification

P.O. #	Vendor/Location	Description/Funding Source Detail	Amount
P53002	LA County Office of Education Educational Services	Conference Registration Supplemental Grant	1,800.00
P53004	Michele Sessions Gregg Anderson	Reimbursement for Ballroom Supplies Local Site Funds	280.00
P53005	CDWG Computer Centers, Inc. Quartz Hill	Powergistics Tower 16 Shelving Unit Title I	1,968.81
P53006	Amazon.com Corporate Credit Gregg Anderson	Follow Spot, Mounts and Party Lights Local Site Funds	646.22
P53007	Amazon.com Corporate Credit Esperanza	Instructional Materials Title I	4,486.41
P53014	Proactive Work Health Services Risk Management	Employee Health Services General Funding	598.00
P53015	School Specialty Inc. Title I	Instructional Materials Anaverde Hills	1,852.40
P53016	2nd Gear LLC Joe Walker	Dell GX 7010 Units (15) and Cables (2) Title I	5,803.78
P53017	2nd Gear LLC Technology	Cisco Switches (3) Technology Maintenance	4,250.80
P53018	2nd Gear LLC Technology	Dell Replacement Chargers (30) Technology Maintenance	998.75
P53019	School Health Corporation Health Services	Health Office Supplies General Funding	2,232.88
P53020	American Business Machines Esperanza	Copier Staple Cartridge General Funding	206.96
P53022	Susan Hurlburt Gregg Anderson	Reimburse: Garden Supplies Local Site Funds	500.00
P53023	Rhonda Pratt Joe Walker	Reimburse: Home Economics Supplies General Funding	212.00
P53024	Rhonda Pratt Joe Walker	Reimburse: Home Economics Supplies General Funding	150.00
P53025	Rhonda Pratt Joe Walker	Reimburse: Home Economics Supplies General Funding	150.00
P53026	Chris Soliz Technology	Reimburse: Diskinternals VMFS Recovery and Support General Funding	738.95
P53027	Amazon.com Corporate Credit Gregg Anderson	Disco Strobe LED Stage Lights Local Site Funds	65.68
P53028	Amazon.com Corporate Credit Esperanza	Instructional Materials Title I	58.15
P53029	CDWG Computer Centers, Inc. Joe Walker	HP LaserJet Enterprise M607n Printer Title I	711.75
P53030	Southwest School Supply Payroll	Office Supplies General Funding	176.25
P53031	AVSTA All Sites	Field Trip Transportation: January 16-31, 2018 Reimbursable, Supplemental Grant, Local Site Funds	4,647.36
M20526	Signs and Designs Maintenance	Exit Sign Maintenance	71.18
M20550	Home Depot Various Sites	Maintenance Supplies - January Maintenance	2,190.07

M20556	PPG Architectural Various Sites	Paint Supplies - January Maintenance	767.72
M20561	Van Dam Farms Various Sites	Maintenance Supplies - January Maintenance	421.37
M20597	Kenco Sheet Metal Leona Valley	Install Rain Gutters and Down Spout Maintenance	520.00
M20602	Empire Floor Maintenance	Plastic Tee Maintenance	35.02
M20604	Berchtold Equipment Maintenance	Equipment Parts Maintenance	108.52
M20605	Empire Floor Supply Maintenance	Equipment Repair Parts Maintenance	336.70
M20607	Tire Xpress Maintenance	Tires - Van 81 Maintenance	673.34
M20631	Tire Xpress Maintenance	Flat Repair -Gator Operations	15.00
M20633	Tire Xpress Maintenance	Flat Repair -Grounds Equipment Operations	5.00
M20634	Tel Pro Maintenance	Cat 6 Cable Maintenance	268.28
M20638	Northern Tool and Equipment Maintenance	Safety Fuel Can Maintenance	98.54
M20639A	3Wire Group Maintenance	HVAC Supplies - Ind Light Maintenance	169.94
M20641	Patriot Plumbing Esperanza	Plumbing Repairs - Restroom Maintenance	348.00
M20642	Patton Sales Various Sites	Steel for Chrome Carts Maintenance	23.16
M20648	Zephyr Turfcare Maintenance	Equipment Repair Parts - Toro Sweeper Maintenance	349.07
		Total	***38,936.06***

