

WESTSIDE UNION SCHOOL DISTRICT
WORKSHOP & REGULAR BOARD MEETING
HILLVIEW MIDDLE SCHOOL

May 15, 2018

Mission Statement: Recognizing the exceptionalism of every child, the mission of Westside Union School District is to educate all students to universally high levels of academic competence. We are committed to comprehensive systems of instructional delivery that include research-based best practices to assure this outcome by "pointing the way, providing the path" to success.

Vision Statement: Our vision is to graduate students who have acquired the knowledge, skills and attitudes necessary to achieve significant career, educational, civic and personal goals, which will enrich our society as positive role models and responsible citizens.

5:00 p.m. – Workshop

6:00 p.m. – Regular Session

Teleconference:
Residence Inn
2300 Museum Way
Fort Worth, TX 76107

CALL TO ORDER _____ p.m.

I. OPEN SESSION _____ p.m.

- A. Flag Salute
- B. Roll Call

BOARD OF TRUSTEES

John Curiel	_____
Patricia Shaw	_____
Linda Jones	_____
Jennifer Navarro	_____
Steve DeMarzio	_____

SUPERINTENDENT

Regina Rossall	_____
----------------	-------

II. WORKSHOP
Board Self Evaluation

III. PRESENTATIONS
A. Classified Retirees
B. Classified Employees of the Year

IV. HEARING SESSION/STAFF REPORTS
A. Board Comments
B. Staff Reports
 1. Assistant Superintendent Administrative Services
 2. Assistant Superintendent Educational Services
 3. Deputy Superintendent
 4. Superintendent

V. RECESS

VI. RECONVENE TO OPEN SESSION AT _____ p.m.

5-15-18

VII. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representatives
- B. California School Employees Association Representatives
- C. Parent Teacher Association Representatives
- D. West Antelope Valley Educational Foundation Representatives

VIII. ITEMS FROM THE FLOOR

Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

IX. PUBLIC HEARING

None

X. BUSINESS SESSION

A. Organizational/Governance

1. Agenda

Item 1

Goal #

Moved by _____ Seconded by _____

To approve the Agenda of the Regular Meeting of
May 15, 2018

Ayes: _____ Noes: _____ Abstain: _____

Actions proposed for the Consent Calendar, are items with adopted policies and approved practices of the District and are deemed routine in nature. They will be acted upon in one motion, without discussions, unless members of the Board request an item's removal. The item will then be removed from the motion to approve and after the approval of the consent agenda the item(s) will be heard.

Items 2a -2f

2. Consent

- a. Minutes of the Regular Meeting on May 1, 2018
- b. Fundraising Authorizations
- c. Personnel Report
- d. Purchase Orders
- e. Consultant/Contract Schedule
- f. Conference/Workshop Schedule

Moved by _____ Seconded by _____

Approval of the Consent Items as presented

Ayes: _____ Noes: _____ Abstain: _____

3. Board Self Evaluation

Item 3

2

Moved by _____ Seconded by _____

5-15-18

Approval of the Board's Self Evaluation

Goal #

Ayes: _____ Noes: _____ Abstain: _____

B. Personnel

4. Retirement Resolutions:

Item 4

- 18-66, Janet Brown
- 18-67, Rhonda Caudillo
- 18-68, Russell Reitz
- 18-69, Mary Anne Seher
- 18-70, Cynthia Vidinha
- 18-71, Frank Word
- 18-72, Vickie Wyatt

Moved by _____ Seconded by _____

Approval of Retirement Resolutions

Ayes: _____ Noes: _____ Abstain: _____

5. Resolution 18-73, Classified Employees Week

Item 5

Moved by _____ Seconded by _____

Approval of Resolution 18-73, Classified Employees Week

Ayes: _____ Noes: _____ Abstain: _____

6. Resolutions 18-74 & 18-75, Recognition of Classified Employees of the Year

Item 6

Moved by _____ Seconded by _____

Approval of Resolutions 18-74 & 18-75, Recognition of Classified Employees of the Year

Ayes: _____ Noes: _____ Abstain: _____

7. Resolution 18-76, Recognition of Playground Supervisor/Crossing Guard Employee of the Year

Item 7

Moved by _____ Seconded by _____

Approval of Resolution 18-76, Recognition of Playground Supervisor/Crossing Guard Employee of the Year

Ayes: _____ Noes: _____ Abstain: _____

8. Memorandum of Understanding 18-06, between Westside Union School District and Westside Union Teachers Association: Instructional Leaders

Goal #

Moved by _____ Seconded by _____

Approval of Memorandum of Understanding 18-06,
between Westside Union School District and Westside
Union Teachers Association: Instructional Leaders

Ayes: _____ Noes: _____ Abstain: _____

C. Business

9. Revised Board Policy 3100, Budget

Item 9

Moved by _____ Seconded by _____

Approval of the second and final reading of the revised
Board Policy 3100, Budget

Ayes: _____ Noes: _____ Abstain: _____

10. Resolution 18-77, Continuing Public Hearing on Proposed Community Facilities District 2018-1

Item 10

Moved by _____ Seconded by _____

Approval of Resolution 18-77, Continuing Public Hearing
on Proposed Community Facilities District 2018-1.

Ayes: _____ Noes: _____ Abstain: _____

XI. INFORMATION SESSION

- A. Items From The Floor – Continued
B. Dates to Remember:
1. Regular Meeting on June 5, 2018
2. Regular Meeting on June 19, 2018
C. Board Comments – Continued

XII. NEW BUSINESS

Future Board Meeting Items

XIII. ITEMS FROM THE FLOOR – Closed Session

Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board regarding closed session items only. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

5-15-18

XIV. CLOSED SESSION

Moved by _____ Seconded by _____

Ayes: _____ Noes: _____ Abstain: _____

Opened: _____ Closed: _____

- a. Conference with Labor Negotiators (Gov't. Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)

XV. RECONVENE TO OPEN SESSION at _____ p.m.

XVI. REPORT OF CLOSED SESSION ACTION

XVII. ADJOURNMENT

There being no further business to come before the Board, the regular meeting of May 15, 2018, is adjourned at _____ p.m. by the Board President.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Tonya Williams at (661) 722-0716. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting room.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection on the District Web Site, www.westside.k12.ca.us or in the District Office located at 41914 50th St. West, Quartz Hill, CA 93536 during normal business hours (8:00 a.m. – 4:00 p.m.).

Core Beliefs and Board Goals 2017-2018

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

- 1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES**
- 2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT**
- 3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL**

- ❧ A. Build the capacity of board and district staff in developing and monitoring data related to goals and priorities specifically in the area of cultural responsiveness and educational equity
- ❧ B. A key concern and priority for this governing board is improving the accuracy and consistency of grading which should measure what students know, as they play a crucial role in every aspect of students' academic lives and future lives as global citizens. Areas of concern are: 1) Grades reflect progressive and mastery of content. 2) They are predictable and understood by parents and third parties. 3) That non-academic factors are graded separately. 4) The system adopted is not overwhelming for teachers.

❖ Annual Report by Educational Services

- 4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE**

- ❧ A. Continue the Cottonwood Elementary School modernization
- ❧ B. Receive annual updates to the District's Facilities Master Plan while exploring and securing options to finance the plan.
- ❧ C. Continue to implement sustainable clean energy programs that promote the long-term well-being of both the District's finances and the environment.

