

WESTSIDE UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
HILLVIEW MIDDLE SCHOOL

March 20, 2018

Mission Statement: Recognizing the exceptionalism of every child, the mission of Westside Union School District is to educate all students to universally high levels of academic competence. We are committed to comprehensive systems of instructional delivery that include research-based best practices to assure this outcome by “pointing the way, providing the path” to success.

Vision Statement: Our vision is to graduate students who have acquired the knowledge, skills and attitudes necessary to achieve significant career, educational, civic and personal goals, which will enrich our society as positive role models and responsible citizens.

5:00 p.m. – Regular Session

Adjourned to Closed Session

6:00 p.m. – Reconvene to Regular Session

CALL TO ORDER _____ p.m.

I. OPEN SESSION _____ p.m.

A. Flag Salute

B. Roll Call

BOARD OF TRUSTEES

John Curiel _____

Patricia Shaw _____

Linda Jones _____

Jennifer Navarro _____

Steve DeMarzio _____

SUPERINTENDENT

Regina Rossall _____

II. ITEMS FROM THE FLOOR

Please submit a yellow “Request To Speak To The Board of Trustees” in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board regarding closed session items only. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

III. CLOSED SESSION

Moved by _____ Seconded by _____

Ayes: _____ Noes: _____ Abstain: _____

Opened: _____ Closed: _____

- a. Conference with Labor Negotiators (Gov’t. Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov’t Code §54956.9)
2 Claims
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment (Gov’t Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)
2 Cases

3-20-18

- IV. RECONVENE TO OPEN SESSION AT _____ p.m.
- V. REPORT OF CLOSED SESSION ACTION
- VI. PRESENTATIONS
- A. Leona Valley Site Presentations and Employee Recognitions
 - B. California Administrative Clear Credential Induction Program – Lauri Massari
 - C. Standard Based Grades – Christina Fitzgerald
 - D. Fiscal State of Westside Union School District - Shawn Cabey
- VII. HEARING SESSION/STAFF REPORTS
- A. Board Comments
 - B. Staff Reports
 - 1. Assistant Superintendent Administrative Services
 - 2. Assistant Superintendent Educational Services
 - 3. Deputy Superintendent
 - 4. Superintendent
- VIII. PERSONAL APPEARANCES
- A. Westside Union Teachers Association Representatives
 - B. California School Employees Association Representatives
 - C. Parent Teacher Association Representatives
 - D. West Antelope Valley Educational Foundation Representatives
- IX. ITEMS FROM THE FLOOR
- Please submit a yellow “Request To Speak To The Board of Trustees” in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.
- X. PUBLIC HEARING
- A hearing to receive public input on the Westside Union Teachers Association (WUTA) Reopeners to Westside Union School District
- Opened _____ Closed _____
- XI. BUSINESS SESSION
- A. Organizational/Governance
 - 1. Agenda
- Goal #
- Item 1
- Moved by _____ Seconded by _____
- To approve the Agenda of the Regular Meeting of
March 20, 2018
- Ayes: _____ Noes: _____ Abstain: _____

Actions proposed for the Consent Calendar, are items with adopted policies and approved practices of the District and are deemed routine in nature. They will be acted upon in one motion, without discussions, unless members of the Board request an item's removal. The item will then be removed from the motion to approve and after the approval of the consent agenda the item(s) will be heard.

Items 2a -2f Goal #

2. Consent
 - a. Minutes of the Regular Meeting on March 3, 2018
 - b. Fundraising Authorization
 - c. Personnel Report
 - d. Purchase Orders
 - e. Consultant/Contract Schedule
 - f. Conference/Workshop Schedule

Moved by _____ Seconded by _____

Approval of the Consent Items as presented

Ayes:_____ Noes:_____ Abstain:_____

3. California Administrative Clear Credential Induction Program

Item 3

Moved by _____ Seconded by _____

Approval of the California Administrative Clear
Credential Induction Program

Ayes:_____ Noes:_____ Abstain:_____

4. Discussion Item
 - Governance

Item 4

B. Personnel

5. Westside Union Teachers Association (WUTA)
Reopeners to Westside Union School District

Item 5

Moved by _____ Seconded by _____

Approval of Westside Union Teachers Association
(WUTA) Reopeners to Westside Union School District

Ayes:_____ Noes:_____ Abstain:_____

6. Sunshine Westside Union School District Reopeners to
Westside Union Teachers Association (WUTA) and set
April 3, 2018, as the date for public hearing to receive
community input.

Item 6

Moved by _____ Seconded by _____

Approval to Sunshine Westside Union School District Reopeners to Westside Union Teachers Association (WUTA) and set April 3, 2018, as the date for public hearing to receive community input.

Goal #

Ayes:_____ Noes:_____ Abstain:_____

7. Sunshine California School Employees Association (CSEA) Reopeners to Westside Union School District and set April 3, 2018, as the date for public hearing to receive community input. Item 7

Moved by _____ Seconded by _____

Approval to Sunshine California School Employees Association (CSEA) Reopeners to Westside Union School District and set April 3, 2018, as the date for public hearing to receive community input.

Ayes:_____ Noes:_____ Abstain:_____

8. Sunshine Westside Union School District Reopeners to California School Employees Association and set April 3, 2018, as the date for public hearing to receive community input. Item 8

Moved by _____ Seconded by _____

Approval to Sunshine Westside Union School District Reopeners to California School Employees Association (CSEA) and set April 3, 2018, as the date for public hearing to receive community input.

Ayes:_____ Noes:_____ Abstain:_____

C. Business

9. Cottonwood Modernization, Change Order No. 5 to Monet Construction, Inc. Item 9

4A

Moved by _____ Seconded by _____

Approval of the Cottonwood Modernization, Change Order No. 5 to Money Construction, Inc.

Ayes:_____ Noes:_____ Abstain:_____

XII. INFORMATION SESSION

- A. Items From The Floor – Continued
B. Dates to Remember:
1. Regular Meeting on April 17, 2018
2. Regular Meeting on May 1, 2018
C. Board Comments - Continued

3-20-18

XIII. NEW BUSINESS
Future Board Meeting Items

XIV. CLOSED SESSION - Continued

XV. RECONVENE TO OPEN SESSION at _____ p.m.

XVI. REPORT OF CLOSED SESSION ACTION

XVII. ADJOURNMENT

There being no further business to come before the Board, the regular meeting of March 20, 2018, is adjourned at _____ p.m. by the Board President.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Tonya Williams at (661) 722-0716. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting room.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection on the District Web Site, www.westside.k12.ca.us or in the District Office located at 41914 50th St. West, Quartz Hill, CA 93536 during normal business hours (8:00 a.m. – 4:00 p.m.).

Core Beliefs and Board Goals 2017-2018

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

- 1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES**
- 2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT**
- 3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL**

- ❧ A. Build the capacity of board and district staff in developing and monitoring data related to goals and priorities specifically in the area of cultural responsiveness and educational equity
- ❧ B. A key concern and priority for this governing board is improving the accuracy and consistency of grading which should measure what students know, as they play a crucial role in every aspect of students' academic lives and future lives as global citizens. Areas of concern are: 1) Grades reflect progressive and mastery of content. 2) They are predictable and understood by parents and third parties. 3) That non-academic factors are graded separately. 4) The system adopted is not overwhelming for teachers.

❖ Annual Report by Educational Services

- 4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE**

- ❧ A. Continue the Cottonwood Elementary School modernization
- ❧ B. Receive annual updates to the District's Facilities Master Plan while exploring and securing options to finance the plan.
- ❧ C. Continue to implement sustainable clean energy programs that promote the long-term well-being of both the District's finances and the environment.

❖ Annual Report by Business Services

- 5. WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY**
- 6. WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

2017-2018 Board Expectations

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES

EXPECTATIONS:

- a. Provide staff development to enable employees in a job classifications to maintain and improve their skills to meet stated goals of the Board to meet the needs of students. Continuously monitor and re-evaluate formula-driven staffing levels that adequately address student ratios and campus needs for all classifications of employees (classified, certificated, confidential, and administration)
- b. Maintain and monitor administrative training programs to enable existing staff to become administrators or to increase the skills of current administrators to assume increasing levels of responsibility in the future as well as immediately assisting with the reduction of attendance issues, traffic safety and student discipline at all school sites. Create programs that enable classified employees who want to become teachers to obtain the necessary information to do so, and work with the CSEA Board to make sure members know about contractual benefits available when taking college classes. As grants become available to help classified employees become teachers, apply for any for which the District is eligible.
- c. Provide ongoing recognition for school achievement, program development, i.e., California Gold Ribbon, Golden Bell, Employee of the Year, and Program Innovation: Joe Walker STEALTH, Gregg Anderson Academy, The IDEA Academy at Cottonwood, Westside Academy and Hillview 6th Grade Academy
- d. Continue a long-term plan to provide total compensation for all positions within the district that is competitive with the surrounding Antelope Valley elementary school districts
- e. Provide ongoing training to ensure a safe work place for all employees
- f. As funds are available revenues will be placed in a separate account to pay for long term post-employment benefits

- a. a, d & e - Annual Report by Human Resources
- b. b & c – Annual Report from Superintendent
- c. f – Annual Report by Business Services

2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT

EXPECTATIONS

- a. Continue to improve the knowledge level of trustees through ongoing training, participation in political actions that influence improved funding and legislation for educational programs, and programs of independent study. All Board Members will attend the CSBA Annual Education Conference, with a report of sessions attended at a future Board Meeting, and receive a Masters in Governance certification
- b. The board will initiate the annual process for self-evaluation in June
- c. Annually set objectives to meet the goals of the district in June
- d. Continue to improve working relationship with employee unions to enable communications that enhance the overall well-being of the district including all employees
- e. A public-friendly version of the three major budget reports of the year shall be posted on the website

3. **WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL**

EXPECTATIONS:

- a. Staff will monitor comprehensive plans for improving student achievement including the Local Control Accountability Plan (LCAP) and the Comprehensive Safety Plans including the sections related to student discipline.
- b. All students will receive rigorous and effective instruction, support and intervention that afford equitable access to a high quality educational experience in an environment that nurtures critical thinking, communication, collaboration, creativity and social responsibility.
- c. Teachers will use research-based best practices to design and deliver instruction, which addresses the knowledge, concepts and skills outlined in the State Standards. Teachers will design lessons that actively engage the minds of all learners with that which is to be learned. Learning objectives that describe what students will be able to do successfully and independently at the end of each lesson will be clearly articulated. Formative assessment will be used to guide and inform instruction. Summative assessment will be used to measure student learning.
- d. Professional Development will be aligned to improve student outcomes. Data will be collected to substantiate growth in student achievement.

4. **WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE**

EXPECTATION

- a. Monitor and maintain high-quality information technology systems throughout the District

5. **WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY**

EXPECTATIONS:

- a. Continue to decrease encroachment of general funds by Special Education
- b. Continue to update and implement the adopted Technology Plan
- c. Continue to increase operational efficiency
- d. Citizens Oversight Committee will hold required meetings
- e. Set budget priorities based on the goals of the District
- f. Support and retain partnerships that have a mutual priority to maximize the available dollars for improving programs for students
- g. Maintain student Average Daily Attendance to exceed 96% percent.
- h. Senior Staff to hold twice-yearly fiscal status updates at employee work locations in order to educate and inform our stakeholders
- i. Maintain a financially responsible, positive District budget for the current year and two out years in order to preserve Westside's financial solvency, educational programs and the continued payment of employee salaries.