CHILD NUTRITION (13)

M20635	Tire Xpress	Flat Tire Repair - Truck 77	35.00
M20639	3Wire Group	Thermostat	308.29
M20652A	Desoto Sales	Kitchen Base	111.58
		Total	***454.87***

DEFERRED MAINTENANCE (14)

BUILDING FUND: BONDS (21)

CAPITAL FACILITIES (25)

COUNTY FACILITIES (35)

ANAVERDE SETTLEMENT (40)

CFD's (49)

No purchase orders for funds 14, 21, 25, 35, 40 or 49

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Jeri Holmes, Purchasing

SUBJECT: Consultant/Contract Agreement Schedule

BACKGROUND:

Consultant agreements and contracts are brought to the Board in accordance with Board Policy 3312 for various purposes including student assemblies, in-house staff workshops, and vendor provided services.

PROGRAM/EDUCATIONAL IMPLICATION:

These Consultant Agreements and Contracts provide support to the District's Educational Program

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures and incoming funds of:

Student Assemblies		0.00
In-house Staff/Parent Workshops		0.00
Vendor Provided Services		9048.64
Rental/Lease Contracts		0.00
	Total	***9048.64***

Incoming Funds	***792.00***

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONSULTANT/CONTRACT AGREEMENT SCHEDULE

Ratified/Approved at the Board Meeting of March 6, 2018

Dates	Name/School Site	Description/Funding Source	Cost	Income
2018-2019	DLA Disposition Services Educational Services Facility	Educationally Useful Federal Equipment N/A	0.00	
2017-2018	Gray Step Software Inc. District	Annual ASBWorks Software License Fees General Funding	3,061.62	
2018-2019	Kiko Labs Inc. Anaverde Hills	Single Site License Title I	2,190.00	
2017-2018	Newsela Cottonwood	Pro School Pilot License and Power Words Plus Title I	1,642.50	
Spring/Fall 2018	Rosetta Stone Educational Services Facility	20 Student Licenses Supplemental Grant	2,154.52	
February 19, 2018	YMCA of Metropolitan Los Angeles District	Custodial Services Agreement - QH General Funding		72.00
Spring Break 2018	YMCA of Metropolitan Los Angeles District	Custodial Services Agreement - QH General Funding		720.00
Change				
		Total	***9,048.64***	***792.00***

Individual Services Agreements

These individual service agreements fall under previously Board approved Master Contracts. All agreements are funded through Special Education general funds.

Nonpublic School/Agency	Service	Student ID
None		

BOARD AGENDA

March 06, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Jeri Holmes, Purchasing

SUBJECT: Conference/Workshop Schedule

BACKGROUND:

Conference requests are processed in compliance with Board Policy 3350.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going staff development is a key to the success of the District's programs.