❖ Annual Report by Business Services

- 5. WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY**
- 6. WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

2017-2018 Board Expectations

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES

EXPECTATIONS:

- a. Provide staff development to enable employees in a job classifications to maintain and improve their skills to meet stated goals of the Board to meet the needs of students. Continuously monitor and re-evaluate formula-driven staffing levels that adequately address student ratios and campus needs for all classifications of employees (classified, certificated, confidential, and administration)
- b. Maintain and monitor administrative training programs to enable existing staff to become administrators or to increase the skills of current administrators to assume increasing levels of responsibility in the future as well as immediately assisting with the reduction of attendance issues, traffic safety and student discipline at all school sites. Create programs that enable classified employees who want to become teachers to obtain the necessary information to do so, and work with the CSEA Board to make sure members know about contractual benefits available when taking college classes. As grants become available to help classified employees become teachers, apply for any for which the District is eligible.
- c. Provide ongoing recognition for school achievement, program development, i.e., California Gold Ribbon, Golden Bell, Employee of the Year, and Program Innovation: Joe Walker STEALTH, Gregg Anderson Academy, The IDEA Academy at Cottonwood, Westside Academy and Hillview 6th Grade Academy
- d. Continue a long-term plan to provide total compensation for all positions within the district that is competitive with the surrounding Antelope Valley elementary school districts
- e. Provide ongoing training to ensure a safe work place for all employees
- f. As funds are available revenues will be placed in a separate account to pay for long term post-employment benefits

- a. a, d & e - Annual Report by Human Resources
- b. b & c - Annual Report from Superintendent
- c. f - Annual Report by Business Services

2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT

EXPECTATIONS

- a. Continue to improve the knowledge level of trustees through ongoing training, participation in political actions that influence improved funding and legislation for educational programs, and programs of independent study. All Board Members will attend the CSBA Annual Education Conference, with a report of sessions attended at a future Board Meeting, and receive a Masters in Governance certification
- b. The board will initiate the annual process for self-evaluation in June
- c. Annually set objectives to meet the goals of the district in June
- d. Continue to improve working relationship with employee unions to enable communications that enhance the overall well-being of the district including all employees
- e. A public-friendly version of the three major budget reports of the year shall be posted on the website

3. **WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL**

EXPECTATIONS:

- a. Staff will monitor comprehensive plans for improving student achievement including the Local Control Accountability Plan (LCAP) and the Comprehensive Safety Plans including the sections related to student discipline.
- b. All students will receive rigorous and effective instruction, support and intervention that afford equitable access to a high quality educational experience in an environment that nurtures critical thinking, communication, collaboration, creativity and social responsibility.
- c. Teachers will use research-based best practices to design and deliver instruction, which addresses the knowledge, concepts and skills outlined in the State Standards. Teachers will design lessons that actively engage the minds of all learners with that which is to be learned. Learning objectives that describe what students will be able to do successfully and independently at the end of each lesson will be clearly articulated. Formative assessment will be used to guide and inform instruction. Summative assessment will be used to measure student learning.
- d. Professional Development will be aligned to improve student outcomes. Data will be collected to substantiate growth in student achievement.

4. **WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE**

EXPECTATION

- a. Monitor and maintain high-quality information technology systems throughout the District

5. **WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY**

EXPECTATIONS:

- a. Continue to decrease encroachment of general funds by Special Education
- b. Continue to update and implement the adopted Technology Plan
- c. Continue to increase operational efficiency
- d. Citizens Oversight Committee will hold required meetings
- e. Set budget priorities based on the goals of the District
- f. Support and retain partnerships that have a mutual priority to maximize the available dollars for improving programs for students
- g. Maintain student Average Daily Attendance to exceed 96% percent.
- h. Senior Staff to hold twice-yearly fiscal status updates at employee work locations in order to educate and inform our stakeholders
- i. Maintain a financially responsible, positive District budget for the current year and two out years in order to preserve Westside's financial solvency, educational programs and the continued payment of employee salaries.


∞ g - Annual ADA Report by Business Services

∞ a, b, c, d, e, f, h & i - Budget Presentations by Business Services

6. WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT

EXPECTATIONS:

- a. Continue to monitor and implement plans to increase communication and participation with parents regarding their children's education including the use of PowerSchool/PowerTeacher by all teachers.
- b. Implement plans to improve parent communication and participation with parents of all students.
- c. Explore ongoing efforts to increase communication with the community, utilizing methods that are cost effective.
- d. Strengthen partnerships with businesses, community organizations, and public agencies.
- e. Annually share the Board's goals and accomplishments with the stakeholders. Each school year will begin with a State of the District presentation by Superintendent and staff where maximum efforts are made to assure that the meeting is well-attended by the public.
- f. Create, administer and compile surveys for constituents that will generate data to measure district effectiveness to drive district decisions.
- g. Continue to explore means of obtaining input from stakeholders.
- h. Each Trustee will regularly attend community and school site events
- i. The Board will play an active role in promoting our district's image in the community and positive working relationships with all stakeholders.
- j. Keep public postings and communications current. Staff will monitor weekly.
Partner with parents and community to develop and implement school programs.

 e - Posted on District Website

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Meeting Agenda

BACKGROUND:

The Board is requested to approve the Agenda for May 15, 2018.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Minutes

BACKGROUND:

The Board is requested to approve the Minutes of the Regular Meeting on May 1, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None associated with the approval of Board Minutes.

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
May 1, 2018

I. CALL TO ORDER

At 5:00 p.m. John Curiel, President, called to order the Regular Board Meeting of the Westside Union School District Board of Trustees.

II. Flag Salute

Steve DeMarzio, Member

III. ROLL CALL

John Curiel, President – Present
Patricia K. Shaw, Vice President - Present
Dr. Linda Jones, Clerk – Present
Jennifer Navarro, Member – Present
Steven DeMarzio, Member – Present

SUPERINTENDENT

Regina Rossall – Present

IV. ITEMS FROM THE FLOOR

None

V. OTHERS PRESENT

Bill Lindoff, Brittany Tallosi, Jake Briggs, Rhonda Hanson, Gail Blaze, Lyndsie Crowell, Robin Barkas, Victoria Means, Bob Dunham, Heather Kunz, Robin Kackley, Jeanice Peterson, Rose Lopez, Kristin Kruizinga, Andrea Paxton, Shirley Hill, Becky Lathrop, Emilio Gutierrez, Lauren Gutierrez, Eileen Quinn, Lauren Marriott, Stephanie Zankich, Timothy C. Barker, Matt Anderson, Tom Morreale, Jennifer Slater-Sanchez, Shaun Tyson, Margie Lopez, Erin Belcher, Nicole Hernandez, Jessica Kott, Reyna Smith, Shelly Dearing, Janice Potter, Jacquelyn Jones, Lisa Anderson, Darrel & Bonny Harper, Cynthia H. Peers, Sophie Frukhtman, Jonathan Weber, Rondi Herrera, Rebecca Livingston, Dr. George Collucci, Elisa Winn, Wendy Richman, Jennifer Brughon, K. Koonce, Autumn Laurence, Rebecca Hewett, Karen Underwood, Ruthie Lundin, Lori Mann, Cathy Bennett, Alicia Ceroni, Korina Barefield, Cyndee Dodge, Sharon Kennedy, Amy Brouwer, Marisa Yudin, R. Drew Warden, Laura Duran, Maria Fizzolio, Ryan F., David Wallasky, Linda Lotzgesell, Rodney Lots, A. Griffin, Trudy Valenzuela, Renee Hofmann, Sandy Jones, Claudia McDonald, Nancy Shimer, Payao Gray, Nancy Dusty, Sylvia Borg-Otting, Anna S-Patel, Janet Moser, Scott Cusack, Andria Contreras, Debbie Farrow, Michelle Sessions, Susan Hurlburt, Marie Nortin, Heather Hansen, Geri Alt, Nancy McKim, Prof. Amaka Donn, Jeannette Jenkins