~ g - Annual ADA Report by Business Services

~ a, b, c, d, e, f, h & i - Budget Presentations by Business Services

6. **WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

EXPECTATIONS:

- a. Continue to monitor and implement plans to increase communication and participation with parents regarding their children's education including the use of PowerSchool/PowerTeacher by all teachers.
- b. Implement plans to improve parent communication and participation with parents of all students.
- c. Explore ongoing efforts to increase communication with the community, utilizing methods that are cost effective.
- d. Strengthen partnerships with businesses, community organizations, and public agencies.
- e. Annually share the Board's goals and accomplishments with the stakeholders. Each school year will begin with a State of the District presentation by Superintendent and staff where maximum efforts are made to assure that the meeting is well-attended by the public.
- f. Create, administer and compile surveys for constituents that will generate data to measure district effectiveness to drive district decisions.
- g. Continue to explore means of obtaining input from stakeholders.
- h. Each Trustee will regularly attend community and school site events
- i. The Board will play an active role in promoting our district's image in the community and positive working relationships with all stakeholders.
- j. Keep public postings and communications current. Staff will monitor weekly.
Partner with parents and community to develop and implement school programs.

∞ e - Posted on District Website

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Meeting Agenda

BACKGROUND:

The Board is requested to approve the Agenda for March 20, 2018.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Minutes

BACKGROUND:

The Board is requested to approve the Minutes of the Regular Meeting on March 6, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None associated with the approval of Board Minutes.

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
March 6, 2018

I. CALL TO ORDER

At 5:02 p.m. Patricia K. Shaw, Vice President, called to order the Regular Board Meeting of the Westside Union School District Board of Trustees.

II. Flag Salute

Steve DeMarzio, Member

III. ROLL CALL

John Curiel, President – Present (Arrived at 6:20 p.m.)

Patricia K. Shaw, Vice President - Present

Dr. Linda Jones, Clerk – Present (Arrived at 5:08 p.m.)

Jennifer Navarro, Member – Present

Steven DeMarzio, Member – Present

SUPERINTENDENT

Regina Rossall – Present

IV. ITEMS FROM THE FLOOR

None

V. OTHERS PRESENT

J Bartee, Jennifer Slater-Sanchez, Judi Hynan, Amy Brouwer, Alicia Ceroni, Valerie Kenney, Rosy Knight, Rebecca Davis, Jeri Holmes, Rodney Lots, Jennifer Schmid, Ani Hynan, Pancho Gonzalez, Shawn Tyson, Gail Blaze, Jody Reynolds, Cindy Boulais, Nancy Dusky, Robin Kackley, Tina Nehen, Rob Garza, Vickie Wyatt, Payao Gray, Deborah Haskins, Johanna Dymowski, Professor Amaka Donn, Renee Hofmann, Michele Cuillerier

VI. M18-142 - The motion was made by Steve DeMarzio seconded by Jennifer Navarro and carried 3/0 to adjourn to closed session at 5:03 p.m. to consider:

- a. Conference with Labor Negotiators (Gov't Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment Unrepresented Management (Gov't Code §54957)
 - Non Reelects – Temporary/Probationary Certificated Employees
- e. Pupil Personnel (Ed Code 35146 and 48918)
 - 1 Case

VII. RECONVENE TO OPEN SESSION at 6:08 p.m.

VIII. CLOSED SESSION ACTION

A. M18-143 - The motion was made by Jennifer Navarro seconded by Steve DeMarzio and carried 4/0 to approve the Settlement Agreement for OAH Case Number 2018011175

B. M18-144 - The motion was made by Steve DeMarzio seconded by Jennifer Navarro and carried 4/0 to approve Resolutions, 18-16, 18-17, 18-18, 18-19, 18-20, 18-21, 18-22, 18-23, 18-24, 18-25, 18-26, 18-27, 18-28, 18-29, 18-30, 18-31, 18-32, 18-33, 18-34, 18-35, 18-38,

the Board authorizes execution of signature duties to the Vice President, Patricia K. Shaw, for Non-Reelection of Temporary/Probationary Certificated Employees.

IX. PRESENTATIONS

A. Site Presentation and Employee Recognitions

- Hillview
- Valley View

B. 2nd Interim Report

X. HEARING SESSION/STAFF REPORTS

A. Board Comments:

Steve DeMarzio

- Valley View, you have a great campus. The presentation shows how much you genuinely care about the school and the community. Renee Hofmann was my daughter's teacher; she has incredible patience.
- Hillview, great presentation. I think it's great you are going for the WASC Accreditation and all the programs you are doing to address your challenges.
- Shawn – Good job, it seems that your office gets tighter and tighter on your projections every year. On another note, California has the 6th largest GDP in the world, yet it is 47th per pupil funding and has the highest poverty level. According to the latest US News & World Report Best States Ranking, California is 26th in education (we should be #1) and a dismal 50th in quality of life. The state is obviously not doing something right with its present course of action in the state government. I think the State squanders a lot of money. To declare a true War on Poverty, California should be spending billions of dollars on education to break the cycle of poverty and create an atmosphere that can fill these skilled jobs that are not being filled, not pet projects or programs that show little to nothing in return. Let's fund education in California to 2018 levels, not "fully funded" to back to 2007 levels. Prop 98 funding should be the floor and not treated as the ceiling.

Jennifer Navarro

- Valley View, every time I have been on your campus I always feel welcome and part of the Valley View family. I enjoyed reading to your 6th grade students. Congratulations on your test scores. I see why you have large parent participation; you make everyone feel welcome.
- Hillview, your presentation was very thorough. I love that you have detailed strategies on where you need improvement. I am glad to hear you use the AVID strategies. Congratulations on your Gold Ribbon School and the WASC accreditation.
- I also agree with Steve. Great job, Shawn and Lisa, on the second interim report, you explained it well.
- I went to Valley View and read to kindergarten and 6th grade. I received notes from the 6th grade class. I also read at Rancho Vista. Tomorrow I will be visiting Del Sur.

Linda Jones

- Valley View, I like your kindness camp in lieu of detention. We can see the effort of community support in your school climate. Kudos on your academic piece. Kids want to come to school.
- Hillview, kudos for achieving WASC Accreditation and Gold Ribbon School. I like the equity and opportunity information.
- Thank you, Shawn, your department always does a great job.

- I would like to apologize for not being here the last few months; I have had some health problems and just had back surgery.

Patricia K. Shaw

- Valley View and Hillview, keep up the good work.
- I agree with everything that Steve has said.

John Curiel

- Thank you, Valley View, for your presentation this evening. I like that you are aware of your academic scores and you have a plan to move them forward. It is good to see you have created a healthy and productive environment for our staff and students.
- We know more about Hillview and incorporating more strategies. We appreciate the honesty on your scores. I appreciate your suspensions going down, days in the classroom are better. I thank you for pursuing the Model UN and congratulations on pursuing your WASC accreditation and receiving a Gold Ribbon School award.
- I visited Gregg Anderson and Quartz Hill and toured Rancho Vista and Quartz Hill.
- I read at Rancho Vista and Quartz Hill last week.
- Thank you, Shawn, for your presentation this evening.
- Thank you ,Patricia Shaw, for starting the meeting this evening.

B. Staff Reports:

1. Assistant Superintendent Administrative Services – Shawn Cabey
 - a. Thank you, Valley View and Hillview, for great presentations this evening.
 - b. Valley View is 219 units away from being 1:1 on student devices
 - c. Hillview is 80 units away from being 1:1 on student devices
2. Assistant Superintendent Educational Services - Marguerite Johnson
Absent
3. Deputy Superintendent - Robert Hughes
 - a. Nice job, Hillview and Valley View. I see all the great things that are going on at your sites.
 - b. We have a lot of retirements this year. I anticipate us needing about 40 new teachers for next year. I appreciate Gina, Marguerite and the principal's help at our job fair in February. We will be attending several job fairs in the next several weeks.
4. Superintendent – Regina Rossall
Mrs. Rossall reviewed the following items with the Trustees:
 - a. It has been a busy week. Last week we started the WASC visitation at Joe Walker. WASC visits for our K-8 schools will begin in April.
 - b. Thank you to both Valley View and Hillview for your presentations this evening. Tremendous things are going on at our schools. Academically you are right, we have to focus on improvement with the new standards. It's not easy to move that dial as fast as we want. I know at Valley View they have been hit hard in retirements the last couple of years with about 50% of staff.
 - c. I would like to thank Jennifer Navarro for attending the Business Outlook Conference last Friday, lots of information on how small business interacts in our community.
 - d. We are looking at a McDonalds Dine-out on March 14th.
 - e. Gregg Anderson is eligible to apply for CA Distinguished School.
 - f. Thank you for reading at the sites on Dr. Seuss Day last Friday.

- g. The Board might want to consider a short workshop at the Wellness Fair in April regarding safety. There is interest on the part of our parents to know how safe our schools are and how can we make them safer.

XI. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representative – Bob Dunham, President
- B. California School Employee Association Representative – Jeri Holmes, President
- C. Parent Teachers Association Representative
- D. WAVE Representative – Jennifer Navarro and Robert Hughes
 - Next meeting is Wednesday, March 7, 2018, at 6:30 p.m. in Room 4 at the District Office.
 - Mulligans went well, we had many students attend. Trudy does a great job organizing this event.
 - Nutty Run is on March 10, 2018. If you have registered, you can pick up your documents on Friday evening at Vincas Pasta and Pizza.
 - Almond Blossom Festival is this weekend, March 10-11, 2018, at Lane Park.

XII. ITEMS FROM THE FLOOR - Continued

None

XIII. PUBLIC HEARING

None

XIV. BUSINESS SESSION

- A. Organizational/Governance
 1. M18-145- Item 1. Approval of the agenda of the Regular Board Meeting of March 6, 2018, as submitted. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 5/0.
 2. M18-146 - Items 2a – 2g. The motion was made by Steve DeMarzio seconded by Linda Jones and carried 5/0 to approve the consent agenda.
 - 2a Minutes of the Regular Meeting on February 20, 2018
 - 2b Gifts to the District
 - 2c Fundraising Authorization
 - 2d Personnel Report - Revised
 - 2e Purchase Orders
 - 2f Consultant/Contract Agreement Schedule
 - 2g Conference/Workshop Schedule
 3. M18-147 - Item 3. The motion was made by Jennifer Navarro seconded by Steve DeMarzio and carried 5/0 to approve the second and final reading of Board Policy and Administrative Regulation 1230, School-Connected Organizations.
 4. M18-148 - Item 4. The motion was made by Steve DeMarzio seconded by Patricia K. Shaw and carried 5/0 to approve the 6th Grade Honor Academy Revised Criteria
 5. Item 5 - Discussion Item
 - Board Governance

XV. PERSONNEL

6. M18-149 - Item 6. The motion was made by Steve DeMarzio seconded by Patricia K. Shaw and carried 5/0 to approve to Sunshine Westside Union Teachers Association

(WUTA) Reopeners to Westside Union School District and set March 20, 2018, as the date for public hearing to receive community input.

XVI. BUSINESS

7. M18-150 - Item 7. The motion was made by Jennifer Navarro seconded by Steve DeMarzio and carried 5/0 to approve the 2nd Interim Report
8. M18-151 - Item 8. The motion as made by Steve DeMarzio seconded by Linda Jones and carried 5/0 to approve to Request to Bid: Painting at Quartz Hill Elementary School.

XVII. NEW BUSINESS

None

XVIII. UNFINISHED BUSINESS

None

XIX. ADJOURNMENT – The meeting was adjourned at 8:16 p.m. by the Board President.

Linda Jones, Clerk
March 20, 2018

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Fund Raiser Approval List

BACKGROUND:

Attached for review and approval by the Board are individual requests from school organizations for fund raising activities. Each is presented on the District's pre-approved form.