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of $36,443.43

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONFERENCE/WORKSHOP SCHEDULE

Ratified/Approved at the Board Meeting of March 06, 2018

Dates/Location	Title/Attendees/Funding Location	Fund. Source	Registration	Lodging	Meals	Mileage	Parking	Subs	Other
2017-2018 Lancaster	ACSA Region XV-Women's Network Nicole Hernandez, Jeanice Peterson, Laura Duran, Ana Penaloza, Shannon Rossall, Sandra Jones, Kristin Kruizinga, Jessica Kott, Andrea Paxton Educational Services	Supplemental Grant	495.00	0.00	0.00	0.00	0.00	0.00	0.00
2017-2018 Whittier	CA SUMS Initiative (Cohort 2) Marguerite Johnson, Kristin Gellinck-Frye, Cheree Simons Educational Services	Title I		1,800.00	90.00	291.15	0.00	0.00	0.00
February 06, 07, 2018 Whittier	CA SUMS Initiative (Cohort 2) Marguerite Johnson, Kristin Gellinck-Frye, Cheree Simons Educational Services	Title I		1,200.00	300.00	0.00	0.00	0.00	0.00
February 16, 2018 Pomona	PLTW Conference Jerry Pontius Joe Walker	General Funding		150.00	35.00	54.60	8.00	140.00	0.00
February 21-23, 2018 Rancho Mirage	PBL Institute Mary O'Donnell Cottonwood	Title I	713.37	792.00	150.00	141.24	75.00	300.00	0.00
February 28, 2018 Downey	History-Social Science Instructional Materials Fair Ellen Grove, Lauren Dunn, Rustin Albrecht, Geri Rather, Doretta Patterson, Todd Sorensen, Marie Norlin, Michelle Sessions, Janet Moser, Melody Dumayas, Denise Woolston, AnnElena Fors, Drew Warden, J Bartee Educational Services	Core Curriculum Restricted	350.00	0.00	0.00	0.00	0.00	1,560.00	0.00
March 6, 2018 Downey	Collaborative Study Groups for Content Area Teachers Kevin Bice, Mary Greaver, Else-Marieke Gomez, Kimberly Collins Educational Services	Supplemental Grant	1,000.00	0.00	0.00	185.30		520.00	0.00
March 6-9, 2018 Salt Lake City, Utah	Qualtrics, The Experience MGMT Summit Marguerite Johnson, Chris Fitzgerald Educational Services	Supplemental Grant		2,454.63	600.00	114.28	200.00	0.00	2,100.00
March 14-17, 2018 Palm Springs	Spring CUE 2018 National Conference Samantha Barker, Melanie Golyer Quartz Hill	Title I	718.00	610.00	250.00	141.78	30.00	650.00	0.00
March 29-30, 2018 Palmdale	AVID Academic Language and Literacy: A Schoolwide Approach Rebecca Davis, Laura Duran, Maria Fizzolio, Roberta Conklin-Gordean Educational Services	Supplemental Grant	1,800.00	0.00	0.00	109.00	0.00	0.00	0.00
April 27, 2018 Burbank	Developing Your Emotional Intelligence Lisa Jehlicka Business	General Funds	149.00	0.00	0.00	66.08	0.00	0.00	0.00
May 15-17, 2018 Bakersfield	MOVE International Trainer Course Crystal Rough Educational Services	Special Education	1,200.00	0.00	140.00	9,844.00	0.00	0.00	0.00
June 27-30, 2018 Anaheim	AVID Summer Institute Chrissy West, Lisa Harmon Educational Services	Supplemental Grant	0.00	684.00	250.00	107.00	48.00	0.00	0.00
July 10-15, 2018 Louisville, Kentucky	USAA Summer Academy Regina Rossall Superintendent	General Funds	425.00	0.00	400.00	86.00	160.00	0.00	0.00
October 1-3 2018 Sacramento	RTI at Work Institute Andrea Paxton, Erin McCasland, Shameka Andre, Melanie Golyer-Blair Quartz Hill	Title I	2,756.00	0.00	0.00	0.00	0.00	0.00	0.00
Changes	No Changes								
	Subtotals		9,606.37	7,690.63	2,215.00	11,140.43	521.00	3,170.00	2,100.00
	Grand Total		**36,443.43**						

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Board Policy and Administrative Regulation 1230, School-Connected Organizations – Second and Final Reading

BACKGROUND:

This policy and regulation clarifies the relationship between the district and school-connected organization, such as booster club, parent-teacher organization or other nonstudent organization. The policy establishes organizations as separate legal entities subject to their own bylaws and rules and/or subject to their parent organization, delegates the responsibility to approve organizations' fundraisers to the superintendent or designee, and reflects legal requirements that donations and participation in fundraising activities be voluntary. It also clarifies that all school-connected support organizations shall be conducted based on law, Board policies, administrative regulations and site rules of the sponsoring school. The regulation gives authority to the district to revoke an organization's authorization to conduct activities in the district when necessary, and rules to maintain the organization's status as a separate entity from the district based on recommendations in the Fiscal Crisis and Management Assistance Team's guidebook updated in 2015.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION ESD

Board Policy - NEW

School-Connected Organizations

Community Relations BP 1230(a)

The Governing Board recognizes that parents/guardians and community members may wish to organize school connected organizations such as parent teacher associations aligned with the California State PTA or other parent-teacher organizations for the purpose of supporting the district's educational and extracurricular programs. The Board appreciates the contributions made by such organizations toward the Board's vision for student learning and for providing all district students with high-quality educational opportunities.

(cf. 0200 - Goals for the School District)
(cf. 6020 - Parent Involvement)

Persons proposing to establish a school-connected organization shall submit a request to the Board for authorization to operate within the district or at a district school.