VI. M18-192 - The motion was made by Patricia K. Shaw seconded by Steve DeMarzio and carried 5/0 to adjourn to closed session at 5:01 p.m. to consider:

- a. Conference with Labor Negotiators (Gov't Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
1 Claim
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment Unrepresented Management (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)

VII. RECONVENE TO OPEN SESSION at 6:05 p.m.

VIII. CLOSED SESSION ACTION

M18-193 - The motion was made by Patricia K. Shaw seconded by Steve DeMarzio and carried 5/0 to deny claim number 1718-08

IX. PRESENTATIONS

A. Certificated Retirees

B. Teacher of the Year

X. RECESS

XI. RECONVENE TO OPEN SESSION at 8:08 p.m.

XII. HEARING SESSION/STAFF REPORTS

A. Board Comments:

Jernnifer Navarro

- It was a good night. Recognizing our staff makes me feel good about being part of the Westside family.
- I have been on several site visits the past month. I am really enjoying getting to the sites.

Steve DeMarzio:

- To all the talented retirees that are leaving this fine district, you will be sorely missed. I wish you well in your next endeavors.
- There is an assembly bill that if passed that will force school districts to significantly beef up their school site safety plans. Just be aware it will be requiring additional drills including mandatory active shooter exercises. Of course, there is probably no additional dollars that come with this.

Linda Jones:

- It was a good night.

Patricia K. Shaw:

- It was a good night.

John Curiel:

- It was a good night.

B. Staff Reports:

1. Assistant Superintendent Administrative Services – Shawn Cabey
 - a. There is so much inspiration as to what goes on at our sites; there is so much talent and love. We are so lucky to have such amazing staff.
 - b. We received the first round of pricing to remove the solar panels at Hillview.
2. Assistant Superintendent Educational Services - Marguerite Johnson
 - a. Thank you to our retirees on behalf of thousands of students and parents.
 - b. Congratulations to our Teachers of the Year.
3. Deputy Superintendent - Robert Hughes
 - a. An incredible group of retirees and Teachers of the Year. This evening we saw a small group of our amazing teachers.
4. Superintendent – Regina Rossall

Mrs. Rossall reviewed the following items with the Trustees:

 - a. This has been a week of awards for our students and staff. Several district folks attended the All It Takes Foundation Dinner. The district was awarded a plaque recognizing the

district. I would like to thank Shannon Rossall, Marguerite Johnson, Christina Fitzgerald and Dan Pratt for introducing us to the program and implementing it at our sites.

- b. Congratulations to Tim Barker who is the president of region XV ACSA. We had the following staff recognized at the Annual Spring Awards Banquet, three regional winners, Robert Hughes, Nancy Hemstreet and Kim Blackstone; Lisa Jehlicka, Laura Duran, Steve Wood, and Marguerite Johnson were also recognized.
- c. Gina also received the Ferd Kessell Award.
- d. Thursday, May 3, 2018, we are going down to Anaheim for the Distinguished School Celebration for Gregg Anderson Academy.
- e. Today we finished our WASC visit at Del Sur.
- f. I would like to wish Marguerite Happy Birthday.
- g. Right now, there is a lot going on in the District.
- h. We are in the process of doing an insurance offering for Long Term Care, Life Insurance, Accident, and Disability to our staff, which is also available to the Trustees. It is available until May 9, 2018.

XIII. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representative – Bob Dunham, President
- B. California School Employee Association Representative – Jeri Holmes, President
- C. Parent Teachers Association Representative
- D. WAVE Representative – Jennifer Navarro and Robert Hughes
 - Our next meeting is May 9, 2018, 6:30 p.m. at the District Office in rooms 3 & 4.
 - We made \$1600 on our McDonalds dine-out night.

XIV. ITEMS FROM THE FLOOR – Continued

None

XV. PUBLIC HEARING

None

XVI. BUSINESS SESSION

- A. Organizational/Governance
 1. M18-194 - Item 1. Approval of the agenda of the Regular Board Meeting of May 1, 2018, as submitted. The motion was made by Patricia K. Shaw seconded by Steve DeMarzio and carried 5/0.
 2. M18-195 - Items 2a – 2h. The motion was made by Steve DeMarzio seconded by Linda Jones and carried 5/0 to approve the consent agenda.
 - 2a Minutes of the Workshop on April 14, 2018, and Regular Meeting on April 17, 2018
 - 2b Fundraising Authorization
 - 2c Gifts to the District
 - 2d Personnel Report
 - 2e Job Description
 - 2f Purchase Orders
 - 2g Consultant/Contract Agreement Schedule
 - 2h Conference/Workshop Schedule
 3. Item - Discussion Item
 - Board Governance
 - a. Board Self Evaluation – Workshop on May 23, 2018, at 5:00 p.m. at the District Office

4. M18-196 - Item 4. The motion was made by Steve DeMarzio seconded by Linda Jones and carried 5/0 to approve Resolution 18-48, Teacher of the Year.
5. M18-197 - Item 5. The motion was made by Patricia K. Shaw seconded by Steve DeMarzio and carried 5/0 to approve Resolution 18-49, Teacher Appreciation Week, National Teacher Day and California Day of the Teacher Proclamation.

XVII. PERSONNEL

6. M18-198 - Item 6. The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to approve the Certificated Retirement Resolutions:
 - 18-50, Thomas Abbott
 - 18-51, Lisa Anderson
 - 18-52, Robin Barkas
 - 18-53, Gail Blaze
 - 18-54, Alice Fischer
 - 18-55, Rondi Herrera
 - 18-56, Robin Kackley
 - 18-57, Sharon Kennedy
 - 18-58, Ruth Lundin
 - 18-59, Janice Potter
 - 18-60, Diana Shepardson
 - 18-61, Anita Sorrell
 - 18-62, Jerry Sulz
 - 18-63, Mary Taylor
 - 18-64, Karen Wood
 - 18-65, Stephanie Zankich
7. M18-199 - Item 7. The motion was made by Steve DeMarzio seconded by Jennifer Navarro and carried 5/0 to approve the Declaration of Need for Fully Qualified Educators.
8. M18-200 - Item 8. The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 5/0 to approve the Declaration of Indefinite Salaries for Retroactive Pay.

XVIII. BUSINESS

9. M18-201 - Item 9. The motion was made by Steve DeMarzio seconded by Patricia K. Shaw and carried 5/0 to approve the first reading of the revised Board Policy 3100, Budget
10. M18-202 - Item 10. The motion was made by Steve DeMarzio seconded by Linda Jones and carried 5/0 to approve the Cottonwood Modernization, Change Order #3 to Bruns Belmont.

XIX. NEW BUSINESS

None

XX. UNFINISHED BUSINESS

None

Minutes

Regular Board Meeting

May 1, 2018

XXI. ADJOURNMENT – The meeting was adjourned at 8:38 p.m. by the Board President.

Linda Jones, Clerk

May 15, 2018

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Fund Raiser Approval List

BACKGROUND:

Attached for review and approval by the Board are individual requests from school organizations for fund raising activities. Each is presented on the District's pre-approved form.

PROGRAM/EDUCATIONAL IMPLICATION:

Funds raised as a result of the activities benefit the individual schools as described in each form.

COST ANALYSIS/FUNDING SOURCE:

Approval of these activities increases the funding available for the affected schools as noted on each form.

SUPERINTENDENT'S RECOMMENDATION:

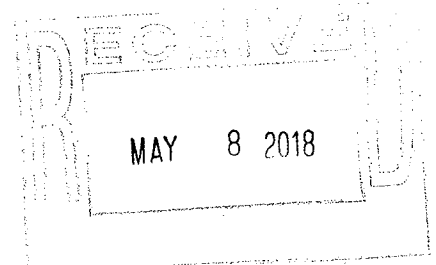
Approval

FUND RAISER APPROVAL LIST

Approved at the Board Meeting of May 15, 2018

Anaverde Hills	Description:	Selling Tri-Fold Boards for Science Fair
	Date:	May 7-23, 2018
	Purpose:	To raise funds for 2018-19 Robotics Field Kits
	Requesting Group:	Anaverde Hills ASB
	Description:	Snack Bar
	Date:	May 23, 2018
	Purpose:	To raise money for FLL Program
	Requesting Group:	Anaverde Hills ASB
Joe Walker	Description:	Jet Hawks Ticket Sales for Joe Walker Family Night
	Date:	May 10, 2018
	Purpose:	To raise funds for ongoing student and staff support.
	Requesting Group:	Joe Walker PTA

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588



FUNDRAISING AUTHORIZATION
Middle School K-8

School AH

Date 5/1/2018

Requesting Group FLL Robotics

Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ☒ ASB ☐ PTA/PTSA/PTO

Date(s) of Fund Raiser 5/7/2018 5/23/2018

Event Start Time 7:30-3:30 Daily

Location of Fund Raiser AH Office

Description of Fund Raiser

Selling Tri-Fold Boards for Science Fair

Purpose of the Fund Raiser To Raise Funds for 2018-2019
Robotics Field Kits

For the benefit of (be specific) FLL Robotics Teams

Person Supervising Fund Raiser Kellee Koonce/Anthony Langford

Person Responsible for the Money Heidi Thompson

Projected Expenses \$ 0

Projected Profit \$ 225.00

Approved by ASB in the meeting minutes of

5/2/18

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President Juanne Jera

Date 5/2/18

Signature of ASB Advisor J. Crowell

Date 5/2/18

Signature of PTA/PTO/PTSA President _____

Date _____

Signature of Principal or Assistant [Signature]

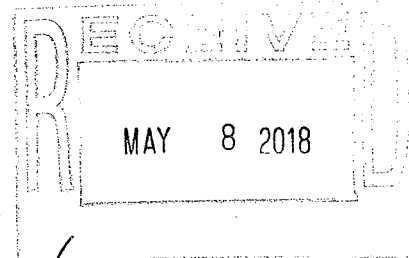
Date 5/4/18

I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note - Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588



FUNDRAISING AUTHORIZATION

Middle School

School AH

Date 4/17/18

Requesting Group Robotics

Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ☒ ASB ☐ PTA/PTSA/PTO

Date(s) of Fund Raiser 5/23/18

Event Start Time 5:00pm

Location of Fund Raiser Gym

Description of Fund Raiser Snack bar

Purpose of the Fund Raiser To raise money for our FLL program

For the benefit of (be specific) Purchasing a Second Field Kit

Person Supervising Fund Raiser Anthony Langford

Person Responsible for the Money Anthony Langford

Projected Expenses \$ 200.00

Projected Profit \$ 150.00

Approved by ASB in the meeting minutes of

5/2/18

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFLL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President Guillermo Lira

Date 5/2/18

Signature of ASB Advisor J. C. Howell

Date 5/2/18

Signature of PTA/PTO/PTSA President _____

Date _____

Signature of Principal or Assistant h h h

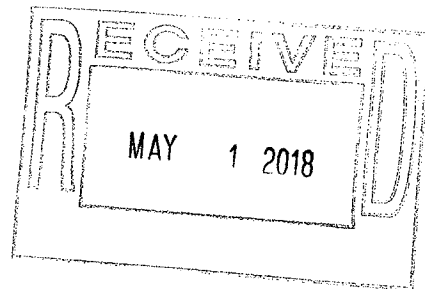
Date 5/4/18

I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588



FUNDRAISING AUTHORIZATION
Middle School

School Jr Walker

Date 4/30/2018

Requesting Group PTA

Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ☐ ASB ☒ PTA/PTSA/PTO

Date(s) of Fund Raiser May 10th Event Start Time _____

Location of Fund Raiser Lancaster Jethawks Stadium

Description of Fund Raiser Jethawks ticket sales for JW Family night at the stadium

Purpose of the Fund Raiser to raise funds for ongoing student and staff support

For the benefit of (be specific) Students & school staff

Person Supervising Fund Raiser Saurera Mana

Person Responsible for the Money Jennifer McCarty

Projected Expenses \$ 40⁰⁰

Projected Profit \$ 1000⁰⁰

Approved by ASB in the meeting minutes of _____

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President _____

Date _____

Signature of ASB Advisor _____

Date _____

Signature of PTA/PTO/PTSA President [Signature]

Date 4/30/18

Signature of Principal or Assistant [Signature] Date 5/1/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

BU-13b 10-14 Original to District Office for Approval at next Board Meeting. An approved copy will be sent back to school site.

WESTSIDE UNION SCHOOL DISTRICT
BOARD AGENDA
May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Personnel Report #18-19

BACKGROUND: The Board is requested to approve/ratify the following personnel Recommendations:

MANAGEMENT

CERTIFICATED

Employment

Galan, Candice	Teacher/Column I Step 1/July 1, 2018/URGF
Ronald Jones	Teacher/Column I Step 1/July 1, 2018/URGF
Katrina Pasillas	Teacher/Column I Step 1/July 1, 2018/URGF
Upah, Daniel	Teacher/Column I Step 1/July 1, 2018/URGF
Yesenia Sanchez	Teacher/Column I Step 1/July 1, 2018/URGF

<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
---------------	---

<u>Leaves</u>	<u>Position/Location/Effective Date</u>
---------------	---

<u>Separation</u>	<u>Position/Location/Effective Date</u>
-------------------	---

CLASSIFIED

Employment

Attanasio, Rebecca	<u>Position/Location/Effective Date/Salary/Funding/Req.#</u> Campus Climate Assistant/HV/3 hrs/per/day/Step 1/May 3, 2018/ Sup Grant/Req# 15313
--------------------	---

Burnham, Jennifer	Playground Supervisor/AH/2.42 hrs/per/day/Step 1/April 26, 2018/ URGF/Req# 14985
Cole, Jasmine	Substitute Playground Supervisor/Step 1/April 26, 2018/URGF
Espinoza, Carol	Instructional Assistant II/VV/3 hrs/per/day/Step 1/May 10, 2018/ SDC/Req# 15353
Gregg, Hillary	Short-Term Instructional Assistant II/QH/.25 hrs/per/day/Step 4/ August 9, 2017-June 7, 2018/SDC/Req# 14339
Harper, Sade	Instructional Assistant II/RV/3 hrs/per/day/Step 1/May 8, 2018/ SDC/Req# 15174
Kellogg, Molly	Instructional Assistant II/SD/3 hrs/per/day/Step 1/May 10, 2018/ SDC/Req# 15317
Lister, Tiffany	Crossing Guard/VV/.92 hrs/per/day/Step 1/May 8, 2018/ URGF/Req# 15333
Maguellal, Alysia	Short-Term Instructional Assistant I/AH/1.25 hrs/per/day/Step 1/ April 16-27, 2018/Site Title I/Req# 15314
Marino, Vannessa	Playground Supervisor/CW/1.75 hrs/per/day/Step 1/May 7, 2018/ URGF/Req# 14949
Morris, Ashley	Instructional Assistant II/GA/3 hrs/per/day/Step 1/May 3, 2018/ SDC/Req# 15269
Peck, Toni	Short-Term Instructional Assistant II/QH/.25 hrs/per/day/Step 1/ August 9, 2017-June 7, 2018/SDC/Req# 14338
Ramirez, Gabriela	Playground Supervisor/SD/1.2 hrs/per/day/Step 1/May 1, 2018/ URGF/Req# 15337
<u>Change</u> Henning, Angela	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u> Instructional Assistant II (3.5 hrs/per/day) to (3 hrs/per/day)/GA/Step 7/ April 30, 2018/SDC/Req# 15311
Jones, Tonya	Playground Supervisor (1.42 hrs/per/day) to (1.75 hrs/per/day)/HV/Step 1/ April 26, 2018/URGF/Req# 15239
<u>Leaves</u>	<u>Position/Location/Effective Date/</u>

<u>Separation</u>	<u>Position/Location/Effective Date/</u>
Arias, Elise	Instructional Assistant II/HV/April 30, 2018/Resignation
Gray, Shyla	Playground Supervisor/HV/May 8, 2018/Resignation
Johnson, Chantel	Instructional Assistant II/AH/April 20, 2018/Resignation
Wilson, Alana	Instructional Assistant II/HV/June 7, 2018/Retirement
Wyatt, Vickie	Instructional Assistant I/VV/June 8, 2018/Retirement'

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Purchase Order Approval List

BACKGROUND:

Purchase orders are submitted for pre-approval if the purchase is over \$7,500. Purchase orders are submitted for ratification for items under \$7,500 per the adopted policy. Items that have already been approved by virtue of individual board action/direction are also included on the ratification list, even if their value is over \$7,500

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of:

Approval Items:

All Funds	125,570.72
-----------	------------

Ratification Items:

General Fund (01.0)	31,090.14
Child Nutrition Fund (13.0)	230,000.00
Deferred Maintenance Fund (14.0)	0.00
Building Fund: Bonds (21.0)	0.00
Capital Facilities Fund (25.0)	0.00
County Facilities Fund (35.0)	0.00
Anaverde Settlement (40.0)	0.00
CFD's (49.0)	0.00

Total	386,660.86
--------------	-------------------

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

PURCHASE ORDERS
Approved/Ratified at the Meeting of May 15, 2018

PO's for Board Approval (note: General Fund (01.0) moneys unless otherwise noted)

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P53332	Tel Pro Voice and Data Inc Business Services	Neenach Point to Point for Network Connection Technology Maintenance	9,517.40
P53346	Zephyr Turfcare Equipment RMA	Tractor Rental Maintenance	8,000.00
P53347	Stover Seed Company RMA	Triple Crown Extreme and Mulch Maintenance	16,186.84
P53348	C and M Topsoil Inc RMA	Seed Cover Maintenance	18,204.38
P53349	David C Sterk Construction Joe Walker	Site Work 3 Classrooms JW Fund 25.0	17,200.00
P53350	California Financial Services Business Services	Developer Fee Study and Analysis Fund 25.0	15,750.00
P53357	CDWG Computer Centers Inc Anaverde Hills	Interactive Projectors (22) Technology Maintenance	40,712.10
Total			125,570.72

PO's for Board Ratification

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P53319	Minuteman Press Human Resources	Hiring Banners General Funding	473.04
P53320	Follett School Solutions Inc Educational Services	Instructional Materials Lottery: Instructional Materials	268.09
P53321	Antelope Valley Press Business Services	Notice of Public Hearing CFD 2007-1	1,380.46
P53322	Project Lead the Way Cottonwood	PLTW Launch Refill Kit Title I	126.46
P53323	2nd Gear LLC Business Services	New battery and 1 year warranty Technology Maintenance	5,238.25
P53324	Shawn Cabey Business Services	Reimburse for Tokens for Femine Hygiene Dispensers General Funding	498.91
P53325	Accommodating Ideas Inc Student Support Services	Translations and Sign Language Interpreting Services General Funding	2,000.00
P53326	Fire Island Grill Student Support Services	Lunch for Boys Town June 11, 2018 Supplemental Grant	250.00
P53327	Panera Bread Student Support Services	Lunch for Boys Town June 12, 2018 Supplemental Grant	250.00
P53328	Upper Crust Student Support Services	Lunch for Boys town June 13, 2018 Supplemental Grant	250.00
P53329	Amy Lomeli Hillview	Reimburse for cheer team dinner Local Site funds	156.00
P53330	Laura Duran Cottonwood	Steam Supplies for Community Open House Local Site funds	300.00
P53331	Shannon Rossall Leona Valley	Items for Volunteer Recognition Local Site funds	200.00
P53334	Amazon.com Human Resources	Rocket Books and Pens General Funding	277.48
P53335	Amazon.com Student Support Services	iPod Touch Case Special Ed	17.01
P53336	CDWG Computer Centers Inc Business Services	Tripp Lite General Funding	46.41
P53337	Southwest School Supply Cottonwood	Instructional Materials Local Site funds	389.40
P53340	Barnes and Noble Sundown	Instructional Materials Title I	919.80
P53341	AVSTA Hillview	Student Transportation Local Site funds	1,409.90
P53345	Laurie Massari	Supplies and Food for Administrator Breakfast	300.00

P53351	Superintendent Bohns Printing	New Teacher Induction Business Cards	43.80
P53352	Business Services Convergeone Inc	General Funding Chromebook	269.38
P53353	Student Support Services Apple Inc	Special Ed 9.7 iPad	410.26
P53354	Student Support Services Smith Pipe & Supply Pro	Special Ed Triple Pro Repair Fields	4,238.00
P53355	Enabling Devices Student Support Services	RMA Instructional Materials	1,586.43
P53356	Blocks Alternatives Hillview	Special Ed Shirts for Mathletes	904.97
P53358	Adobe Systems Incorporated Various sites	Local Site funds Annual Check	3,600.00
P53389	California Financial Services Business Services	Technology Maintenance AH Mitigation - City Ranch CFD	1,750.00
P53390	Lozano Smith LLP Business Services	CFD (Mella-Roos) Developer Fee Handbook	75.00
P53391	Amazon.com Joe Walker	Developer Fees Dell Chromebook Replacemen Screen	37.83
P53392	American School Counselor Assoc Educational Services	Local Site funds Memberships Fees (8)	1,042.00
P53393	Amazon.com Student Support Services	Supplemental Grant Weighted Teaspoon	22.74
P53394	Amazon.com Student Support Services	Special Ed iPad Case	35.49
P53396	Amazon.com Student Support Services	Special Ed Otter Box iPad case	60.59
P53397	Amazon.com Student Support Services	Special Ed iPad Case	61.31
M20730	Johnstone Supply Various Sites	Special Ed HVAC Supplies - April	294.03
M20807	D&V Test Only Maintenance	Maintenance Smog Testing - Van 68	50.00
M20808	CDWG Computer Center Gregg Anderson/ Anaverde Hills	Operations Two Sets of Speakers	1,283.95
M20809	Graham Company Hillview	Maintenance Battery Replacement for Emergency Lighting	465.15
M20810	Sonitrol Gregg Anderson	Maintenance Service Call: Replace Alarm Batteries	108.00

Total 31,090.14

CHILD NUTRITION (13)

P52161	SYSCO Food Services of Ventura	Change Order #2 to Increase Open PO from \$120,000 to \$155,000 (\$35,000 Increase)	155,000.00
P52160	P and R Paper Supply Company	Increase Open PO from \$65,000 to \$75,000 (\$10,000 Increase)	75,000.00

Total 230,000.00

DEFERRED MAINTENANCE (14)

BUILDING FUND: BONDS (21)

CAPITAL FACILITIES (25)

COUNTY FACILITIES (35)

ANAVERDE SETTLEMENT (40)

CFD's (49)

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Paula Sterk on behalf of Jeri Holmes, Purchasing

SUBJECT: Consultant/Contract Agreement Schedule

BACKGROUND:

Consultant agreements and contracts are brought to the Board in accordance with Board Policy 3312 for various purposes including student assemblies, in-house staff workshops, and vendor provided services.

PROGRAM/EDUCATIONAL IMPLICATION:

These Consultant Agreements and Contracts provide support to the District's Educational Program

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures and incoming funds of:

Student Assemblies	0.00
In-house Staff/Parent Workshops	4900.00
Vendor Provided Services	6100.00
Rental/Lease Contracts	0.00
Total	<u>11000.00</u>

Incoming Funds	0.00
----------------	-------------

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONSULTANT/CONTRACT AGREEMENT SCHEDULE

Ratified/Approved at the Board Meeting of May 15, 2018

<u>Dates</u>	<u>Name/School Site</u>	<u>Description/Funding Source</u>	<u>Cost</u>	<u>Income</u>
2018-2019	Adobe Systems Incorporated Technology	E - Sign License Technology Maintenance	3,600.00	
2017-2018	Augmentative Communication Therapies Student Support Services	Speech Assessment Including Record Review Special Education	2,500.00	
Summer 2018	Conscious Teaching, LLC Educational Services	Prof. Dev. Conscious Classroom Management Workshop Supplemental Grant	4,900.00	
Summer 2018	Fresno Pacific University Educational Services	APEAA Practicum N/A	0.00	
<u>Change</u>	No Changes			

	Total	11,000.00	0.00
--	--------------	------------------	-------------

Individual Services Agreements

These individual service agreements fall under previously Board approved Master Contracts. All agreements are funded through Special Education general funds.

<u>Nonpublic School/Agency</u>	<u>Service</u>	<u>Student ID</u>
None		

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Conference/Workshop Schedule

BACKGROUND:

Conference requests are processed in compliance with Board Policy 3350.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going staff development is a key to the success of the District's programs.

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of \$4864.81

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONFERENCE/WORKSHOP SCHEDULE
Ratified/Approved at the Board Meeting of May 15, 2018

<u>Dates/Location</u>	<u>Title/Attendees/Funding Location</u>	<u>Fund. Source</u>	<u>Registration</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Parking</u>	<u>Subs</u>	<u>Other</u>
April 15, 16, 2018 Irvine	McGraw Hill CETPA Feedback/Concerns Samara Gugler Educational Services		0.00	151.81	50.00	117.70	21.00	0.00	0.00
		Educator Effectiveness Grant							
April 21, 2018 Palmdale	17th Annual Mini CABA Conference Janet Rodriguez, Fabiola Calderon, Jessie McLaren, Vanessa Reina, Elena Melendez, Cindy Munoz, Juliana Maldonado, Carolina Chavez Educational Services		320.00	0.00	0.00	0.00	0.00	0.00	0.00
		Title III							
May 24, 2018 Downey	LA County Homeless & Foster Youth Liaison Quarterly Meeting Kristin Gellinck-Frye Educational Services		0.00	0.00	0.00	92.65	0.00	0.00	0.00
		Supplemental Grant							
May 29, 2018 Downey	Addressing Title I, II, III & IV Provisions in the New LCAP Kristin Gellinck-Frye Educational Services		20.00	0.00	0.00	92.65	0.00	0.00	0.00
		Title III							
June 11, 2018 Orange	First Aid/CPR/AED Instructor Training Amanda Adamson Health Services		300.00	170.00	50.00	107.00	20.00	0.00	0.00
		Unrestricted							
July 14-17, 2018 Los Angeles	ASCA Annual Conference Korina Barefield, Lisa Fiore, Judi Hynan, Donnelle McMillan, Gabrielle Rendon, Anne Marie Sharma, Jennifer Schmid, Alva Torres Educational Services		3,352.00	0.00	0.00	0.00	0.00	0.00	0.00
		Supplemental Grant							
Changes	No Changes								
		Subtotals	3,992.00	321.81	100.00	410.00	41.00	0.00	0.00
		Grand Total	4,864.81						

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Self-Evaluation

BACKGROUND:

Per the Board's Goals and Expectations, they are to conduct a self-evaluation. Attached are the results of their 2017-18 Self Evaluation.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

Board Self Evaluation

Will be handed out at the Board Meeting

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Resolutions for Retiring Employees

BACKGROUND:

The attached resolutions commemorate the retirement of our Classified Employees. We would like to honor the following:

18-66, Janet Brown
18-67, Rhonda Caudillo
18-68, Russell Reitz
18-69, Mary Anne Seher
18-70, Cynthia Vidinha
18-71, Frank Word
18-72, Vickie Wyatt

PROGRAM/EDUCATIONAL IMPLICATION:

These employees have served the District in a variety of ways; from providing direct instruction, leadership and support to our programs, they have contributed significantly in the education of our students. We thank them for their years of service and wish them well in retirement.

COST ANALYSIS/FUNDING SOURCE:

None

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

Retirement Resolutions

Will be handed out at the Board Meeting

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Resolution 18-73, Classified School Employees Week

BACKGROUND:

It is a pleasure to recognize the classified staff of the Westside Union School District for their remarkable talents and dedication to the profession of education. We request that the Board adopt Resolution 18-73 to set aside the week of May 20-26, 2018, as Classified School Employees Week.

PROGRAM/EDUCATIONAL IMPLICATION:

Classified employees support the district through direct instructional assistance in classrooms and computer labs, supervising playgrounds and crosswalks, running the libraries, maintaining school, health and department offices. They provide cafeteria services, custodial, grounds, warehouse and maintenance work, and technology support. Their contributions are effective without measure.

COST ANALYSIS/FUNDING SOURCE:

None

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

DISTRICT OFFICE
41914 N. 50th Street West
Quartz Hill, CA 93536
(661) 722-0716
www.westside.k12.ca.us

REGINA L. ROSSALL
District Superintendent

ROBERT HUGHES
Deputy Superintendent
Human Resources

MARGUERITE JOHNSON
Assistant Superintendent
Educational Services

SHAWN CABEY
Assistant Superintendent
Administrative Services

SCHOOL SITES

ANAVERDE HILLS SCHOOL
Jacob Briggs, Co-Principal
Shannon Rossall, Co-Principal

COTTONWOOD SCHOOL
Laura Duran, Principal

DEL SUR SCHOOL
Jessica Kott, Principal

ESPERANZA SCHOOL
Nicole Hernandez, Principal

**GREGG ANDERSON
ACADEMY**
Shelly Dearing, Co-Principal
Kristin Kruizinga, Co-Principal

HILLVIEW MIDDLE SCHOOL
Rodney Lots, Co-Principal
Jennifer Slater-Sanchez,
Co-Principal

**JOE WALKER MIDDLE
SCHOOL**
Steve Wood, Principal

LEONA VALLEY SCHOOL
Jacob Briggs, Co-Principal
Shannon Rossall, Co-Principal

QUARTZ HILL SCHOOL
Andrea Paxton, Principal

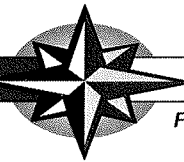
RANCHO VISTA SCHOOL
Cathy Bennett, Principal

SUNDOWN SCHOOL
Timothy Barker, Principal

VALLEY VIEW SCHOOL
Rebecca Davis, Principal

WESTSIDE ACADEMY
Thomas Morreale
Principal/Teacher

Westside



Union School District

Pointing the way, providing the path

BOARD OF TRUSTEES

John Curiel
Steve DeMarzio
Linda Jones
Jennifer Navarro
Patricia K. Shaw

RESOLUTION 18-73 IN RECOGNITION OF “CLASSIFIED EMPLOYEES WEEK”

WHEREAS, From child nutrition to office staff, classified employees provide valuable services and keep our schools running smoothly; and

WHEREAS, Classified employees provide a positive instructional environment and are a vital link in the education of a child every day. Whether they are working with a preschooler, elementary or middle school student, these extraordinary workers make a difference in our schools and communities and strive for excellence in all areas relative to the educational community; and

WHEREAS, CSEA represents classified employees in a wide range of job classifications, including:

- Serving students hot and nutritious meals.
- Providing for the health and well-being of our students and staff each day.
- Provide students with extra one-on-one instruction in virtually all educational programs from preschool through 8th grade.
- Working directly with second language and special education students.
- Checking out library books.
- Supervising the playground.
- Paying the bills.
- Balancing the books.
- Guaranteeing students a clean, safe and healthy environment from which to learn.
- Providing many specialized services from campus supervisor to computer programming.
- Serve a vital role in providing for the welfare and safety of Westside Students.

WHEREAS, our community depends on classified employees to serve students and other staff, often in challenging circumstances and classified employees, with their diverse talents and true dedication, nurture our youth throughout their K-8 years;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Westside Union School District extends their sincere appreciation to the classified employees and declares May 20-26, 2018, as “Classified School Employees Week.”

This resolution is adopted on the 15th day of May 2018, in the community of Palmdale, California.

John Curiel, President

Patricia K. Shaw, Vice President

Linda Jones, Clerk

Jennifer Navarro, Member

Steve DeMarzio, Member

BOARD AGENDA

May 15, 2018

TO: Board of Trustees

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Resolutions 18-74 & 18-75, Recognition of “2018 Classified Employees of the Year”

BACKGROUND:

Westside Union School District recognizes the following recipients for Classified Employees of the Year.

PROGRAM/EDUCATIONAL IMPLICATION:

Recipient’s who have continued in their dedication to Westside Union School District’s commitment to quality education are worthy of recognition by the Classified Staff for their contribution. These resolutions salute their dedication and professionalism as well as their accomplishments.

COST ANALYSIS:

None

DEPUTY SUPERINTENDENT’S RECOMMENDATION:

Approval

Resolutions 18-74 and 18-75
Recognition of “2018
Classified Employees of the Year”

Will be handed out at the Board Meeting

BOARD AGENDA

May 17, 2018

TO: Board of Trustees

PREPARED BY: Robert Hughes, Assistant Superintendent of Human Resources

SUBJECT: Resolution 18-76, Recognition of "2018 Crossing Guard or Playground Supervisor of the Year"

BACKGROUND:

Westside Union School District recognizes the following recipient for Playground Supervisor of the Year. This resolution acknowledges the recipient's contributions.

PROGRAM/EDUCATIONAL IMPLICATION:

Crossing Guards and Playground Supervisors are recognized for their dedication and commitment to the Westside Union School District. This resolution salutes their dedication and professionalism as well as their accomplishments.

COST ANALYSIS:

None

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

Resolutions 18-76
Recognition of “2018
Crossing Guard or Playground Supervisor
of the Year

Will be handed out at the Board Meeting

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Memorandum of Understanding 18-06, between Westside Union School District and Westside Union Teachers Association: Instructional Leaders (2018-19 School Year)

BACKGROUND:

This is an extension of Memorandum of Understanding between the District and WUTA that was approved for the 2017-18 school year. A signed copy will be handed out at the Board Meeting.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval



WESTSIDE UNION SCHOOL DISTRICT

May 7, 2018

MEMORANDUM OF UNDERSTANDING
Between the WESTSIDE UNION SCHOOL DISTRICT and
WESTSIDE UNION TEACHERS ASSOCIATION

This Agreement is between the Westside Union Teachers Association ("WUTA") and Westside Union School District regarding Article 30 of the WUTA collective bargaining agreement.

The parties agree to create Instructional Leader positions to support the newly implemented Common Core State Standards and numerous other new programs that are currently implemented within the district.

Instructional Leaders primary focus will consist of the following:

- Frame and facilitate collaborative work sessions reflecting on instructional practice
- Lead professional learning sessions at site and district levels.
- Analyze district data, qualitative and quantitative, in order to assess instructional program
- Provide feedback and guidance with curricular initiatives
- Attend conferences and workshops that are pertinent

Compensation

Instructional Leaders will receive a \$1500.00 annual stipend and will be expected to attend one professional development day per quarter (regular school days with substitute provided) , attend one meeting per month (not to exceed 2 hours), lead professional development (not to exceed two hours per month), and will be compensated the agreed contractual hourly rate for any trainings/meetings that exceed the agreed upon limits. Instructional Leader meetings are considered additional meetings that do not encroach on the maximum 2 meeting requirement noted in Article 5.3. Instructional Leader meetings do not replace or excuse members from their regular site meetings or activities.

Unless the parties agree to an extension, this Memorandum of Understanding will end on June 30, 2019.

Drew Warden
WUTA Negotiations Chair

Date

Robert Hughes
Deputy Superintendent

Date

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Shawn Cabey, Assistant Superintendent Administrative Services

SUBJECT: Revised Board Policy 3100, Budget – Second and Final Reading

BACKGROUND:

Board Policy 3100 – Budget - Revised

[BP revised. To align with applicable statutes (CSBA)]

Policy updated to reflect NEW LAW (SB 751) which provides that, if the amount of monies in the state Public School System Stabilization Account is three percent or more of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district's combined assigned or unassigned ending general fund balance must not exceed 10 percent of those funds in the immediately following fiscal year, unless the district is a basic aid district, is a district with average daily attendance of 2,500 or less, or is exempted by the county superintendent of schools under extraordinary fiscal circumstances.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING:

There are no costs associated with updating/adding the Board Policies and Administrative Regulation

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

Westside Union SD

Board Policy - Revised

Budget

Business and Noninstructional Operations

BP 3100(a)

The Board of Trustees recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision and goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 0400 - Comprehensive Plans)
- (cf. 0460 - Local Control and Accountability Plan)
- (cf. 3300 - Expenditures and Purchases)
- (cf. 3460 - Financial Reports and Accountability)
- (cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

The Board encourages public input in the budget development process and shall hold a public hearings and meetings on the proposed budget in accordance with Education Code 42103 and 42127.

- (cf. 9320 - Meetings and Notices)
- (cf. 9322 - Agenda/Meeting Materials)
- (cf. 9323 - Meeting Conduct)

The Board shall adopt the district budget on or before July 1 of each year. (Education Code

42127)

At a public meeting held on a date after the public hearing on the budget, the Board shall ~~adopt the budget~~ following its adoption of the LCAP or an annual update to the LCAP ~~adopt the budget. at the same meeting.~~ The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall ~~develop~~ submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board ~~or the Superintendent or designee.~~

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3350 - Travel Expenses)

(cf. 9130 - Board Committees)

(cf. 9140 - Board Representatives)

Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with state criteria

and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

~~The Board shall adopt a formal resolution that provides for classification of fund balances in the general fund and is compliant with Governmental Accounting Standards Board (GASB) Statement 54. The resolution also shall:~~

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.

3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year that the district is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds. (Education Code 41202, 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions

for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when the collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools
 33127-33131 Standards and criteria for local budgets and expenditures
 41202 Determination of minimum level of education funding
 42103 Public hearing on proposed budget; requirements for content of proposed budget
 42122-42129 Budget requirements
 42130-42134 Financial certifications
 42140-42141 Disclosure of fiscal obligations
 42238-42251 Apportionments to districts, especially:
 42238.01-42238.07 Local control funding formula
 42602 Use of unbudgeted funds
 42610 Appropriation of excess funds and limitation thereon
 45253 Annual budget of personnel commission
 45254 First year budget of personnel commission
 52060-52077 Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit
 CODE OF REGULATIONS, TITLE 5
 15060 Standardized account code structure
 15440-15451 Criteria and standards for school district budgets
 15494-15496 Local control funding formula, expenditures

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

~~Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits-
Other Than Pensions, June 2004~~

~~Statement 34, Basic Financial Statements and Management's Discussion and Analysis—For State
and Local Governments, June 1999~~

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

Policy WESTSIDE UNION SCHOOL DISTRICT

adopted: May 19, 2015 Quartz Hill, California

revised: February 2, 2016

BOARD AGENDA

May 15, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Shawn Cabey, Assistant Superintendent Administrative Services

SUBJECT: Resolution 18-77, Continuing Public Hearing on proposed Community Facilities District 2018-1

BACKGROUND:

At the April 3, 2018 meeting, the Board of Trustees ("Board") took the initial steps to form a new Mello-Roos Community Facilities District (*proposed Community Facilities District No. 2018-1*) to accommodate the decrease of Special Taxes on future residential development with Community Facilities District No. 2007-1. During this meeting the Board set a time for a public hearing and special election for their May 15, 2018 meeting.

The owner of the property within proposed Community Facilities District No. 2018-1 has requested the public hearing be continued until the Board's June 5, 2018 meeting to give them more time to finalize the development plans and timelines for the property.

Resolution XXXX continues the public hearing and moves the date of the special election for Community Facilities District No. 2018-1 to the Board's June 5, 2018 meeting.

PROGRAM/EDUCATIONAL IMPLICATION

None

COST ANALYSIS/FUNDING SOURCE

None

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION

Approval

**WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
RESOLUTION NO. 18-77**

**RESOLUTION CONTINUING PUBLIC HEARING ON THE
FORMATION OF COMMUNITY FACILITIES DISTRICT 2018-1
OF THE WESTSIDE UNION SCHOOL DISTRICT**

WHEREAS, the owners of certain land within the boundaries of the Westside Union School District ("District") have requested that the District form a Community Facilities District pursuant to the Mello-Roos Community Facilities Act of 1982 ("Act");

WHEREAS, the purpose of the Act is to provide an alternative method of financing certain public capital facilities, including school facilities, and services in developing areas;

WHEREAS, the Governing Board of the District ("Board") adopted a Resolution of Intention to Form Community Facilities District ("CFD") 2018-1, Resolution No. 18-44 ("Resolution of Intent"), at a regular meeting held on April 3, 2018, pursuant to the terms and provisions of the Act;

WHEREAS, Government Code Section 53321(e) of the Act requires that the Board set a public hearing on the formation of CFD 2018-1 and requires that the hearing be held no less than thirty (30) and no more than sixty (60) days from the adoption of the Resolution of Intent;

WHEREAS, Government Code Section 53312.5 of the Act provides that the local agency may take any actions or make any determinations that it determines are necessary or convenient to carry out the purposes of the Act, so long as such actions or determinations are not otherwise prohibited by law;

WHEREAS, Government Code Section 53325 of the Act further expressly permits the Board to continue the public hearing from time to time so long as the hearing is completed within thirty (30) days, except that where the Board finds that the complexity of the community facilities district or need for public participation requires additional time, the hearing may be continued from time to time for a period not to exceed six (6) months;

WHEREAS, the Board, in the Resolution of Intent, established May 15, 2018 as the date for the public hearing;

WHEREAS, the Board finds that the formation of CFD 2018-1 remains in the interest of the District; and

WHEREAS, the Board finds, pursuant to Government Code Section 53312.5 of the Act, that the purposes of the Act and in particular its public hearing requirements are served by continuing the public hearing on CFD 2018-1 to a date within thirty (30) days of the previously established hearing date of May 15, 2018.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Westside Union School District hereby continues the date of the public hearing on the formation of CFD 2018-1 to 5:00 p.m. on the 5th day of June, 2018, at the District Office (Rooms 3 & 4), 41914 50th St. West, Quartz Hill, California.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Westside Elementary School District, Los Angeles County, State of California, this 15th day of May, 2018, by the following vote

AYES:
NOES:
ABSENT:
ABSTAIN:

John Curiel
President, Board of Trustees

ATTEST:

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly adopted by the Board of Trustees of the Westside Union School District of the County of Los Angeles, State of California, at a regular meeting thereof, held on the 15th day of May, 2018.

Linda Jones
Clerk, Board of Trustees