PROGRAM/EDUCATIONAL IMPLICATION:

Funds raised as a result of the activities benefit the individual schools as described in each form.

COST ANALYSIS/FUNDING SOURCE:

Approval of these activities increases the funding available for the affected schools as noted on each form.

SUPERINTENDENT'S RECOMMENDATION:

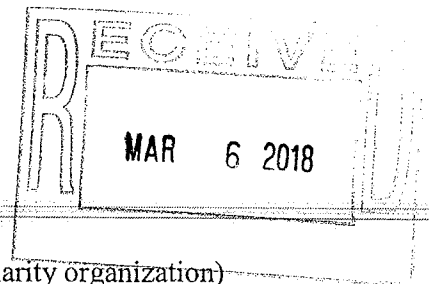
Approval

FUND RAISER APPROVAL LIST

Approved at the Board Meeting of March 20, 2018

Cottonwood	Description:	Pennies for Patients
	Date:	March 9-16, 2018
	Purpose:	To raise money.
	Non-Profit Organization:	Leukemia & Lymphoma Foundation
Gregg Anderson	Description:	Celebrating Healthy Living
	Date:	June 1, 2018 – All Day
	Purpose:	To raise funds for STEM budget for every teacher.
	Requesting Group:	Gregg Anderson PTA
Joe Walker	Description:	Selling snacks and drinks at community open house
	Date:	March 15, 2018
	Purpose:	To raise funds for AVID students to participate in a spring college field trip.
	Requesting Group:	Joe Walker ASB
Rancho Vista	Description:	Dine-Out
	Date:	Chick Fil-A
	Purpose:	To raise funds for field trip.
	Requesting Group:	Rancho Vista PTA

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 206-3645



FUNDRAISING AUTHORIZATION

Non-Profit Organizations

Community Service Project (Funds to be raised to donate to a charity organization)

School The IDEA Academy @ Cottonwood

Date 3/5/18

Non-Profit Organization The Leukemia and Lymphoma Foundation

Date(s) of Fund Raiser 3/9- 3/16/18 Event Start Time 8am

Location of Fund Raiser The IDEA Academy @ Cottonwood

Description of Fund Raiser Pennies for Patients

Purpose of the Fund Raiser Raise money to donate to charity

For the benefit of (be specific) The Leukemia and Lymphoma Foundation

Person Supervising Fund Raiser Cyndee Dodge

Person Responsible for the Money Cyndee Dodge

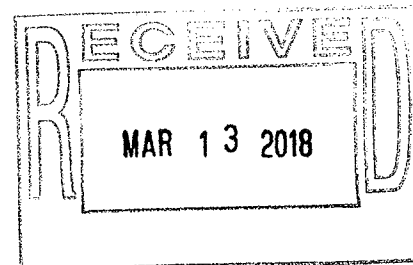
Signature of Principal or Assistant

C. J. Beech

Date 3/6/18

Approved by the Board of Trustees on _____

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 942-0058



FUNDRAISING AUTHORIZATION

Date 3-12-18

School GAA

Requesting Group GAA PTA

Date(s) of Fund Raiser Friday, June 1, 2018

Location of Fund Raiser Gregg Anderson Academy

Description of Fund Raiser We will hold an all day event celebrating healthy living.

Purpose of the Fund Raiser To raise funds for STEM budgets for every teacher.

For the benefit of (be specific) Every Gregg Anderson student.

Person Supervising Fund Raiser Melissa Rodkey

Person Responsible for the Money Wendy Cullen

Projected Expenses \$ 7,000.00

Projected Income \$ 17,000.00

(Attach Fundraising Profit Form)

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BP3554, CURFFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality. (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Approved by Student Council in Minutes of _____ Meeting.

Signature of Student Body or PTA President [Signature] Date 3/13/18

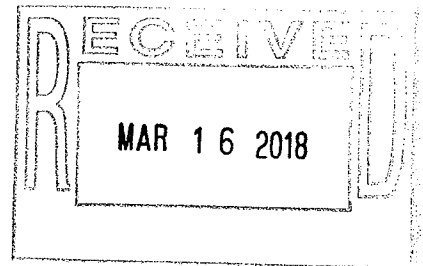
Signature of Student Council Advisor [Signature] Date _____

Signature of Principal or Assistant [Signature] Date 3/12/18

Approved by the Board of Trustees on _____

Original to District Office for Approval at next Board Meeting. An approved copy will be sent back to school site.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588



FUNDRAISING AUTHORIZATION
Middle School

School JW Date 3/13/18

Requesting Group AVID
Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ☒ ASB ☐ PTA/PTSA/PTO

Date(s) of Fund Raiser 3/15/18 Event Start Time 5

Location of Fund Raiser JW Quad

Description of Fund Raiser AVID will be selling snacks and drinks at our community Open House

Purpose of the Fund Raiser raise funds for our college field trip

For the benefit of (be specific) AVID students to participate in a Spring College Field trip

Person Supervising Fund Raiser Mary Coker

Person Responsible for the Money Mary Coker

Projected Expenses \$ 0

Projected Profit \$ 200.00

Approved by ASB in the meeting minutes of _____

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President April Chaiway

Date 3/15/18

Signature of ASB Advisor E. Anderson

Date 3/15/2018

Signature of PTA/PTO/PTSA President _____

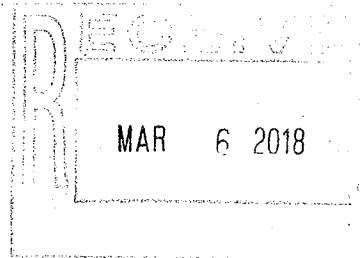
Date _____

Signature of Principal or Assistant [Signature] Date 3/13/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 206-3645



FUNDRAISING AUTHORIZATION
Elementary School

School Rancho Vista

Date 3/2/18

Requesting Group: ☒ PTA ☐ PTO ☐ PTSA

Date(s) of Fund Raiser 3/14/18 Event Start Time 5-7³⁰pm

Location of Fund Raiser Chick-Fil-A, Palmdale

Description of Fund Raiser Dine out

Purpose of the Fund Raiser Funds for the field trip

For the benefit of (be specific) _____

Person Supervising Fund Raiser Chi Hye Tyson

Person Responsible for the Money Chi Hye Tyson

Projected Expenses \$ 0

Projected Profit \$ 100

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CUREFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of PTA/PTO/PTSA President [Signature]

Date 3/2/18

Signature of Principal or Assistant Cathy Bennett

Date 3/2/18

I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

WESTSIDE UNION SCHOOL DISTRICT
BOARD AGENDA
March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Personnel Report #18-15

BACKGROUND: The Board is requested to approve/ratify the following personnel Recommendations:

CERTIFICATED

Employment

Alfaro, Gabriela	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Allington, Amy	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Amador, Yvette	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Andre, Shameka	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Annand, Danielle	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Basulto, Ismael	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Belcher, Christine	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Bitvarda, Nicole	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Black, Caylee	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175

Conklin, Roberta	Teacher Hourly, AVROP/ESF/March 29-30, 2018/URGF/Req# 15215
Crane, Dianah	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Cross, Shondale	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Farrell, Cassandra	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Fizzolio, Maria	Teacher Hourly, AVROP/ESF/March 29-30, 2018/URGF/Req# 15215
Grubbs, Cynthia	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Hardgrove, Brittany	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Harris, Delilah	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Hendrickson Autumn,	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Hernandez, Laura	Substitute Teacher/March 9, 2018/URGF
Hyman, Ani	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Jacobs, Sarah	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Kielman, Mollyann	Teacher, SDC/TBD/URGF/July 1, 2018
Kniesley-Borton Rebekah	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Ledezma, Juan	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
McGovern, Jessica	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/Req# 15175
Ontiveros, Arika	Substitute Teacher/March 9, 2018/URGF

Paredes, Alicia	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Pecorino, Patricia	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Pinkney-Walker Andriea	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Plaisance, Laura	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Roadhouse, Aubrey	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Salinas, Gabrielle	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Scanlon, Kendra	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Sharma, Kirk	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Sinclair, David	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Tremba, Monica	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Upah, Daniel	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Veronica, Sara	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Wallasky, David	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Warner, Angela	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175
Weber, Jonathan	Teacher Hourly, AVID Foundation/ESF/March 29-30, 2018/AVID/ Req# 15175

Change Position/Location/Effective Date/Salary/Funding/Req. #

Leaves Position/Location/Effective Date

Separation Position/Location/Effective Date
Gaines, Brian Teacher, Physical Education/EZ/June 8, 2018/Resignation

Grace, Kathryn Teacher, SDC/AH/June 8, 2018/Resignation

Jones, Rebecca Teacher/EZ/March 16, 2018/Resignation

Kennedy, Sharon Teacher/RV/June 8, 2018/ District Health and Welfare
Coverage Early Retirement

MANAGEMENT

Employment Position/Location/Effective Date/Salary/Funding/Req. #

Change Position/Location/Effective Date/Salary/Funding/Req. #
Briggs, Jacob Elementary School Principal K-8 <800/Step 3 to Middle School Principal
>800/Step 3/January 1, 2018/Req# 15255

Rossall, Shannon Elementary School Principal K-8 <800/Step 2A to Middle School
Principal >800/Step 2A/January 1, 2018/Req# 15256

Separation Position/Location/Effective Date

CLASSIFIED

Employment Position/Location/Effective Date/Salary/Funding/Req.#

Abdelmasih, Karla Crossing Guard/DS/.5 hrs/per/day/Step 1/March 13, 2018/
URGF/Req# 15065

Abdelmasih, Karla Crossing Guard/DS/.5 hrs/per/day/Step 1/March 13, 2018/
URGF/Req# 15066

Aguilar, Christine	Instructional Assistant II/HV/3 hrs/per/day/Step 1/March 13, 2018/ SDC/Req# 14978
Aguina, Stacey	Extra-Duty Playground Supervisor/DS/1.75 hrs/per/day/Step 1/ February 1-May 17, 2018/Sup Grant/Req# 15204
Aguina, Stacey	Short-Term Crossing Guard/DS/.5 hrs/per/day/Step 1/February 12- April 27, 2018/URGF/Req# 15192
Arce, Angelica	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Attanasio, Allison	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 3/April 26, 2018/AVID/Req# 15176
Betancourt, Natasha	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Castellanos, Samantha	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 3/April 26, 2018/AVID/Req# 15176
Clark, Raina	Short-Term Instructional Assistant II/LV/2 hrs/per/day/Step 1/ March 5-May 7, 2018/SDC/Req# 15198
Cons, Gregory	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Cooper, Matthew	Short-Term Technology Assistant I/IT/4.05 hrs/per/day/Step 2/ February 26-March 23, 2018/URGF/Req# 15168
Cruz, Elizabeth	Instructional Assistant II/EZ/3.25 hrs/per/day/Step 1/April 2, 2018/ SDC/Req# 14808
Dowd, America	Extra-Duty Instructional Assistant II/DS/2 hrs/per/day/Step 2/ February 8-May 17, 2018/Title III/Req# 15202
Esteva, Stefani	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 2/April 26, 2018/AVID/Req# 15176
Garcia, Daniela	Instructional Assistant II/VV/3 hrs/per/day/Step 1/March 12, 2018/ SDC/Req# 15154
Guillen, Edwin	Short-Term Instructional Assistant II/RV/.25 hrs/per/day/Step 1/ February 9-June 7, 2018/SDC/Req# 15200

Howard, Stephanie	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Jones, Griffin	Instructional Assistant II/GA/3.25 hrs/per/day/Step 1/March 13, 2018/ SDC/Req# 14957
Juarez, Nury	Extra-Duty Instructional Assistant II/DS/2 hrs/per/day/Step 2/ February 8-May 17, 2018/Title III/Req# 15202
Lawrence, Danezka	Short-Term Instructional Assistant I/AH/.75 hrs/per/day/Step 1/ March 6-June 7, 2018/Sup Grant/Req# 15210
Lopez, Yare	Playground Supervisor/QH/1 hr/per/day/Step 1/March 1, 2018/ URGF/Req# 15051
Monreal, Araceli	Instructional Assistant II/VV/3 hrs/per/day/Step 1/March 12, 2018/ SDC/Req# 15153
Myers, Andrea	Instructional Assistant II/GA/3.25 hrs/per/day/Step 1/March 6, 2018/ SDC/Req# 14685
Nuno, Cristina	Substitute Child Nutrition Assistant I/CN/Step 1/March 2, 2018/URGF
Nyann, Bonwah	Short-Term Technology Assistant I/IT/1.05 hrs/per/day/Step 2/February 26- March 5, 2018/URGF/Req# 15169
Osuna, Kristin	Short-Term Instructional Assistant II/RV/.25 hrs/per/day/Step 1/ February 1-June 7, 2018/SDC/Req# 15187
Paguyo, Miriam	Short-Term Instructional Assistant I-Tutor/EZ/1 hr/per/day/Step 1/ February 27-May 31, 2018/EZ Title I/Req# 15161
Palacios, Danielle	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Perez-Rios, Aileen	Instructional Assistant II/QH/2.5 hrs/per/day/Step 1/March 5, 2018/ SDC/Req# 15011
Redeker, Morgan	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 2/April 26, 2018/AVID/Req# 15176
Rendon, Christine	Short-Term Instructional Assistant II/LV/2.25 hrs/per/day/Step 2/ March 5-May 7, 2018/SDC/Req# 15199
Reyes, Joleen	Short-Term Instructional Assistant II/RV/.25 hrs/per/day/Step 1/ February 1-June 7, 2018/SDC/Req# 15186

Rodriguez, Stephanie	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Santiago, Jocelyn	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 2/April 26, 2018/AVID/Req# 15176
Shultz, Kasey	Student Council Advisor/LV/2017-2018 school year/Stipend/ URGF/Req# 15147
Sisson, Tammie	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Vera, Nicole	Instructional Assistant II/LV/3.25 hrs/per/day/Step 1/March 12, 2018/ SDC/Req# 15113
Walker, Alec	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Walker, Brittnay	Short-Term Instructional Assistant I/ESF/Not to Exceed 6.5 hr/per/day/ Step 1/April 26, 2018/AVID/Req# 15176
Walsh, Marlene	Short-Term Crossing Guard/DS/.47 hrs/per/day/Step 1/February 12- April 27, 2018/URGF/Req# 15191
Weber, Jessica	Instructional Assistant I/EZ/3 hrs/per/day/Step 1/March 12, 2018/ URGF/Req# 15184
White, Erin	Instructional Assistant II/DS/3 hrs/per/day/Step 1/March 12, 2018/ SDC/Req# 15087

<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
Howington, Edith	Instructional Assistant II-Access (3.42 hrs/per/day) to <u>Instructional Assistant II-Computer (3.95 hrs/per/day)</u> /EZ/Step 2/March 8, 2018/SDC/Req# 15114
Jovel, Monica	Playground Supervisor (1.83 hrs/per/day) to <u>(2.25 hrs/per/day)</u> /RV/Step 2/ February 26, 2018/URGF/Req# 15171
Mauk, Tayler	Instructional Assistant II (3.95 hrs/per/day) to <u>Technology Assistant I (3.95 hrs/per/day)</u> /DO/Step 1/March 8, 2018/URGF/Req# 14929
Nyann, Bonwah	Technology Assistant I (3.95 hrs/per/day) to <u>(8 hrs/per/day)</u> /IT/Step 2/ March 6, 2018/URGF/Req# 15125

Leaves

Position/Location/Effective Date/

Separation

Position/Location/Effective Date/

Bailey, La Touya

Instructional Assistant II/GA/February 23, 2018/Resignation

Calles-Reyes,
Emma

Instructional Assistant II/CW/December 15, 2017/Resignation

Delgado, Sarah

Instructional Assistant II/QH/March 2, 2018/Resignation

Hebert, Melanie

Instructional Assistant I/DS/March 8, 2018/39-month rehire

Holmes, Cynthia

Technician I-LVN/RV/March 12, 2018/Resignation

Holt, Brianna

Instructional Assistant II/AH/January 1, 2018/Resignation

McGuire, Debra

Instructional Assistant II/QH/February 28, 2018/Resignation

Picou, Andre

Technology Assistant-Clerk I/IT/February 28, 2018/Resignation

Silva, Bre-Jion

Playground Supervisor/GA/February 26, 2018/Resignation

Welch, Belinda

Instructional Assistant II/GA/March 1, 2018/39-month rehire

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Purchase Order Approval List

BACKGROUND:

Purchase orders are submitted for pre-approval if the purchase is over \$7,500. Purchase orders are submitted for ratification for items under \$7,500 per the adopted policy. Items that have already been approved by virtue of individual board action/direction are also included on the ratification list, even if their value is over \$7,500

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of:

Approval Items:

All Funds	175,391.52
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Ratification Items:

General Fund (01.0)	36,701.32
Child Nutrition Fund (13.0)	3,421.95
Deferred Maintenance Fund (14.0)	0.00
Building Fund: Bonds (21.0)	0.00
Capital Facilities Fund (25.0)	75.00
County Facilities Fund (35.0)	0.00
Anaverde Settlement (40.0)	0.00
CFD's (49.0)	0.00

Total	215,589.79
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ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

PURCHASE ORDERS
Approved/Ratified at the Meeting of March 20, 2018

PO's for Board Approval (note: General Fund (01.0) moneys unless otherwise noted)

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P53036	City of Palmdale	Streetlight, Sewer, and Park/Recreation Fees	20,856.28
	AH, CW, EZ, GA, HV, RV	General Funding	
P53038	Shawn Contract Flooring Services Inc	Carpet for Ten (10) Classrooms	44,886.00
	TBD	Maintenance General Funding	
P53069	ConvergeOne Inc	Dell Chromebook II's (330) for Math/Reading Intervention	89,458.04
	Educational Services	Supplemental Grant	
P53070	Sierra School Equipment Company	Storage Cabinets for Emergency Containers (13)	7,530.32
	All Sites	Risk Management General Funding	
M20700	Tel Pro Voice and Data	Video Monitoring System and Door Alarm System	6,330.44
		Maintenance	
M20701	Tel Pro Voice and Data	Video Monitoring System and Door Alarm System	6,330.44
	Esperanza	Maintenance	

Total 175,391.52

PO's for Board Ratification

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P53032	AVSTA	Field Trip Transportation: February 1-15, 2018	1,675.62
	All Sites	Supplemental Grant and DS Local Site Funds	
P53033	Southwest School Supply	Instructional Materials	323.97
	Esperanza	Title I	
P53037	Janet Moser	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53039	Southwest School Supply	Headphones (204)	737.15
	Quartz Hill	Title I	
P53047	Trophy Depot Inc	Dancing Feet Trophies	176.27
	Del Sur	Local Site Funds	
P53048	Patricia Bothuel	Reimburse: Dancing Feet Supplies	60.00
	Del Sur	Local Site Funds	
P53058	Todd Sorenson	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53059	Lauren Dun	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53060	Joanne Fitzgerald	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53061	Annelena Fors	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53062	Shaun Tyson	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53063	Samantha Barker	Reimburse: Google Certified Educator Test Fees	35.00
	Educational Services	Educator Effectiveness Grant	
P53071	Jostens Inc	Elementary Yearbooks	3,061.80
	Del Sur	Local Site Funds	
P53072	Southwest School Supply	School and Office Supplies	5,000.00
	Quartz Hill	General Funding	
P53073	Greenhouse Café	Lunch for Records Training	380.78
	Educational Services	General Funding	
P53074	Submarina	Lunch for CCA Training	223.86
	Educational Services	Supplemental Grant	
P53075	Panera Bread	Lunch for CRLP and AVID Trainings	1,161.39
	Educational Services	Supplemental Grant	
P53076	Southwest School Supply	School and Office Supplies	2,000.00
	Gregg Anderson	General Funding	
P53077	Southwest School Supply	Training Materials	350.00
	Educational Services	Supplemental Grant	
P53078	Southwest School Supply	School and Office Supplies	6,000.00
	Gregg Anderson	General Funding	

P53079	Southwest School Supply Valley View	School and Office Supplies General Funding	5,000.00
M20608	All Phase Electric Supply Co. Various Sites	Electrical Supplies- February Maintenance	555.53
M20609	AutoZone Various Sites	Maintenance Supplies - February Maintenance	150.66
M20610	Consolidated Electric Various Sites	Electrical Supplies- February Maintenance	1,489.44
M20612	Desert Lock Company Various Sites	Lock Hardware- February Maintenance	182.86
M20613	DeWolfe Lumber Maintenance	Maintenance Supplies - February Maintenance	8.41
M20616	Ferguson HVAC Air Cold Maintenance	HVAC Supplies - February Maintenance	20.95
M20618	Johnstone Supply Maintenance	HVAC Supplies - February Maintenance	1,268.10
M20619	Lancaster Plumbing Various Sites	Plumbing Supplies - February Maintenance	2,218.07
M20622	Omega Maintenance Maintenance	Maintenance Supplies - February Operations	280.32
M20623	PPG Paints Various Sites	Paint Supplies - February Maintenance	109.31
M20626	United Refrigeration Various Sites	HVAC Supplies - February Maintenance	2,876.00
M20627	US Air Conditioning Various Sites	HVAC Supplies - February Maintenance	380.63
M20630	Westside Equipment Rentals Maintenance	Maintenance Supplies - February Maintenance	28.82
M20621	Motion Industries Maintenance	Maintenance Supplies - February Maintenance	123.56
M20644	Sigler Wholesale Gregg Anderson	Actuator Motor - HVAC Maintenance	352.30
M20654	Sav On Fence Joe Walker	Gate and Post Hinges Maintenance	21.90
M20657	Geary Pacific Joe Walker	Valve Expansion - HVAC Maintenance	238.62

Total 36,701.32

CHILD NUTRITION (13)

M20609	AutoZone	Food Warmer Repair Parts	25.17
M20610	Consolidated Electric	Electrical Supplies - February	1,711.14
M20651	3Wire Group Inc	Oven Repair Parts	1,685.64

Total 3,421.95

DEFERRED MAINTENANCE (14)

BUILDING FUND: BONDS (21)

CAPITAL FACILITIES (25)

P53034	Registrar-Recorder/County Clerk	Recording Fee for CEQA Exemption	75.00
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Total 75.00

COUNTY FACILITIES (35)

ANAVERDE SETTLEMENT (40)

CFD's (49)

No purchase orders for funds 14, 21, 35, 40 or 49

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Consultant/Contract Agreement Schedule

BACKGROUND:

Consultant agreements and contracts are brought to the Board in accordance with Board Policy 3312 for various purposes including student assemblies, in-house staff workshops, and vendor provided services.