A school-connected organization, including a booster club, parent-teacher association or organization, or other organization that does not include an associated student body or other student organization, shall be established and maintained as a separate entity from the school or district. Each school-connected organization shall be subject to its own bylaws and operational procedures or to the rules or bylaws of its affiliated state or national organization, as applicable.

In addition, activities by school-connected organizations shall be conducted in accordance with law, Board policies, administrative regulations, and any rules of the sponsoring school.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3290 - Gifts, Grants and Bequests)
(cf. 3554 - Other Food Sales)
(cf. 5030 - Student Wellness)
(cf. 6145 - Extracurricular and Co-curricular Activities)
(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall establish appropriate rules for the relationship between school-connected organizations and the district.

A school-connected organization shall obtain the written approval of the Superintendent or designee prior to soliciting funds upon the representation that the funds will be used wholly for the benefit of a district school or the students at that school. (Education Code 51521)

(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 1330 - Use of School Facilities)
(cf. 3452 - Student Activity Funds)

A school-connected organization shall work collaboratively with the principal to determine school needs and priorities.

Any participation in fundraising activities by students and their parents/guardians and/or any donation of funds or property shall be voluntary. (Education Code 49011)

(cf. 3260 - Fees and Charges)

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination on the basis of sex
35160 Authority of governing boards
38130-38138 Civic Center Act, use of school property for public purposes
48931 Authorization for sale of food by student organization
48932 Authorization for fund-raising activities by student organization
49011 Student fees
49431-49431.7 Nutritional standards
51520 Prohibited solicitation on school premises
51521 Fund-raising project
BUSINESS AND PROFESSIONS CODE
17510-17510.95 Solicitations for charitable purposes
25608 Alcohol on school property; use in connection with instruction
GOVERNMENT CODE
12580-12599.7 Fundraisers for Charitable Purposes Act
PENAL CODE
319-329 Lottery, raffle
CODE OF REGULATIONS, TITLE 5
4900-4965 Nondiscrimination in elementary and secondary education programs
15500 Food sales in elementary schools
15501 Food sales in high schools and junior high schools
15575-15578 Requirements for foods and beverages outside the federal meals program
CODE OF REGULATIONS, TITLE 11
300-312.1 Fundraising for charitable purposes
UNITED STATES CODE, TITLE 20
1681-1688 Discrimination based on sex or blindness, Title IX
CODE OF FEDERAL REGULATIONS, TITLE 7
210.11 Competitive food services
220.12 Competitive food services
COURT DECISIONS
Serrano v. Priest, (1976) 18 Cal. 3d 728

Management Resources:
FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

2015 ASB Accounting Manual, Fraud Prevention Guide and Desk Reference
WEB SITES
CSBA: http://www.csba.org
California Office of the Attorney General, charitable trust registry:
http://caag.state.ca.us/charities
California State PTA: http://www.capta.org
Fiscal Crisis and Management Assistance Team (FCMAT); http://www.fcmat.org

(12/90 7/07) 5/16

WESTSIDE UNION ESD

Administrative Regulation - NEW

School-Connected Organizations

Community Relations AR 1230(a)

A school-connected organization's request for authorization to operate within the district or at a district school shall contain, as appropriate:

1. The name and purpose of the organization

2. The date of application

3. Bylaws, rules, and procedures under which the organization will operate, including procedures for maintaining the organization's finances, membership qualifications, if any, and an agreement that the group will not engage in unlawful discrimination

(cf. 0410 - Nondiscrimination in District Programs and Activities)

4. The names, physical addresses, email addresses, and phone numbers of all officers

5. A list of specific objectives

6. An agreement to grant the district the right to audit the group's financial records, either by district personnel or a certified public accountant, whenever any concern is raised regarding the use of the funds

7. The name of the bank where the organization's account will be located, account numbers, and the names of those authorized to withdraw funds

8. The signature of the principal of the supporting school

9. Planned use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future

10. An agreement to provide evidence of liability and/or directors and officers insurance when and in the manner required by law and District policy

(cf. 1330 - Use of School Facilities)

Requests for subsequent authorization shall be annually submitted to the Superintendent or designee, along with a financial statement showing all income and expenditures from fundraisers. If the Superintendent or designee proposes to deny the request for reauthorization, he/she shall present his/her recommendation to the Governing Board for approval.