PROGRAM/EDUCATIONAL IMPLICATION:

These Consultant Agreements and Contracts provide support to the District's Educational Program

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures and incoming funds of:

Student Assemblies	0.00
In-house Staff/Parent Workshops	3,500.00
Vendor Provided Services	80,860.88
Rental/Lease Contracts	0.00
Total	<u>84,360.88</u>

Incoming Funds	25,000.00
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ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONSULTANT/CONTRACT AGREEMENT SCHEDULE

Ratified/Approved at the Board Meeting of March 20, 2018

<u>Dates</u>	<u>Name/School Site</u>	<u>Description/Funding Source</u>	<u>Cost</u>	<u>Income</u>
Summer 2018	Antelope Valley Boys and Girls Club District	Custodial Services Agreement General Funding		TBD
2018-2020	California Sums Initiative Educational Services	Grant: Implement Systems of Academic & Behavioral Support N/A		25,000.00
2017-2020	Los Angeles County Office of Education Business Services	Reimbursement of Admin. Costs related to Medi-Cal program N/A		TBD
Spring 2018	Loyola Marymount University Educational Services Facility	California Reading and Literature Project Supplemental Grant	3,500.00	
Spring 2018	Tel Pro Voice And Data Inc Esperanza	Door Monitoring, Camera and Door Alarm General Funding	6,330.44	
Spring 2018	Tel Pro Voice And Data Inc Anaverde	Door Monitoring, Camera and Door Alarm General Funding	6,330.44	

Change

2019-2021	School Innovations and Achievement Business Services	Software and Services Fee for Years 2 & 3 Changes: Adding Years 2 & 3	68,200.00	
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Total		84,360.88	25,000.00
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Individual Services Agreements

These individual service agreements fall under previously Board approved Master Contracts. All agreements are funded through Special Education general funds.

<u>Nonpublic School/Agency</u>	<u>Service</u>	<u>Student ID</u>
None		

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Jeri Holmes, Purchasing

SUBJECT: Conference/Workshop Schedule

BACKGROUND:

Conference requests are processed in compliance with Board Policy 3350.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going staff development is a key to the success of the District's programs.

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of \$19,305.11

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONFERENCE/WORKSHOP SCHEDULE
Ratified/Approved at the Board Meeting of 03/20/18

<u>Dates/Location</u>	<u>Title/Attendees/Funding Location</u>	<u>Fund. Source</u>	<u>Registration</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Parking</u>	<u>Subs</u>	<u>Other</u>
2017-2018 Lancaster	Food Handlers Certification Class Catherine Helferty, Jackeline Lee, LaJoy Primer, Samantha Meadows, Denise Loprino Child Nutrition	Child Nutrition	840.00	0.00	0.00	0.00	0.00	0.00	0.00
March 13, 2018 Fullerton	Cal State Fullerton Job Fair Robert Hughes, Robert Garza or Kerry Rush Human Resources	General Fund	350.00	0.00	0.00	118.00	0.00	0.00	0.00
March 14, 2018 San Bernardino	Cal State San Bernardino Job Fair Robert Hughes, Robert Garza or Kerry Rush Human Resources	General Fund	400.00	0.00	0.00	82.00	0.00	0.00	0.00
March 27, 2018 Riverside	UC Riverside Job Fair Robert Hughes, Robert Garza or Kerry Rush Human Resources	General Fund	400.00	0.00	0.00	101.00	0.00	0.00	0.00
April 10, 2018 Northridge	CSUN Job Fair Robert Hughes, Robert Garza or Kerry Rush Human Resources	General Fund	250.00	0.00	0.00	60.00	0.00	0.00	0.00
April 12-14, 2018 San Francisco	LEAD 3 Symposium Shannon Rossall Educational Services	Supplemental Grant	399.00	450.00	105.00	387.34	0.00	0.00	150.00
April 17, 2018 Pasadena	BERG Motivation, Mindset & Grit Cathy Washington Joe Walker	General Fund	239.00	0.00	0.00	80.64	15.00	150.00	0.00
April 18, 2018 Burbank	ELPAC Administration and Scoring Training Maria Chielli Educational Services	General Fund	0.00	0.00	0.00	68.13	0.00	0.00	0.00
April 22-23, 24-25, 2018 Minnesota, Indiana	Job Fairs Robert Garza Human Resources	General Fund	0.00	600.00	190.00	84.00	60.00	0.00	900.00
June 27-30, 2018 Anaheim	AVID Summer Institute Kelli Brown, Desiree Lopez, Lauren Hetland, Aubrey Roadhouse, Geri Rather, Arrale Hussein Educational Services	Supplemental Grant	0.00	3,000.00	690.00	350.00	100.00	0.00	0.00
June 27-30, 2018 Anaheim	AVID Summer Institute Reyna Smith, Sonja Squires, Kristie Jakeway, Ami Duffee Educational Services	Supplemental Grant	0.00	1,980.00	460.00	336.00	144.00	0.00	0.00
June 27-30, 2018 Anaheim	AVID Summer Institute Andrea Paxton, Sylvia Borg-Otting, Melanie Golyer-Blair Educational Services	Supplemental Grant	0.00	2,052.00	375.00	321.00	144.00	0.00	0.00
June 27-30, 2018 Anaheim	AVID Summer Institute Erin Belcher Educational Services	Supplemental Grant	0.00	684.00	125.00	109.00	48.00	0.00	0.00
June 27-30, 2018 Anaheim	AVID Summer Institute Timothy Barker, antoinette Griffin Educational Services	Supplemental Grant	0.00	1,368.00	230.00	214.00	96.00	0.00	0.00
Changes	No Changes								
Subtotals			2,878.00	10,134.00	2,175.00	2,311.11	607.00	150.00	1,050.00
Grand Total			19,305.11						

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Lauri Massari, Coordinator of Professional Development

SUBJECT: California Administrative Clear Credential Induction Program

BACKGROUND:

As the conditions and contexts of California's public schools and the needs of its children continue to change, the Commission on Teacher Credentialing has worked to refine and revise the standards used to guide preliminary and clear administrative licensure processes and requirements and to ensure that they reflect current research about effective leadership in schools while keeping pace with the highly complex and diverse needs of California schools and the children served by them. With the implementation of the 2013-14 Administrative Services Credential Program Standards, the Commission embarks upon a new era in the preparation of California's educational leaders. The primary focus of the preliminary administrative services program will be to prepare future leaders for their initial administrative position, with special emphasis on preparation for the position of site administrator, or principal, for a specific school site, while the clear credential program will be focused on job-embedded, real-life experiences of educational leaders. The heart of the clear credential program is a coaching-based professional induction process contextualized for whatever job the administrator currently holds while continuing to develop candidates for future leadership positions. This new structure is designed to provide the best career preparation and experiences for effective leadership in California's 21st century schools.

PROGRAM/EDUCATIONAL IMPLICATION: In a study conducted by the Wallace Foundation researchers stated, "To date we have not found a single case of a school improving its student achievement record in the absence of talented leadership."¹ Moreover, they noted that effective leadership is second in importance only to effective teaching among the many school variables that impact student achievement.

COST ANALYSIS/FUNDING SOURCE: The Clear Administrative Services Induction Program will be facilitated by the WUSD New Teacher/Educator Support Program with the expense for each participant equating to what is currently funded for each new teacher. It is estimated that the cost to provide support and induction for each new WUSD educator is approximately \$6,000.00 per year. (General Fund)

SUPERINTENDENT'S RECOMMENDATION:

Approval

SEPARATE ATTACHMENT

California Administrative Clear Credential Induction Program

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Discussion Items:

- Board Governance

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Westside Union Teachers' Association Proposal for Negotiation Re-openers for the 2018-2019 School Year

BACKGROUND: Per Article 23 of the Master Agreement, the Teachers' Association has submitted their Contract proposals for the 2018-2019 school year as follows:

1. Article 4 Benefits
2. Article 7 Salary
3. Article 10 Transfer/reassignment
4. Article 11 Leaves
5. Article 12 Evaluations
6. Article 14 Class Size
7. Article 26 Special Education
8. Article 30 Special Assignment Pay

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Westside Union School District Proposal for Negotiation Re-openers to Westside Union Teachers Association (WUTA) for the 2018-2019 School Year

BACKGROUND: Per Article 23 of the Master Agreement, the District has submitted their Contract proposals for the 2018-2019 school year as follows:

- Article 4 - Benefits
- Article 5 - Duty Hours
- Article 7 - Salary
- Calendar

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: California School Employees Association (CSEA) Proposal for Negotiation Reopeners with Westside Union School District for the 2018-2019 School Year

BACKGROUND: Per Article 21 of the Master Agreement, CSEA has submitted their Contract proposals for the 2018-2019 school year as follows:

1. Article V: Employee Benefit Rights
2. Article VII: Salary

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Westside Union School District Proposal for Negotiation Reopeners with California School Employees Association (CSEA) for the 2018-2019 School Year

BACKGROUND: Per Article 21 of the Master Agreement, CSEA has submitted their Contract proposals for the 2018-2019 school year as follows:

1. Article V: Employee Benefit Rights
2. Article VII: Salary
3. Article XI: Leaves

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

March 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Wayne Trussell, Director, Maintenance & Operations

SUBJECT: Cottonwood Modernization, Change Order No. 5 to Monet Construction, Inc.

BACKGROUND:

Changes required to accommodate added safety features, replacements and additions as requested by the District, and missing or unforeseen items found during the course of construction. Such items include:

- Provide new wall hung HVAC Bard units
- Demo and replace siding and soffit at MPR
- Tape and finish the walls in the MPR
- Repair existing floor outlet in the kitchen
- Install feeders from MS to panel R
- Add quick coupler, per Instruction Bulletin No. 8
- Add outlets at Building 1300
- Install a new DVC fire alarm device in the MPR Building

PROGRAM/EDUCATIONAL IMPLICATION:

Functionality and safety

COST ANALYSIS/FUNDING SOURCE:

\$54,814.80

Funding Sources: GO Bond Funds/School Facilities Fund/Anaverde Settlement Fund/General Fund.

Note: As previously noted in the Board presentation on March 3, 2015 authorizing the Cottonwood Modernization, the District does not currently have enough Bond funds to complete the project and as a result it may be necessary to use General Fund sources, at least until the School Facilities State-Matching funds owed to the District for previous school construction projects are allocated from the Proposition 51 School Facilities Bonds.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 005	OWNER: <input type="checkbox"/>
Cottonwood Elementary School - Phase 3	DATE: March 5, 2018	ARCHITECT: <input type="checkbox"/>
2740 West Avenue P8		CONTRACTOR: <input type="checkbox"/>
Palmdale, CA 93551		FIELD: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 2540.300	OTHER: <input type="checkbox"/>
Monet Construction, Inc.	CONTRACT DATE: February 28, 2017	
3455 Ocean View Blvd., Suite 200	CONTRACT FOR: General Construction	
Glendale, CA 91208		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
See attached sheets for explanation.

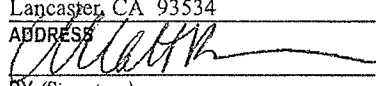
The original Contract Sum was	\$	2,595,000.00
The net change by previously authorized Change Orders	\$	569,781.45
The Contract Sum prior to this Change Order was	\$	3,164,781.45
The Contract Sum will be increased by this Change Order in the amount of	\$	54,814.80
The new Contract Sum including this Change Order will be	\$	3,219,596.25

The Contract Time will be increased by fifty-four (54) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 9, 2018.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Flewelling & Moody, Inc.</u>	<u>Monet Construction, Inc.</u>	<u>Westside Union School District</u>
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
1035 West Lancaster Blvd.	3455 Ocean View Blvd., Suite 200	41914 North 50th Street West
Lancaster, CA 93534	Glendale, CA 91208	Quartz Hill, CA 93536
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Matthew C. Buchanan, AIA, LEED® AP	Richard Boctor, President	Shawn Cabey, Asst. Superintendent
(Typed name)	(Typed name)	(Typed name)
<u>2/4/18</u>		
DATE	DATE	DATE



FLEWELLING & MOODY
architects for education

Cottonwood Elementary School – Phase 3
Flewelling & Moody Job No. 2540.300
Change Order No. 5; Page 1 of 3

CHANGE ORDER NO. 5

March 5, 2018

ITEM NO. 1

Description: Provide all labor and material necessary to provide new wall hung HVAC Bard units at Buildings 1300 and 1400, per RFI No. 14.

Requested By: District

Reason: Additional scope was added to original contract work.

Cost: ADD: \$16,046.26

Time Extension: 0 days

ITEM NO. 2

Description: Provide all labor and material necessary to demo and replace siding and soffit at Building 1200.

Requested By: District

Reason: Exterior siding at walls and soffit were found to be deteriorated and therefore District wanted to replace. This was additional scope of work.

Cost: ADD: \$20,011.32

Time Extension: 0 days

ITEM NO. 3

Description: Provide all labor and material necessary to tape and finish the walls, due to no acoustic panels above FRP, per RFI No. 31.

Requested By: District

Reason: Unforeseen site condition discovered at time of demolition.

Cost: ADD: \$5,084.58

Time Extension: 2 days



FLEWELLING & MOODY

architects for education

Cottonwood Elementary School – Phase 3
Flewelling & Moody Job No. 2540.300
Change Order No. 5; Page 2 of 3

ITEM NO. 4

Description: Provide all labor and material necessary to repair existing floor outlet, per RFI No. 11.

Requested By: District

Reason: Unforeseen site condition discovered at time of demolition.

Cost: ADD: \$404.11

Time Extension: 0 days

ITEM NO. 5

Description: Provide all labor and material necessary to install feeders from MS to panel R, per RFI No. 9.

Requested By: District

Reason: Unforeseen site condition discovered at time of demolition.

Cost: ADD: \$4,301.27

Time Extension: 0 days

ITEM NO. 6

Description: Provide all labor and material necessary to add quick coupler, per Instruction Bulletin No. 8.

Requested By: District

Reason: Scope was added to original landscape contract.

Cost: ADD: \$615.63

Time Extension: 0 days



FLEWELLING & MOODY
architects for education

Cottonwood Elementary School – Phase 3
Flewelling & Moody Job No. 2540.300
Change Order No. 5; Page 3 of 3

ITEM NO. 7

Description: Provide all labor and material necessary to delete existing electrical panel, transformer and all associated wiring at Building 1400.

Requested By: District

Reason: Scope was added to original contract work.

Cost: ADD: \$1,630.80

Time Extension: 0 days

ITEM NO. 8

Description: Provide all labor and material necessary to add outlets at Building 1300.

Requested By: District

Reason: Additional outlets requested by District.

Cost: ADD: \$1,770.42

Time Extension: 0 days

ITEM NO. 9

Description: Provide all labor and material necessary to install a new DVC in the MPR Building.

Requested By: District

Reason: Provide fire alarm remote paging unit as required by DSA.

Cost: ADD: \$4,950.41

Time Extension: 0 days



FLEWELLING & MOODY

architects for education

January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 15R, to provide and install bard units in Buildings 1300 and 1400 per RFI No. 14, in the amount of \$16,046.26, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: RFI #14 Bard Units Revised**PROPOSED CHANGE ORDER****NO.** 15R**PROJECT:** Cottonwood Elementary School
Modernizaion of Existing Modular Buildings**DATE:** 09/08/2017**JOB:** 2540.0300**TO:** Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843**SUBMITTED:****COMPLETED:****REQUIRED:**

DESCRIPTION

Revised per uoour request. I have attached Simco's wage sheet for your use and reference.

The following are the costs associated with RFI #14 and the Bard units you want installed in buildings 1300 and 1400. As discussed, I had included \$6K in my bid to cover this item and have provided a credit in the line items.

Please review and let me know if you have any concerns,

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Simco Revised Quote		1.000	21,130.85	21,130.85
2	Credit for bid amount		1.000	-6,000.00	-6,000.00
3	Mark up @ 5%		15,130.850	0.05	756.54
4	Bond @ 1%		0.010	15,887.39	158.87
Item Total:					\$16,046.26
Total:					\$0.00
Total:					\$16,046.26

APPROVAL**By:** _____
Richard Bactor**By:** _____**Date:** 09/08/2017**Date:** _____

HOURLY LABOR RATE WORKSHEET

PROJECT: Cottonwood Elementary School Modernization

PRIME CONTRACTOR: Monet Construction, Inc.

SUBCONTRACTOR: Simco Mechanical, Inc.

TRADE: Mechanical

DIR CLASSIFICATION: LOS-2016-2 Sheet Metal (HVAC)

BID PACKAGE NO: N/A

PROJECT NO: N/A

DATE: 9/6/2017

EFFECTIVE THRU: 12/31/2017

Item	% Rate	Prevailing Wage Rate - Journeyman			Notes
		Regular Time	Overtime	Double Time	
Base Labor Rate =	0.39416	\$ 31.69	\$ 47.54	\$ 63.38	
Fringe Benefits:					
Pension =	0.18421	14.81	14.81	14.81	
Health/Welfare =	0.12276	9.87	9.87	9.87	
Training/Certification =	0.02077	1.67	1.67	1.67	
Vacation/Holiday =	0	-	-	-	
Other =	0.00435	0.35	0.35	0.35	
Fringe Benefits Subtotal =	0.3321	\$ 26.70	\$ 26.70	\$ 26.70	
Total Hourly Rate =	0.72626	\$ 58.39	\$ 74.24	\$ 90.08	
Burden:					
Taxes & Insurance =	0				
FICA =	0.04503	3.62	4.60	5.58	
Medicare =	0.01053	0.85	1.08	1.31	
Federal Unemployment =	0.00581	0.47	0.59	0.72	
California Unemployment =	0.04503	3.62	4.60	5.58	
CA Employment Training Tax =	0.00073	0.06	0.07	0.09	
Medicare Additional Tax =	0.00654	0.53	0.67	0.81	
Workers Compensation =	0.13396	10.77	10.77	10.77	
Liability Ins. Premium =	0.02612	2.10	2.73	3.41	
Other (Provide Description) =	0	-	-	-	
Burden Subtotal =	0.27374	\$ 22.01	\$ 25.12	\$ 28.28	
Contractor Liability Insurance		N/A	N/A	N/A	
Small Tools		TBD	TBD	TBD	
Other (warranty, record drawings, payment & performance bonds, etc)		TBD	TBD	TBD	
TOTAL HOURLY RATE		\$ 80.40	\$ 99.36	\$ 118.36	

Alex Harbachian

Rates Certified by (Print Name)

Simco Mechanical, Inc.

Company Name

Signature



CHANGE ORDER REQUEST

PROJECT:	Modernization of Existing Modular Buildings at Cottonwood Elementary 2740 West Avenue P-8 Palmdale, CA 93551	REQUEST NO.:	01 Rev1
		REQUEST DATE:	09/06/17
		PROJECT NO.:	2540-0300
TO:	Monet Construction Inc. 3455 Ocean View Blvd Glendale, CA 91208	CONTRACT FOR:	Mechanical
		WORK PERFORMED:	TBD

A change order is requested for the subject contract as described below:

- Addition of two BARD wall units. *Note: All work to electrical by others.*

PRICE:	Labor	\$ 3,216.00
	Material	\$ 13,907.02
	Taxes	\$ 1,251.63
	Subtotal	<u>\$ 18,374.65</u>
	General Conditions	<u>\$ 2,756.20</u>
	Total	\$ 21,130.85

[See attached price sheet]

REQUESTED BY:

Alex Harbachian
President

TEL: 818-957-4994
FAX: 818-957-4804
3795 LA CRESCENTA AVE.
4102, GLENDALE, CA 91209
Licence No. 974288

SIMCO MECHANICAL, INC.

3795 LA CRESCENTA AVE, #102, GLENDALE, CA 91208 || O (818) 957-4994 / F (818) 957-4804

CHANGE ORDER REQUEST PRICING SHEET - COR 01 REV1 - ADDED BARD WALL UNITS

COTTONWOOD ELEMENTARY SCHOOL; PALMDALE, CA

A. ITEM NO.	B. ITEM DESCRIPTION	C. QTY	D. UNIT	E. LABOR		F. EQUIPMENT/MATERIAL		G. TOTAL
				1. UNIT COST	2. TOTAL (E.1 X C)	1. UNIT COST	2. TOTAL (F.1 X C)	
1	4 TON BARD HEAT PUMP UNIT	2	PER	\$ -	\$ -	\$ 6,230.80	\$ 12,461.60	\$ 12,461.60
2	GRILLE/SLEEVE	2	PER	\$ -	\$ -	\$ 151.21	\$ 302.42	\$ 302.42
3	ECOBEE THERMOSTATS	2	PER	\$ -	\$ -	\$ 250.00	\$ 500.00	\$ 500.00
4				\$ -	\$ -	\$ -	\$ -	\$ -
5	FORKLIFT	1	RENTAL	\$ -	\$ -	\$ 643.00	\$ 643.00	\$ 643.00
6				\$ -	\$ -	\$ -	\$ -	\$ -
7	INSTALLATION LABOR	40	HOURS	\$ 80.40	\$ 3,216.00	\$ -	\$ -	\$ 3,216.00
8				\$ -	\$ -	\$ -	\$ -	\$ -
9				\$ -	\$ -	\$ -	\$ -	\$ -
10				\$ -	\$ -	\$ -	\$ -	\$ -

LABOR SUBTOTAL	\$	3,216.00
PROFIT & OVERHEAD	\$	482.40
LABOR TOTAL	\$	3,698.40

EQUIP/MATERIAL SUBTOTAL	\$	13,907.02
TAX ON MATERIALS	\$	1,251.63
PROFIT & OVERHEAD	\$	2,273.80
MATERIAL TOTAL	\$	17,432.45

GRAND TOTAL	\$	21,130.85
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FLEWELLING & MOODY

architects for education

June 2, 2017

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, Monet Construction is authorized to proceed with the scope outlined in Proposed Change Order No. 19, to demo and replace siding and soffit at Building 1200, on a time and materials basis and shall not exceed \$20,011.32.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Cyndi Vidinha
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE:	RFI 18 Demo and replace siding and soffit at Building 1200	PROPOSED CHANGE ORDER NO.	19
PROJECT:	Cottonwood Elementary School Modernizaion of Existing Modular Buildings	DATE:	05/19/2017
		JOB:	2540.0300
TO:	Attn: Irvine Carrillo Flewelling & Moody, Inc. 1035 W Lancaster Blvd Lancaster, CA 93534 Phone:661-949-0771 Fax:661-949-2843	SUBMITTED:	
		COMPLETED:	
		REQUIRED:	

DESCRIPTION

The following are the costs associated with RFI 18 and the fascia, siding and soffit at building 1200. As discussed we are proposing to demo the old and put back the way it was origanlly. We have not charged for 1 of the fascia boards as this was in our original scope of work. Stock Lumber gave me materials pricing over the phone, I can get the back up if need be.

Please review ASAP as we need to do this work right away so we can get a roof on and the impact to the project can be minimized.

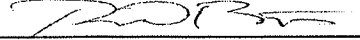
We will need a 9 day extension of time to complete this work.

Please let me know if you have any questions or concerns,

Thanks

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	2 Labor on lift 2 days to demo and grind off screws		32.000	67.31	2,153.92
2	3 Carpenters and lift 5 days to frame and install siding and soffit		120.000	74.73	8,967.60
3	2x6 fascia, primed		325.000 Ft.	2.87	932.75
4	T 1-11 siding		740.000 Sq. Ft.	1.25	925.00
5	T1-11 smooth for soffits		650.000 Sq. Ft.	2.11	1,371.50
6	Screws,hardware and caulking lump sum		1.000	500.00	500.00
7	Lift Rental 14 days with weekend and stand time		14.000	250.00	3,500.00
8	Haul Trash to dump 2 loads		2.000	300.00	600.00

APPROVAL

By: 
Richard Bactor

Date: 05/19/2017

By: _____

Date: _____

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: RFI 18 Demo and replace siding and soffit at
Building 1200

PROJECT: Cottonwood Elementary School
Modernizaion of Existing Modular Buildings

TO: Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843

PROPOSED CHANGE ORDER

NO. 19

DATE: 05/19/2017

JOB: 2540.0300

SUBMITTED:

COMPLETED:

REQUIRED:

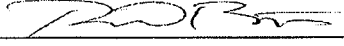
Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
9	Mark up at 15%		0.150		18,950.77	2,842.62
10	Bond @1%		0.010		21,793.39	217.93

Item Total: \$22,011.32

Total: \$0.00

Total: \$22,011.32

APPROVAL

By: 
Richard Boctor

Date: 05/19/2017

By: _____

Date: _____



March 5, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 26R, to tape and finish the walls, due to no acoustic panels above FRP, per RFI No. 31, in the amount of \$5,084.58, has been accepted with 2 additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE:	RFI 31 Tape finish and paint walls where no Acoustic panels	PROPOSED CHANGE ORDER
PROJECT:	Cottonwood Elementary School Modernizaion of Existing Modular Buildings	NO. 26R
TO:	Attn: Irvine Carrillo Flewelling & Moody, Inc. 1035 W Lancaster Blvd Lancaster, CA 93534 Phone:661-949-0771 Fax:661-949-2843	DATE: 02/14/2018
		JOB: 2540.0300
		SUBMITTED:
		COMPLETED:
		REQUIRED:

DESCRIPTION

In an effort to resolve this PCO, I have revised this proposal and discounted Monet's work by 50%. The painter I cannot do anything about as he looked at the elevations and it shows panels so he did not include the paint in his bid.

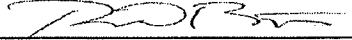
The following are the costs associated with your response to our RFI #31 directing us to tape and finish the walls as there is no acoustic panels above the FRP. As you know, Monet never caught this as we thought it was the same as the tackable wall and there was no other spec. Section for us to know any different. I have detailed the costs in the line items for your review. Please expedite as we are trying to get this building completed for the school opening. We will need a 2 day extension of time to complete this work as of now.

Please review and let me know if you have any concerns,

Thanks

Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	4 Men 2 days to tape and finish walls		32.000		63.77	2,040.64
2	Mud and tape lump sum		0.500		200.00	100.00
3	Mark up on Monet's work @ 15%		0.150		2,140.64	321.10
4	RayMac Quote		1.000		2,450.00	2,450.00
5	Mark up on Sub @ 5%		0.050		2,450.00	122.50
6	Bond @1%		0.010		5,034.24	50.34

APPROVAL

By: 
Richard Bactor

Date: 07/17/2017

By: _____

Date: _____

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: RFI 31 Tape finish and paint walls where no
Acoustic panels

PROJECT: Cottonwood Elementary School
Modernizaion of Existing Modular Buildings

TO: Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843

PROPOSED CHANGE ORDER

NO. 26R

DATE: 02/14/2018

JOB: 2540.0300

SUBMITTED:

COMPLETED:

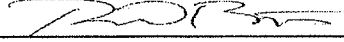
REQUIRED:

Item Total:	\$5,084.58
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Total:	\$0.00
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Total:	\$5,084.58
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APPROVAL

By: 
Richard Bactor

Date: 07/17/2017

By: _____

Date: _____



FLEWELLING & MOODY

architects for education

January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 28R, to repair existing floor outlet per RFI No. 11, in the amount of \$404.11, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: Floor Outlet Revised

PROPOSED CHANGE ORDER

NO. 28R

PROJECT: Cottonwood Elementary School
Modernizaion of Existing Modular Buildings

DATE: 09/05/2017

JOB: 2540.0300

TO: Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843

SUBMITTED:

COMPLETED:

REQUIRED:

DESCRIPTION

Please see revised Proposal from JAM.

The following are the costs associated with JAM Fire protection RFI #11 and the repair of the existing floor outlet.


Please see attached quote from JAM.

Thanks

Please review and let me know if you have any concerns,

Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	JAM Quote		1.000		381.06	381.06
2	Mark up @5%		0.050		381.06	19.05
3	Bond @ 1%		0.010		400.11	4.00
Item Total:						\$404.11
Total:						\$0.00
Total:						\$404.11

APPROVAL

By: 
Richard Bector

By: _____

Date: 07/24/2017

Date: _____



CHANGE ORDER PROPOSAL

No. 5

TITLE : Replace Electrical Floor Outlet in Auditorium Kitchen
 PROJECT : Cottonwood Elementary School Portables Modernization
 TO : Rich Bector
Monet Construction
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

DATE : 09/01/17
 JOB NO : 2540.0300
 DSA NO : 03-116991

FROM : Larry Erbe

DESCRIPTION OF PROPOSAL:

Per RFI-011 provide labor, material and equipment to replace the electrical floor outlet in the Auditorium Kitchen due to moisture damage.

A. SUBCONTRACTOR COST OF WORK:

_____	_____	
_____	_____	
_____	_____	Subtotal A: \$ -

B. CONTRACTOR COST OF WORK:

Total Labor		\$	274.31	
Total Material and Equipment (excluding tax)		\$	14.98	
Payroll Taxes and Insurance	14.91%	\$	40.90	
General Conditions		\$	-	
Indirect Costs		\$	-	
		Subtotal B: \$	330.18	

C. CONTRACTOR/SUBCONTRACTOR FEES:

Subcontractor Fee:	0%	\$	-
OH&P:	15%	\$	49.53
Other:	0%	\$	-
		Subtotal C: \$	49.53

D. BOND COST:

0.00%	Subtotal D: \$	-
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E. MATERIAL AND EQUIPMENT TAX:

9.00%	Subtotal E: \$	1.35
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This proposal does not affect the contract time.

TOTAL \$ 381.06

1930 South Myrtle Avenue • Monrovia • CA • 91016 • 626 256 4400 • www.jamcorporation.com

Replace Electrical Floor Outlet in Auditorium Kitchen

Date 09/01/17



FLEWELLING & MOODY

architects for education

January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 29, to install feeders from MS to panel R per RFI No. 9, in the amount of \$4,301.27, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: Feeders to Panel R**PROPOSED CHANGE ORDER****NO.** 29**PROJECT:** Cottonwood Elementary School
Modernizaion of Existing Modular Buildings**DATE:** 07/26/2017**JOB:** 2540.0300**TO:** Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843**SUBMITTED:****COMPLETED:****REQUIRED:**


DESCRIPTION

The following are the costs associated with the response JAM Fire protection RFI #9 and installing feeders from MS to Panel R. Please see attached quote from JAM Fire. We believe we can complete this work in our scheduled contract time as long as we get approval right away.

Thanks

Please review and let me know if you have any concerns,

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1		JAM Quote		1.000		4,055.89	4,055.89
2		Mark up @5%		0.050		4,055.89	202.79
3		Bond @ 1%		0.010		4,258.68	42.59
Item Total:							\$4,301.27
Total:							\$0.00
Total:							\$4,301.27

APPROVAL**By:** 
Richard Bactor**By:** _____**Date:** 07/26/2017**Date:** _____



CHANGE ORDER PROPOSAL

No. 6

TITLE : Replace Feeders from MS to Panel R.
 PROJECT : Cottonwood Elementary School Portables Modernization
 TO : Rich Boctor
Monet Construction
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

DATE : 07/25/17
 JOB NO : 2540.0300
 DSA NO : 03-116991

FROM : Larry Erbe

DESCRIPTION OF PROPOSAL:

Per RFI-009 provide labor, material and equipment to replace the feeders from MS to Panel R.

A. SUBCONTRACTOR COST OF WORK:

_____	_____	
_____	_____	
_____	_____	Subtotal A: \$ _____

B. CONTRACTOR COST OF WORK:

Total Labor		\$	1,701.12	
Total Material and Equipment <i>(excluding tax)</i>		\$	1,458.00	
Payroll Taxes and Insurance	14.91%	\$	253.64	
General Conditions		\$	-	
Indirect Costs		\$	-	
		Subtotal B: \$	3,412.76	

C. CONTRACTOR/SUBCONTRACTOR FEES:

Subcontractor Fee:	0%	\$	-
OH&P:	15%	\$	511.91
Other:	0%	\$	-
		Subtotal C: \$	511.91

D. BOND COST:

0.00%	Subtotal D: \$	-
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E. MATERIAL AND EQUIPMENT TAX:

9.00%	Subtotal E: \$	131.22
-------	----------------	--------

This proposal does not affect the contract time.

TOTAL \$ 4,055.89

Replace Feeders from MS to Panel R.

Date 07/26/17

[illegible]



FLEWELLING & MOODY

architects for education

January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 33, to add quick coupler per Instruction Bulletin No. 8, in the amount of \$615.63, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: Added Quick Coupler IB#8 for Bruns Belmont

PROPOSED CHANGE ORDER

NO. 33

PROJECT: Cottonwood Elementary School
Modernizaion of Existing Modular Buildings

DATE: 09/08/2017

JOB: 2540.0300

TO: Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843

SUBMITTED:

COMPLETED:

REQUIRED:

DESCRIPTION


The following are the costs associated with your request to add a Quick coupler per IB #8 on the Bruns Belmont Contract. The inspector requested that Senel perform this work. Please see attached quote from Senel detailing the work.

Thanks

Please review and let me know if you have any concerns,

Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	Senel Quote		1.000		580.50	580.50
2	Mark up @5%		0.050		580.50	29.03
3	Bond @ 1%		0.010		609.53	6.10
Item Total:						\$615.63
Total:						\$0.00
Total:						\$615.63

APPROVAL

By: 
Richard Bactor

By: _____

Date: 08/10/2017

Date: _____

**ADDRESS**

2935 Camino del Zuro
Thousand Oaks, CA 91360
805.413.2365 Office
805.367.7296 Fax

WEBSITE

www.senel.org

CA Lic. 924543

A, B, D63, C06, & C27

EMAIL

info@senel.org

Veteran Owned and Operated

WORK ORDER

TO: Monet Construction Co WO#: 3
3455 Ocean View Blvd, Suite 200 PROJECT: Cottonwood ES Phase 3
Glendale, CA 91208 Palmdale CA

We offer to perform the following extra work on the above described project:

Provide mainline to new Quick Coupler per IB#8

Additional Costs:

Materials (including sales tax)	<u>\$155.78</u>
Equipment	<u>\$35.00</u>
Labor	<u>\$314.00</u>
Subtotal	<u>\$504.78</u>
Overhead & Profit - 15%	<u>\$75.72</u>
Original Total	<u>\$580.50</u>

Your signature below signifies your agreement

15-Jun-17

(Date proposal signed)

(Date of acceptance)

Senel Construction Engineering

(Firm)

(Owners/ GC name)

Fatih Senel

Signature of SENEL Authorized agent)

(Signature of owner/GC or authorized agent)

RCO#: #REF!



MATERIALS

SALES TAX 8.75%	\$12.53
MATERIAL TOTAL	\$155.78

[illegible]

LABOR

LABOR TOTAL	\$314.00
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SUBTOTAL	\$504.78
----------	----------



FLEWELLING & MOODY

architects for education

January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 35, to delete existing electrical panel, transformer and all associated wiring at Building 1400, in the amount of \$1,630.80, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: Demo Panel at 1400**PROPOSED CHANGE ORDER****NO.** 35**PROJECT:** Cottonwood Elementary School
Modernizaion of Existing Modular Buildings**DATE:** 10/30/2017**JOB:** 2540.0300**TO:** Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843**SUBMITTED:****COMPLETED:****REQUIRED:**


DESCRIPTION

The following are the costs to demo the panel at Bldg. 1400 per your request. Please see attached quote from JAM with T&M tickets.

Please let me know if you have any concerns,

Thanks

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1		Jam Quote		1.000		1,537.76	1,537.76
2		Mark up @ 5%		0.050		1,537.76	76.89
3		Bond @ 1%		0.010		1,614.65	16.15
Item Total:							\$1,630.80
Total:							\$0.00
Total:							\$1,630.80

APPROVAL**By:**

Richard Bector

By: _____**Date:**

10/30/2017

Date: _____



CHANGE ORDER PROPOSAL

No. 8

TITLE : Demo Existing Panel, Transformer and Wiring (T&M)
 PROJECT : Cottonwood Elementary School Portables Modernization
 TO : Rich Boctor
 Monet Construction
 3455 Ocean View Blvd., Suite 200
 Glendale, CA 91208

DATE : 10/24/17
 JOB NO : 2540.0300
 DSA NO : 03-116991

FROM : Larry Erbe

DESCRIPTION OF PROPOSAL:

As directed, and per RFI-10, provide, on a T&M basis, labor, material and equipment required to demo the existing electrical panel, transformer and all associated wiring at Building 1400. See signed T&M ticket included with this proposal.

A. SUBCONTRACTOR COST OF WORK:

_____	_____	
_____	_____	
_____	_____	Subtotal A: \$ _____

B. CONTRACTOR COST OF WORK:

Total Labor		\$ 1,152.16	
Total Material and Equipment (excluding tax)		\$ -	
Payroll Taxes and Insurance	14.91%	\$ 171.79	
General Conditions		\$ -	
Indirect Costs		\$ -	
		Subtotal B: \$ 1,323.95	

C. CONTRACTOR/SUBCONTRACTOR FEES:

Subcontractor Fee:	0%	\$ -
OH&P:	15%	\$ 198.59
Other:	0%	\$ -
		Subtotal C: \$ 198.59

D. BOND COST:

1.00%	Subtotal D: \$ 15.23
-------	----------------------

E. MATERIAL AND EQUIPMENT TAX:

9.00%	Subtotal E: \$ -
-------	------------------

This proposal does not affect the contract time.

TOTAL \$ 1,537.76

1930 South Myrtle Avenue • Monrovia • CA • 91016 • 626 256 4400 • www.jamcorporation.com

Demo Existing Panel, Transformer and Wiring (T&M)

Date 10/24/17

[illegible]

PROTECTING YOUR FUTURE

BILL TO:
Monet Construction 3455 Ocean View Blvd, Suite 200 Glendale, CA 91208

PROJECT
Cottonwood Elementary School Mod. 2740 W. Ave. P-8 Palmdale, CA 93551

		TIME	
NAME		HOURS	O/T HOURS
JOSÉ Peña		8	
Jorge Sanchez		8	
Demo existing panel and transformer to all with			

[illegible]

DATE SIGNED: _____ DATE WORK PERFORMED: _____

MONET CONSTRUCTION SIGNATURE: Frederick J. Mon



FLEWELLING & MOODY

architects for education

January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 36, to add outlets at Building 1300, in the amount of \$1,770.42, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: Add Outlets at 1300**PROPOSED CHANGE ORDER****NO.** 36**PROJECT:** Cottonwood Elementary School
Modernizaion of Existing Modular Buildings**DATE:** 10/30/2017**JOB:** 2540.0300**TO:** Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843**SUBMITTED:****COMPLETED:****REQUIRED:**


DESCRIPTION

The following are the costs to add outlets to building 1300 per your request. Please see attached quote from JAM with T&M tickets.

Please let me know if you have any concerns.

Thanks

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1		Jam Quote		1.000		1,669.42	1,669.42
2		Mark up @ 5%		0.050		1,669.42	83.47
3		Bond @ 1%		0.010		1,752.89	17.53
Item Total:							\$1,770.42
Total:							\$0.00
Total:							\$1,770.42

APPROVAL**By:** 
Richard Bactor**By:** _____**Date:** 10/30/2017**Date:** _____



CHANGE ORDER PROPOSAL

No. 9

TITLE : Additional Outlets in 1300 Bldg (T&M)
 PROJECT : Cottonwood Elementary School Portables Modernization
 TO : Rich Boctor
 Monet Construction
 3455 Ocean View Blvd., Suite 200
 Glendale, CA 91208

DATE : 10/27/17
 JOB NO : 2540.0300
 DSA NO : 03-116991

FROM : Larry Erbe

DESCRIPTION OF PROPOSAL:

As directed, provide, on a T&M basis, labor, material and equipment required to add two (2) additional electrical outlets in Building 1300. See signed T&M ticket included with this proposal.

A. SUBCONTRACTOR COST OF WORK:

		Subtotal A: \$ -

B. CONTRACTOR COST OF WORK:

Total Labor		\$ 1,152.16	
Total Material and Equipment (excluding tax)		\$ 105.20	
Payroll Taxes and Insurance	14.91%	\$ 171.79	
General Conditions		\$ -	
Indirect Costs		\$ -	
		Subtotal B: \$	1,429.15

C. CONTRACTOR/SUBCONTRACTOR FEES:

Subcontractor Fee:	0%	\$ -
OH&P:	15%	\$ 214.37
Other:	0%	\$ -
		Subtotal C: \$ 214.37

D. BOND COST:

1.00%	Subtotal D: \$	16.44
-------	----------------	-------

E. MATERIAL AND EQUIPMENT TAX:

9.00%	Subtotal E: \$	9.47
-------	----------------	------

This proposal does not affect the contract time.

TOTAL \$ 1,669.42

Additional Outlets in 1300 Bldg (T&M)

Date 10/27/17

[illegible]



PROTECTING YOUR FUTURE

BILL TO:
Monet Construction 3455 Ocean View Blvd, Suite 200 Glendale, CA 91208

PROJECT
Cottonwood Elementary School Mod. 2740 W. Ave. P-8 Palmdale, CA 93551

TIME		
NAME	HOURS	O/T HOURS
Jose Felix	8	
Jorge Sanchez	8	
2 - additional outlets in 1300 Bldg.		

MATERIALS		
QTY	UNIT	DESCRIPTION
2		outlets
2		Trigger grip Boxes
2		LPS
1		T-conduit
10 Pk		Right
45 Pk		#12 wire
2		Stainless steel covers
1		20amp breaker
3		straps

DATE SIGNED: _____ DATE WORK PERFORMED: _____

MONET CONSTRUCTION SIGNATURE: Frederick Garcia



January 25, 2018

Richard Bactor
President
MONET CONSTRUCTION, INC.
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

RE: **Cottonwood Elementary School – Phase 3**
Westside Union School District
Flewelling & Moody Job No. 2540.300

Dear Mr. Bactor:

On behalf of the Westside Union School District, your Proposed Change Order No. 41, to install a new DVC in the MPR Building, in the amount of \$4,950.41, has been accepted with no additional days. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Matt Buchanan

cc: Sam Naguib
Shawn Cabey
Paula Sterk
Wayne Trussell
Frank Large
Irving Carrillo

Monet Construction Inc.

3455 Ocean View Blvd., Suite 200

Glendale, CA 91208

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE: New DVC in MPR Building

PROJECT: Cottonwood Elementary School
Modernizaion of Existing Modular Buildings

PROPOSED CHANGE ORDER**NO. 41****DATE:** 01/04/2018**JOB:** 2540.0300

TO: Attn: Irvine Carrillo
Flewelling & Moody, Inc.
1035 W Lancaster Blvd
Lancaster, CA 93534
Phone:661-949-0771 Fax:661-949-2843

SUBMITTED:**COMPLETED:****REQUIRED:**

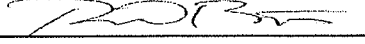
DESCRIPTION

The following are the costs to install a new DVC in the MPR Building. As discussed and agreed, JAM is only charging for the material and installed at no cost or mark up. Please see attached quote from JAM. Please let me know if you have any concerns,

Thanks

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Jam Quote		1.000	4,668.00	4,668.00
2	Mark up @ 5%		0.050	4,668.00	233.40
3	Bond @ 1%		0.010	4,901.40	49.01
Item Total:					\$4,950.41
Total:					\$0.00
Total:					\$4,950.41

APPROVAL

By: 
Richard Bactor

Date: 01/04/2018

By: _____

Date: _____



CHANGE ORDER PROPOSAL

No. 14

TITLE : Provide DVC-RPU
 PROJECT : Cottonwood Elementary School Portables Modernization
 TO : Rich Bector
Monet Construction
3455 Ocean View Blvd., Suite 200
Glendale, CA 91208

DATE : 01/04/18
 JOB NO : 2540.0300
 DSA NO : 03-116991

FROM : Larry Erbe

DESCRIPTION OF PROPOSAL:

As indicated in RFI-013 the DVC shown on drawing E4.02 is *not* existing, therefore provide and install one (1) DVC-RPU in Multi-Use Building.

Material cost only: no markup and no labor costs added.

A. SUBCONTRACTOR COST OF WORK:

Cosco Fire Protection	\$ 4,668.00	
		Subtotal A: \$ 4,668.00

B. CONTRACTOR COST OF WORK:

Total Labor	\$ -	
Total Material and Equipment (<i>excluding tax</i>)	\$ -	
Payroll Taxes and Insurance 14.91%	\$ -	
General Conditions	\$ -	
Indirect Costs	\$ -	Subtotal B: \$ -

C. CONTRACTOR/SUBCONTRACTOR FEES:

Subcontractor Fee:	0%	\$ -
OH&P:	0%	\$ -
Other:	0%	\$ -
		Subtotal C: \$ -

D. BOND COST:

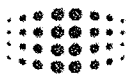
0.00%	Subtotal D: \$ -
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E. MATERIAL AND EQUIPMENT TAX:

9.00%	Subtotal E: \$ -
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This proposal does not affect the contract time.

TOTAL \$ 4,668.00



COSCO
Fire Protection



REVISED CHANGE ORDER #1

DATE: December 21, 2017

via Email

TO: Jam Fire Protection

PROJECT: Cottonwood Elementary School
Modernization of existing Modular Building
Palmdale, CA.

Dear Valued Customer:

We propose to furnish the following fire alarm equipment in accordance with the terms set forth. Prices quoted are effective for 30 days from the date of this quotation unless extended in writing. Our proposal includes the design, Notifier Equipment and programming of the fire alarm system, which includes the following components.

FIELD REMOTE TRANSPONDER

1	ACPS-610	Synced Field Power Supply / Charger 8 Amp
1	DVC-RPU	Remote Paging Unit (includes Keypad Display)
1	CMIC-RP	Microphone and well for CAB-RP
1	CAB-RP	Notifier Cabinet for DVC-RPU, Black
1	TR-RP	Trim Ring, for semi-flush mounting option

Cosco Fire Protection is pleased to submit a lump sum quotation in the amount of **\$5,300.00** for the Notifier equipment at the above referenced project.

Requested Break Out

Material **\$4,668.00**

Labor **\$632.00**

1075 West Lambert Road, Bldg D Brea, CA 92821-2944 Call: 714-989-1800 Fax 714-989-1616 www.coscofire.com

State License No. C-10/C-16-577621

FIRE PROTECTION AND LIFE SAFETY SPECIALISTS