When deemed necessary by the Board or the Superintendent or designee, the authorization for a school-connected organization to conduct activities in the district may be revoked at any time.

Each school-connected organization shall abide by the following rules:

1. The organization shall not act as an agent of the district or school.

2. The organization shall not use the district's tax-exempt status and identification number. It shall be responsible for its own tax status, accounting, internal controls, financial reporting, retention of records, and other operations.

3. The organization shall use a separate name and logo. Any use of a name or logo affiliated with the district, a district school, or a school team shall require the prior consent of the Superintendent or designee.

4. Funds of the school-connected organization shall not be co-mingled with district funds, including associated student body funds.

5. The organization shall not hire or directly pay any district employee. If a school-connected organization wishes to pay for additional and/or extracurricular services, the person to provide the services shall be hired through the district's Human Resources Department provided the Board approves the position. At their discretion, employees may volunteer to perform activities for school-connected organizations during nonworking hours.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(12/90 7/07) 5/16

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: 6th Grade Honors Academy Revised Criteria

BACKGROUND:

This program will be held at Hillview Middle School and provide academic challenges with accelerated expectations preparing students for continued achievement.

Student Eligibility:

1. 3.0 GPA or higher each semester during 4th and 5th grade with no D or F grades.
2. Meets or Exceeds Standards on 4th grade ELA & Math State Tests. *
3. An average of 10 or fewer absences when looking at both 4th and 5th grade. *

Acceptance to this program involves a commitment from parents and students. Classes will include: Honors Language Arts, Honors Math, Honors Social Studies, Science Lab, PE, and Exploratory Classes. The Exploratory classes consists of three different classes that students transition through: Project Lead the Way, Force and Motion in Science (Robotics), and AVID. Students will also work as a whole group on one community based project each year. Students will also have access to all middle school extra curricular activities.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Discussion Items:

- Board Governance

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Westside Union Teachers' Association Proposal for Negotiation Re-openers for the 2018-2019 School Year

BACKGROUND: Per Article 23 of the Master Agreement, the Teachers' Association has submitted their Contract proposals for the 2018-2019 school year as follows:

1. Article 4 Benefits
2. Article 7 Salary
3. Article 10 Transfer/reassignment
4. Article 11 Leaves
5. Article 12 Evaluations
6. Article 14 Class Size
7. Article 26 Special Education
8. Article 30 Special Assignment Pay

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Lisa Jehlicka, Director of Business Services

SUBJECT: 2017-2018 Second Interim Report

BACKGROUND:

Annually the district is required to publish a Second Interim Financial report on or before March 15th. This report is based upon the first seven months of the fiscal year in terms of actual revenues and expenditures. These amounts are used, along with assumptions, to project how the District will end our fiscal year, both in terms of budget and in terms of cash flow. The Multi-Year Projection section of this report projects the ending financial position for the two future fiscal years in addition to the current year. The County Office of Education is then required to review and report to the District by April 15, 2018, whether or not they concur with the District's certification. The District has three options to certify as to the current and two future years with this report. We can certify that the District **will be able to** meet its financial obligations (**positive certification**); that the District **may not be able to** meet its financial obligations (**qualified certification**); or that the District **will not be able to its** financial obligations (**negative certification**).

At this time, the Board is being asked to approve a **positive certification** for the Second Interim Financial Report.

PROGRAM/EDUCATIONAL IMPLICATION:

A positive certification indicates that the District will be able to meet its financial obligations in the current and two future years.

COST ANALYSIS/FUNDING SOURCE:

There is no cost items associated with this report.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

SEPARATE ATTACHMENT

Second Interim Report

BOARD AGENDA

March 6, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Wayne Trussell, Director Maintenance and Operations

SUBJECT: Request to Bid: Painting at Quartz Hill Elementary School

BACKGROUND:

For the purpose of preventative maintenance, and as part of the District's Beautification Project, the Maintenance and Operations Department is requesting approval to go out to bid for the painting of Quartz Hill Elementary School.

PROGRAM/EDUCATIONAL IMPLICATION:

Bidding provides for competitive pricing for the painting of Quartz Hill Elementary School

COST ANALYSIS/FUNDING SOURCE:

$150,000.00 / General Fund - Restricted Routine Maintenance

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval