

WESTSIDE UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
HILLVIEW MIDDLE SCHOOL
April 4, 2017

Mission Statement: Recognizing the exceptionalism of every child, the mission of Westside Union School District is to educate all students to universally high levels of academic competence. We are committed to comprehensive systems of instructional delivery that include research-based best practices to assure this outcome by “pointing the way, providing the path” to success.

Vision Statement: Our vision is to graduate students who have acquired the knowledge, skills and attitudes necessary to achieve significant career, educational, civic and personal goals, which will enrich our society as positive role models and responsible citizens.

5:00 p.m. – Regular Session
Adjourned to Closed Session
6:00 p.m. – Reconvene to Regular Session

CALL TO ORDER _____ p.m.

- I. OPEN SESSION _____ p.m.
A. Flag Salute
B. Roll Call

BOARD OF TRUSTEES

Steve DeMarzio	_____
John Curiel	_____
Patricia Shaw	_____
Linda Jones	_____
Jennifer Navarro	_____

SUPERINTENDENT

Regina Rossall	_____
----------------	-------

II. ITEMS FROM THE FLOOR

Please submit a yellow “Request To Speak To The Board of Trustees” in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board regarding closed session items only. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

III. CLOSED SESSION

Moved by _____ Seconded by _____

Ayes: _____ Noes: _____ Abstain: _____

Opened: _____ Closed: _____

- a. Conference with Labor Negotiators (Gov’t. Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov’t Code §54956.9)
- c. Conference with Real Property Negotiator

4-04-17

- d. Public Employee Discipline/Dismissal/Release/Appointment (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)

IV. RECONVENE TO OPEN SESSION AT _____ p.m.

V. REPORT OF CLOSED SESSION ACTION

VI. PRESENTATIONS
Anaverde Hills Site Presentation and Employee Recognition

VII. HEARING SESSION/STAFF REPORTS

- A. Board Comments
- B. Staff Reports
 - 1. Assistant Superintendent Administrative Services
 - 2. Assistant Superintendent Educational Services
 - 3. Deputy Superintendent
 - 4. Superintendent

VIII. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representatives
- B. California School Employees Association Representatives
- C. Parent Teacher Association Representatives
- D. West Antelope Valley Educational Foundation Representatives

IX. ITEMS FROM THE FLOOR

Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

X. PUBLIC HEARING

- A. A hearing to receive public input on the California School Employees Association (CSEA) Re-openers to Westside Union School District for the 2016-17 School Year.

Opened at _____ Closed at _____
- B. A hearing to receive public input on the Westside Union School District Reopeners to California School Employees Association (CSEA) for the 2016-17 School Year.

Opened at _____ Closed at _____
- C. A hearing to receive public input on the School Facilities Needs Analysis

Opened at _____ Closed at _____

XI. BUSINESS SESSION

A. Organizational/Governance

Goal #

1. Agenda

Item 1

Moved by _____ Seconded by _____

To approve the Agenda of the Regular Meeting of
April 4, 2017

Ayes: _____ Noes: _____ Abstain: _____

Actions proposed for the Consent Calendar, are items with adopted policies and approved practices of the District and are deemed routine in nature. They will be acted upon in one motion, without discussions, unless members of the Board request an item's removal. The item will then be removed from the motion to approve and after the approval of the consent agenda the item(s) will be heard.

Items 2a -2h

Goal #

2. Consent

- a. Minutes of the Regular Meeting on March 21, 2017
- b. Overnight Field Trip – Anaheim, CA
- c. Williams Uniform Complaint Quarterly Report
- d. Personnel Report
- e. Purchase Orders
- f. Consultant/Contract Schedule
- g. Conference/Workshop Schedule
- h. Contractor Pre-Qualifications

Moved by _____ Seconded by _____

Approval of the Consent Items as presented.

Ayes: _____ Noes: _____ Abstain: _____

3. Board Bylaws

Item 3

- BB/E 9320, Meetings and Notices
- BB 9321, Closed Session Purposes and Agendas
- BB 9321.1, Closed Session Actions and Reports
- BB 9322, Agenda/Meeting Materials

Moved by _____ Seconded by _____

Approval of the second reading of Board Bylaws and
Exhibit

Ayes: _____ Noes: _____ Abstain: _____

4. Revised Governance Team Protocols

Item 4

Moved by _____ Seconded by _____

4-04-17

Approval of the revised Governance Team Protocols

Goal #

Ayes:_____ Noes:_____ Abstain:_____

5. Revised Board Bylaw 9230, Orientation Item 5

Moved by _____ Seconded by _____

Approval of the first reading of the revised Board Bylaw
9230, Orientation

Ayes:_____ Noes:_____ Abstain:_____

6. Discussion Item Item 6
▪ Board Governance

B. Educational Services

7. Revised Board Policy and Administrative Regulation Item 7
• AR 5111, Admission
• BP 6170.1, Transitional Kindergarten

Moved by _____ Seconded by _____

Approval of the second and final reading of the revised
Board Policy and Administrative Regulation

Ayes:_____ Noes:_____ Abstain:_____

C. Personnel

8. California School Employees Association (CSEA) Item 8
Reopeners to Westside Union School District for the
2016-17 School Year

Moved by _____ Seconded by _____

Approval of the California School Employees Association
(CSEA) Reopeners to Westside Union School District for
the 2016-17 School Year

Ayes:_____ Noes:_____ Abstain:_____

9. Westside Union School District Reopeners to California Item 9
School Employees Association (CSEA) for the
2016-17 School Year

Moved by _____ Seconded by _____

4-04-17

Approval of the Westside Union School District
Reopeners to California School Employees Association
(CSEA) for the 2016-17 School Year

Goal #

Ayes: _____ Noes: _____ Abstain: _____

D. Business

10. Resolution 17-18, School Facilities Needs Analysis Item 10

Moved by _____ Seconded by _____

Approval of Resolution 17-18, School Facilities Needs
Analysis

Ayes: _____ Noes: _____ Abstain: _____

11. Board Policy 3470, Debt Issuance and Management Item 11

Moved by _____ Seconded by _____

Approval of the first reading of Board Policy 3470, Debt
Issuance and Management

Ayes: _____ Noes: _____ Abstain: _____

XII. INFORMATION SESSION

A. Items From The Floor – Continued

B. Dates to Remember:

1. Regular Meeting on April 18, 2017 Volunteer Recognition
2. Regular Meeting on May 2, 2017 – Certificated Staff Recognitions

XIII. NEW BUSINESS

Future Board Meeting Items

XIV. CLOSED SESSION - Continued

XV. RECONVENE TO OPEN SESSION at _____ p.m.

XVI. REPORT OF CLOSED SESSION ACTION

XVII. ADJOURNMENT

There being no further business to come before the Board at the regular meeting of April 4, 2017, is
adjourned at _____ p.m. by the Board President.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Tonya Williams at (661) 722-0716. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting room.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection on the District Web Site, www.westside.k12.ca.us or in the District Office located at 41914 50th St. West, Quartz Hill, CA 93536 during normal business hours (8:00 a.m. – 4:00 p.m.).

Core Beliefs and Board Goals 2016-2017

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES

❧ A. Revenues will be placed in a separate account to pay for long term post-employment benefits

❖ Annual Report by Business Services

2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT

3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL

❧ A. Build a capacity of board and district staff in developing and monitoring data related to goals and priorities

❧ B. A key concern and priority for this governing board is improving the accuracy and consistency of grading which should measure what students know, as they play a crucial role in every aspect of student's academic lives and future lives as global citizens. Areas of concern are: 1) Grades reflect progressive and mastery of content. 2) They are predictable and understood by parents and third parties. 3) That non-academic factors are graded separately. 4) The system adopted is not overwhelming for teachers.

❖ Annual Report by Educational Services

4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE

❧ A. Modernize Cottonwood Elementary School and receive an annual update to the District's Master Facilities Plan while exploring and securing options to finance the plan.

❖ Annual Report by Business Services

5. **WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE
FINANCIAL ACCOUNTABILITY**
6. **WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY
INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Meeting Agenda

BACKGROUND:

The Board is requested to approve the Agenda for April 4, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Minutes

BACKGROUND:

The Board is requested to approve the Minutes of the Regular Meeting on March 21, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None associated with the approval of Board Minutes.

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
March 21, 2017

I. CALL TO ORDER

At 5:01 p.m. Steve DeMarzio, President, called to order the Regular Board Meeting of the Westside Union School District Board of Trustees.

II. Flag Salute

Shawn Cabey, Assistant Superintendent Administrative Services

III. ROLL CALL

Steven DeMarzio, President– Present
John Curiel, Vice President – Present
Patricia K. Shaw, Clerk - Present
Dr. Linda Jones, Member – Absent
Jennifer Navarro, Member - Present

SUPERINTENDENT

Regina Rossall – Present

IV. OTHERS PRESENT

Jeri Holmes, Peter Mordh, Elvia Valenzuela, Tim Barker, Pancho Gonzalez

V. M17-178 - The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to adjourn to closed session at 5:02 p.m. to consider:

- a. Conference with Labor Negotiators (Gov't Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment Unrepresented Management (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)

VI. RECONVENE TO OPEN SESSION at 6:00 p.m.

VII. CLOSED SESSION ACTION

None

VIII. PRESENTATIONS

None

IX. HEARING SESSION/STAFF REPORTS

A. Board Comments:

Jennifer Navarro: I attended the following:

- Masters in Governance Course 2 – Student Learning & Achievement and Policy and Judicial Review on March 11, 2017, and the Institute for New and First Term Board Members last weekend.
- Palmdale Chamber Meeting

Patricia K. Shaw: I also attended the same workshops and meetings as Jennifer.

John Curiel: Enjoy your summer break. The Board appreciates everything administration does.

Steve DeMarzio: Thank you for coming out this evening. I received the Call for Proposals for the CSBA Annual Conference in December
I received the information the CSBA Annual Conference

B. Staff Reports:

1. Assistant Superintendent Administrative Services – Shawn Cabey
 - a. Nothing at this time.
2. Assistant Superintendent Educational Services - Marguerite Johnson
 - a. Nothing at this time.
3. Deputy Superintendent - Robert Hughes
 - a. Nothing at this time.
4. Superintendent – Regina Rossall
Mrs. Rossall reviewed the following items with the Trustees:
 - a. Hillview had it's Golden Ribbon visit this last week, it went very well. The reviewers were very impressed with Hillview's 6th grade program.
 - b. Hillview will begin the WASC visit after break.
 - c. Management staff have been in training and reflective work the last two days on Equity.
 - d. May 4, 2017, WAVE will host the 70th Anniversary Dinner. This will be a fundraising event. We will be asking the community for nominations for community members who attended Westside schools who have made the community a better place.
 - e. The district office will be closed during break, as we are putting in additional offices in Educational Services building.

X. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representative – Bob Dunham, President
- B. California School Employee Association Representative – Jeri Holmes, President
I would like to thank Marguerite for making the Aide conference available last week. There were six aides who attended.
- C. Parent Teachers Association Representative
- D. WAVE Representative – Patricia Shaw and Robert Hughes
 - Next meeting is April 12, 2017, 6:30 p.m. in room 4 at the District Office.

XI. ITEMS FROM THE FLOOR - Continued

Educator Appreciation Day, April 2, 2017 – Peter Mordh

XII. PUBLIC HEARING

None

XIII. BUSINESS SESSION

- A. Organizational/Governance
 1. M17-179 - Item 1. Approval of the revised agenda of the Regular Board Meeting of March 21, 2017, as submitted. The motion was made by Patricia K. Shaw seconded by John Curiel and carried 4/0.
 2. M17-180 - Items 2a – 2g. The motion was made by John Curiel seconded by Patricia K. Shaw and carried 4/0 to approve the consent agenda.
 - 2a Minutes of the Regular Meeting on March 7, 2017
 - 2b Fundraising Authorization
 - 2c Personnel Report

- 2d Purchase Orders - Revised
- 2e Consultant/Contract Agreement Schedule
- 2f Conference/Workshop Schedule
- 2g Obsolete Item Disposal List
- 3. M17-181 - Item 3. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve the first reading of Board Bylaws:
 - BB 9320, Meetings and Notices
 - BB 9321, Closed Session Purposes and Agendas
 - BB 9321.1, Closed Session Actions and Reports
 - BB 9322, Agenda/Meeting Materials
- 4. M17-182- Item 4. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve Declaring Cottonwood elementary as a School of Choice.
- 5. Item 5. Discussion Item
 - Board Governance:
 - Protocols – Review
 - Electronic Communication – Preference by Trustee as to whether they would like to use the district email or personal email address. Westside email to be the primary email with personal email second.
 - BB/E 9223, Filling Vacancies
 - 9230 Candidates are strongly encouraged to attend orientation meetings as offered by the district.
 - 9230 Candidates to attend Board Meeting

XIV. EDUCATIONAL SERVICES

- 6. M17-183- Item 6. The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 4/0 to approve the first reading of the revised Board Policy and Administrative Regulation.
 - AR 5111, Admission
 - BP 6170.1, Transitional Kindergarten
- 7. M17-184 - Item 7. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve Memorandum 17-14, between Westside Union School District and the Children's Bureau.

XV. PERSONNEL

- 8. M17-185 - Item 8. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve to Sunshine California School Employees Association (CSEA) Reopeners to Westside Union School District and set April 4, 2017, as the date for a public hearing to receive community input.
- 9. M17-186 - Item 9. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve to Sunshine Westside Union School District Reopeners to California School Employees Association (CSEA) and set April 4, 2017, as the date for a public hearing to receive community input.

XVI. NEW BUSINESS

None

XVII. UNFINISHED BUSINESS

None

XVIII. ADJOURNMENT – The meeting was adjourned at 6:41 p.m. in by Steve DeMarzio, President

Patricia K. Shaw, Clerk
April 4, 2017

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Overnight Field Trip

BACKGROUND:

Middle school students have been able to participate in a number of elective, extracurricular events for some time now. An overnight trip is being requested for this school year that provides our students with a variety of extra field trip or performance opportunities.

Leadership Training and Celebration – Anaheim, CA. – Del Sur

PROGRAM/EDUCATIONAL IMPLICATION:

Students will have hands-on learning experiences, which both reinforce and extend their classroom learning. Research has shown that real life experiences often helps students better understand concepts taught in the classroom and to retain that learning into the future. Additionally, as students have community experiences, they observe a variety of career opportunities that may be available to them in the future.

COST ANALYSIS:

There is no cost to the district.

SUPERINTENDENT'S RECOMMENDATION:

Approval

FIELD TRIP REQUEST

Approved at the Board Meeting of April 4, 2017

Del Sur

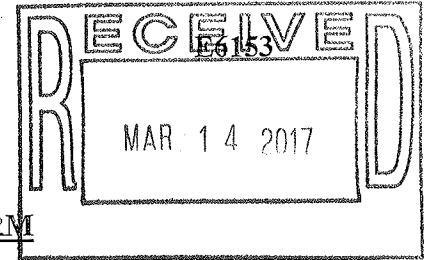
Destination: Anaheim, CA - Disneyland

Dates: May 18-19, 2017 or May 26-27, 2017

Person in Charge: Geri Rather

Purpose of Trip: Leadership Training & Celebration

WESTSIDE UNION SCHOOL DISTRICT
41914 50th St. W.
Quartz Hill, CA 93536



FIELD TRIP REQUEST/AUTHORIZATION FORM

District-Sponsored Event (Attendance Voluntary)

Site Del Sur

Check One:

- ☒ One Day – School Day
☐ One Day – Non-School Day
☒ Overnight Trip of 1 Nights
☐ Out-of-State Trip
☐ Trip to Foreign Country

Number of Students: 60

Educational Benefit/Purpose of Trip: Leadership training + celebration,

Destination(s): Disneyland

Date(s) of Trip: Either 5/18 or 5/19 or 5/26 or 5/27 2017 *still waiting to hear.*

Departure Time: 6:00 am

Return Time: 2:00 am next day

Funding: Del Sur AVID

Person in Charge: Geri Rather

Other Adults on Trip: Richard Hanley, Linda Worland, Patricia Bothuel, Samantha Castellanos, Morgan Redecker, Nathalie Hernandez, Alyssa Parga

Transportation:

District Vehicle: Bus

Hired Vehicle: _____

Private Passenger Vehicle: _____

Trip Requested By: Geri Rather

Date: 3/10/17

Principal's Signature: _____

Date: 3/16/17

Approved by Board of Trustees (Board approval needed if Field Trip is overnight, of any length, or to another state or foreign country):

Clerk/Secretary: _____

Date: _____

FIELD TRIP COST CONTROL SHEET

DESTINATION: <u>Disneyland</u>	DATES: _____
PARTICIPATING SCHOOLS: <u>Del Sur</u>	

COSTS			
Registration =	# of students <u>60</u>	x fee <u>80.00</u>	+ <u>4800.00</u>
Chaperones =	# of chaperones <u>8</u>	x fee <u>0</u>	+ <u>0</u>
Substitute teachers =	# of subs needed <u>2</u>	x # of days <u>1</u>	x \$120 + <u>240.00</u>
Transportation =	# of buses required	(charter bus transports 40 students) # of students registered divided by 40 = # of buses (AVSTA bus transports 60 students) # of students registered divided by 60 = # of buses	+ <u>950</u> approximate cost provided by bus company + <u> </u> approximate cost provided by bus company
Parking fees =	# of vehicles <u>1</u>	x cost of parking = incidental fees/parking for additional vehicles	+ <u>0</u> + <u>0</u>
TOTAL ESTIMATED COSTS			= <u>5990.00</u>
INFLOW			
Contributions (i.e., WAVE, local business, the community) <u>DS - AVID</u>			+ <u>5990</u>
Remaining Balance Needed to Fund Field Trip (total estimated costs - contributions)			+ <u>0</u>
TOTAL ESTIMATED INFLOW (Must Equal Total Estimated Costs)			= <u>5990.00</u>
Remaining Balance Needed to Fund Trip (total estimated costs - contributions)			<u>0</u>
Number of Students Attending		Divided by +	<u>0</u>
TOTAL COST PER STUDENT			= <u>0</u>
BOOKING DEPOSIT REQUIRED: \$ _____ Date _____			

Prepared by: Beri Rother
Event Director

Board Meeting Approval Date: _____

Reviewed by: _____
Superintendent

Date Signed: _____

484 - ENCL 3/15/17

WESTSIDE UNION SCHOOL DISTRICT
41914 50th St. W.
Quartz Hill, CA 93536
(661) 722-0716

TRANSPORTATION REQUEST

DATE OF TRIP 5/19/2017 TYPE OF VEHICLE REQUESTED Bus

SCHOOL REQUESTING TRIP Del Sur

DESTINATION Disneyland

STREET ADDRESS, CITY, ZIP

LEAVE SCHOOL 5:00 am 5/19 DATE 5/19/17 ARRIVE DESTINATION 8:00 am DATE 5/19/17

LEAVE DESTINATION 12:00 am DATE 5/20/17 ARRIVE SCHOOL 2:30 am DATE 5/20/17

NO. OF PASSENGERS 65 GRADE LEVEL 7-8 MEAL STOP REQUESTED YES X NO

STORAGE REQUIRED X YES NO (IF YES, DESCRIBE _____)

NAME OF GROUP Del Sur AVID

TRIP REQUESTED BY Geri Rather 661 816-6948
(IF TRIP IS AFTER HOURS OR ON A WEEKEND, PLEASE PROVIDE CONTACT #)

HAS TRANSPORTATION AUTHORIZATION BEEN SIGNED BY EACH PARENT OR GUARDIAN V YES NO

TRIP WILL BE PAID FOR BY AVID

ACCOUNT # Local Banking - Del Sur
(IF BUDGET TRANSFER IS REQUIRED, PLEASE FILL OUT BUDGET TRANSFER REQUEST FORM)

APPROVED BY: _____

SCHOOL PRINCIPAL [Signature] DATE 3/10/17

CLERK/SECRETARY (REQUIRED FOR OVERNIGHT ONLY) _____ DATE _____

ONLY ONE TRIP PER FORM

FORM MUST BE COMPLETELY FILLED OUT AND SUBMITTED AT LEAST 10 DAYS PRIOR TO TRIP

GROUP MUST PROVIDE A ROSTER FOR BOTH THE TRIP DESTINATION DRIVER AND RETURN DRIVER

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Board Certification of Williams Uniform Complaint Quarterly Report Summary

BACKGROUND:

As a result of the Williams Lawsuit, the Board must certify on a quarterly basis that its members have been informed of complaints made under this settlement.

PROGRAM/EDUCATIONAL IMPLICATION:

Since the District receives both state and federal funds for educational programs, we are required to comply with this part of the Williams settlement.

COST ANALYSIS:

There is no immediate cost to this action other than staff time required to track and respond to complaints. Currently that is minimal.

SUPERINTENDENT'S RECOMMENDATION:

Approval



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2016-2017

District Name: Westside Union

Date: 4-3-17

Person completing this form: Tonya Williams

Title: Admin. Secretary

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 21-Oct 2016 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 20-Jan 2017 |
| <input checked="" type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 21-Apr 2017 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 21-Jul 2017 |

Date for information to be reported publicly at governing board meeting: April 4, 2017

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Regina Rossall

Signature of District Superintendent _____ Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@laoe.edu

WESTSIDE UNION SCHOOL DISTRICT
BOARD AGENDA
April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Personnel Report #17-16

BACKGROUND: The Board is requested to approve/ratify the following personnel Recommendations:

MANAGEMENT

<u>Employment</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
Schmidt, Jennifer	Administrator, Intersession/HV/5 hrs/per/day/March 20 th -24 th /SG/Req# 13703

<u>Separation</u>	<u>Position/Location/Effective Date/</u>
Gollnick, Timothy	Supervisor II-Custodial/MO/July 8, 2017/District Health and Welfare Coverage Early Retirement

CERTIFICATED

<u>Employment</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
Angelucci, Nicholas	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738

Bakelman, Cynthia	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
-------------------	--

Belcher, John	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
---------------	--

Bennewitz, Dillon	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
-------------------	--

Bice, Kevin	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
-------------	--

Biederman, Angela	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
-------------------	--

Blaze, Gail	Teacher Tutor/VV/1 hr/per/day/Tuesdays, Wednesdays, Thursdays Only/February 21 not to exceed May 25, 2017/SG/Req# 13594
Bobic, Andrea	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Brooks, Jasmine	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Canter, Amanda	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Canter, Amanda	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Cerule, Lacey	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Christensen, Sharon	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Crowell, Lyndsie	Teacher Hourly, Credit Retrieval/AH/1 hr/per/day/2 days/per/week/ February 7 not to exceed March 15, 2017/SG/Req# 13600
Dawes, Sia	Teacher Hourly, After School Detention/AH/3.5 hrs /every /Friday/ February 1 not to exceed June 7, 2017/AH GF/Req# 13744
De Moor, Jennifer	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Dodge, Cyndee	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Doyle, Michelle	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Dumayas, Melody	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Dumayas, Melody	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Dymowski, Johanna	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738

Ford, Ashley	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Galaviz, Rozanne	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Goldovsky, Felicia	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Golyer-Blair, Melanie	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Golyer-Blair, Melanie	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Gonzalez, Bethany	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Greaver, Mary	Teacher Intersession, Math/HV/4.75 hrs/per/day/March 20 th -24 th /SG/Req# 13685
Greco, Veronica	Teacher Intersession, Language Arts/HV/4.75 hrs/per/day/March 20 th -24 th /SG/Req#13686
Green, Denise	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Grove, Ellen	Teacher Intersession, History/HV/4.75 hrs/per/day/March 20 th -24 th /SG/Req# 13687
Grubbs, Cynthia	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Gugler, Samara	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Hanley, Richard	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Hatchitt, Caitlin	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Hewitt, Rebecca	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593

Hewitt, Rebecca	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Hilliard, Spencer	Teacher Hourly, After School Detention/AH/3.5 hrs /every /Friday/ February 1 not to exceed June 7, 2017/AH GF/Req# 13744
Hofmann, Renee	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Hrabik, Darrell	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Husband, Michelle	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Hyman, Ani	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Jaffal, Monica	Teacher Tutor/VV/1 hr/per/day/Tuesdays/Wednesdays/Thursdays Only/February 21 not to exceed May 25, 2017/SG/Req# 13594
Jakeway, Kristie	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Jensen, Christine	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Johnson, Laura	Teacher Intersession, Language Arts/HV/4.75 hrs/per/day/ March 20 th -24 th /SG/Req#13686
Jones, Noelle	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Jones, Rebecca	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Kackley, Robin	Teacher Tutor/VV/1 hr/per/day/Tuesdays/Wednesdays/Thursdays Only/February 21 not to exceed May 25, 2017/SG/Req# 13594
Kenney, Valerie	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Kourkourikos, Kelli	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738

Kubli, Maureen	Teacher Tutor/VV/1 hr/per/day/Tuesdays and Wednesdays only/February 21 not to exceed May 25, 2017/SG/Req# 13596
Langford, Anthony	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Lathrop, Becky	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Laughton, Megan	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Lazo, Ofelia	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Lister, Dale	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Lopez, Rose	Teacher Hourly, Credit Retrieval/AH/1 hr/per/day/2 days/per/week/February 7 not to exceed March 15, 2017/SG/Req# 13600
Maldonado, Juliana	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Marriott, Lauren	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Maze, Buffie	Teacher Tutor/VV/1 hr/per/day/Tuesdays/Wednesdays/Thursdays Only/February 21 not to exceed May 25, 2017/SG/Req# 13594
McWilliams, Denise	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Melendez, Elena	Teacher Hourly, Latino Literacy/EZ/2.5 hrs/per/day/February 9 not to exceed June 1, 2017/Title III/Req#13615
Melendez, Elena	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Menendez, Carissa	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Molloy, Jonathan	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738

Moser, Janet	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Moss, Holli	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Nipper, Kayli	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Norlin, Marie	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Patterson, Doretta	Teacher Tutor/VV/1 hr/per/day/Thursdays only/February 21 not to exceed May 25, 2017/SG/Req# 13595
Rasmussen, Amanda	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Rather, Geri	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Reynolds, Jodelle	Teacher Tutor/VV/1 hr/per/day/Tuesdays/Wednesdays/Thursdays Only/February 21 not to exceed May 25, 2017/SG/Req# 13594
Rickert, Kelly	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Rivas-Dunn Lorena	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Garcia, Ana Romina	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Sandefur, Paige	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Schumaker, Hyacinth	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Seargeant, Kathleen	Teacher Intersession, Science/HV/4.75 hrs/per/day/March 20 th -24 th /SG/Req# 13688
Sessions, Michele	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719

Simons, Cheree	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Smith, Nathaniel	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Sorrell, Anita	Teacher Tutor/VV/1 hr/per/day/Tuesdays/Wednesdays/Thursdays Only/March 14 not to exceed May 25, 2017/SG/Req# 13710
Squires, Sonja	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Stricklen, Christina	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Trevillyan, Michelle	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Tucker, Rachel	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Tyson, Shaun	Teacher Tutor/VV/1 hr/per/day/Tuesdays/Wednesdays/Thursdays Only/February 21 not to exceed May 25, 2017/SG/Req# 13594
Walker, Lisa	Teacher Hourly, NTSA Conference/ESF/6 hrs/per/day/Not to exceed 3 days/CC/Req# 13593
Walker, Lisa	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Wallin, Ashley	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Woolston, Denise	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
Xu, Angelina	Teacher Hourly, AVID Training/ESF/Not to exceed 6 hrs/per/day/March 30-31, 2017/AVID SG/Req# 13738
Young, Amy	Teacher, Instructional Coach Conference/ESF/Not to exceed 6 hrs/per/day/May 21 st -23 rd , 2017/SG/Access/Req# 13719
<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>

<u>Leaves</u>	<u>Position/Location/Effective Date/</u>
---------------	--

<u>Separation</u>	<u>Position/Location/Effective Date/</u>
Kettelkamp, Sarah	Teacher-General Educaion/SD/June 30 th , 2017/Resignation

CLASSIFIED

<u>Employment</u>	<u>Position/Location/Effective Date/Salary/Funding/Req.#</u>
Allen, Suzanne	Short-Term Intersession Playground Supervisor/HV/.83 hrs/per/day/ Step 1/March 20-24, 2017/Sup Grant/Req# 13690
Amador, Ileana	Extra-Duty Instructional Assistant II-Bilingual/ESF/6 hrs/per/day/ Step 3/April 22, 2017/Title III/Req# 13768
Alvarez, Kim	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Badillo, Leyda	Short-Term Instructional Assistant II/SD/Not to Exceed 2 hrs/per/wk/ Step 3/February 24-April 28, 2017/Title III/Req# 13720
Barber, Ma Neny	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Beckwith, Francis	Short-term Instructional Assistant I/QH/.97 hrs/per/day/Step 1/ April 3-May 26, 2017/Title I/Req# 13739
Cadamy, Teresa	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Calderon, Fabiola	Extra-Duty Instructional Assistant II-Bilingual/ESF/6 hrs/per/day/ Step 3/April 22, 2017/Title III/Req# 13768
Cano, Teresa	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Cousin, Linda	Short-Term Clerk I/CW/2 hrs/per/day//Step 6/ April 3-April 28, 2017/URGF/Req# 13725
Daugherty, Robert	Substitute Custodian/MO/Step 1/March 29, 2017/URGF
DelaTorre, Briana	Playground Supervisor/QH/1 hr/per/day/Step 1/March 15, 2017/ URGF/Req# 13592

Depew, Kayla	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Esteva, Stefani	Short-Term Intersession Instructional Assistant I/HV/4 hrs/per/day/ Step 1/March 20-24, 2017/Sup Grant/Req# 13689
Flores, Monica	Short-Term Intersession Instructional Assistant I/HV/4 hrs/per/day/ Step 1/March 20-24, 2017/Sup Grant/Req# 13689
Galindo, Monica	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Garza, Hailey	Instructional Assistant II/JW/3.25 hrs/per/day/Step 1/April 3, 2017/ SDC/Req# 13305
Gonzalez, Paola	Extra-Duty Campus Climate Assistant/SD/5 hrs/per/day/Step 1/ March 3, 2017/URGF/Req# 13585
Gutierrez, Janet	Extra-Duty Instructional Assistant II-Bilingual/ESF/12 hrs/per/day/Step 1/ March 30, 2017/URGF/Req# 13701
Gutierrez, Janet	Extra-Duty Instructional Assistant II-Bilingual/ESF/6 hrs/per/day/ Step 1/April 22, 2017/Title III/Req# 13768
Guzman, Eduardo	Playground Supervisor/JW/1.75 hrs/per/day/Step 1/March 10, 2017/ URGF/Req# 13676
Herrera, Marisol	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Jaime, Cynthia	Short-Term Instructional Assistant I/EZ/3 hrs/per/day/Step 1/ March 23, 2017/EZ-Title I/Req# 13742
Jatico, Diana	Instructional Assistant II-Bilingual/AH/3.95 hrs/per/day/Step 1/ April 3, 2017/Sup Grant/Req# 13603
Knettel, Kathleen	Campus Climate Assistant/RV/3 hrs/per/day/Step 1/March 15, 2017/ URGF/Req# 13552
Lamoreux, Jacqueline	Substitute Custodian/MO/Step 1/March 29, 2017/URGF
Lindsey, Christopher	Short-Term Instructional Assistant I/JW/12 hrs/total/Step 6/March 14-17, 2017/ Sup Grant-AVID/Req# 13517

Lowe, Angela	Extra-Duty Instructional Assistant I/EZ/4 hrs/per/day/Step 1/March 11, 2017/ EZ-Title I/Req# 13732
Lutz, Nicole	Instructional Assistant I-AVID/JW/2.67 hrs/per/day/Step 1/April 3, 2017/ Sup Grant-AVID/Req# 13630
McLaren, Jessie	Extra-Duty Instructional Assistant II-Bilingual/ESF/6 hrs/per/day/ Step 10/April 22, 2017/Title III/Req# 13768
Mejia, Jennifer	Instructional Assistant II/GA/3 hrs/per/day/Step 1/April 3, 2017/ SDC/Req# 13605
Merritt, Daniel	Playground Supervisor/QH/1 hr/per/day/Step 1/March 15, 2017/ URGF/Req# 13366
Patino, Alison	Short-Term Instructional Assistant II/DS/.45 hrs/per/day/Step 3/ March 2-17, 2017/SDC/Req# 13694
Patton, Maurice	Instructional Assistant II/GA/3 hrs/per/day/Step 1/April 3, 2017/ SDC/Req# 13464
Perez, Carina	Short-Term Instructional Assistant II/SD/Not to Exceed 2 hrs/per/wk/ Step 6/February 24-April 28, 2017/Title III/Req# 13720
Puyot, Eugenia	Campus Climate Assistant/LV/3 hrs/per/day/Step 1/February 13, 2017/ URGF/Req# 13514
Reina, Vanessa	Extra-Duty Instructional Assistant II-Bilingual/ESF/6 hrs/per/day/ Step 3/April 22, 2017/Title III/Req# 13768
Robinson, Deana	Short-Term Intersession Child Nutrition Assistant II/CN/1.5 hrs/per/day/ Step 6/Sup Grant/Req# 13704
Rodriguez, Janet	Extra-Duty Instructional Assistant II/AH/1.5 hrs/per/day/Step 6/ April 3, 2017/Sup Grant/Req# 13767
Ruvalcaba, Sonia	Instructional Assistant II-Bilingual/VV/3.95 hrs/per/day/Step 1/ April 3, 2017/Sup Grant/Req# 13477
Sanchez-Pleites, Anabelle	Extra-Duty Instructional Assistant II-Bilingual/ESF/1 hr/per/day/ Step 7/March 6, 2017/URGF/Req# 13743
Sanchez-Pleites, Anabelle	Extra-Duty Instructional Assistant II-Bilingual/ESF/6 hrs/per/day/ Step 7/April 22, 2017/Title III/Req# 13768

Santiago, Jocelyn	Short-Term Instructional Assistant I/JW/12 hrs/total/Step 1/ March 14-17, 2017/Sup Grant-AVID/Req# 13517
Soper, Patty	Dancing Feet Advisor/LV/2016-2017 Stipend/URGF/Req# 13731
Tani, Malinda	Instructional Assistant II/GA/3 hrs/per/day/Step 1/April 3, 2017/ SDC/Req# 13505
Tapia, Lilliana	Extra-Duty Instructional Assistant II/JW/2 hrs/per/day/Step 1/March 16, 2017/ URGF/Req# 13737
Thomas, Karou	Short-Term Instructional Assistant I/JW/.5 hrs/per/day/Step 1/ January 9-May 19, 2017/Sup Grant/Req# 13515
Valasek, Robyn	Short-term Instructional Assistant I/QH/.97 hrs/per/day/Step 1/ April 3-May 26, 2017/Title I/Req# 13740
Villalobos, Amanda	Technician I-LVN/ESF/5.95 hrs/per/day/Step 1/April 3, 2017/ URGF/Req# 13671
Wilson, Richard	Substitute Playground Supervisor/Step 1/March 11, 2017/URGF
Xanders-Winchester, Terry	Short-Term Instructional Assistant I/JW/.5 hrs/per/day/Step 1/ January 9-May 19, 2017/Sup Grant/Req# 13516

<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
---------------	---

Garcia, Briana	Playground Supervisor (2.92 hrs/per/day) to (3.67 hrs/per/day)/VV/ Step 2/February 28, 2017/URGF/Req# 13672
----------------	--

<u>Leaves</u>	<u>Position/Location/Effective Date/</u>
---------------	--

<u>Separation</u>	<u>Position/Location/Effective Date/</u>
-------------------	--

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Purchase Order Approval List

BACKGROUND:

Purchase orders are submitted for pre-approval if the purchase is over \$7,500. Purchase orders are submitted for ratification for items under \$7,500 per the adopted policy. Items that have already been approved by virtue of individual board action/direction are also included on the ratification list, even if their value is over \$7,500

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of:

Approval Items:

All Funds	612,811.04
-----------	------------

Ratification Items:

General Fund (01.0)	129,052.37
Child Nutrition Fund (13.0)	6,786.00
Deferred Maintenance Fund (14.0)	0.00
Building Fund: Bonds (21.0)	0.00
Capital Facilities Fund (25.0)	0.00
County Facilities Fund (35.0)	0.00
Anaverde Settlement (40.0)	0.00
CFD's (49.0)	7,785.00
Total	756,434.41

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

PURCHASE ORDERS
Approved/Ratified at the Meeting of April 4, 2017

PO's for Board Approval (note: General Fund (01.0) moneys unless otherwise noted)

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P51804	SIGMAnet Inc	Chromebooks (33)	8,311.47
	Del Sur	Local Site Funds	
P51805	SIGMAnet Inc	Chromebooks (120)	30,223.50
	Sundown	Title I	
P51806	SIGMAnet Inc	Chromebooks (70)	17,630.39
	Gregg Anderson	Local Site Funds	
P51807	LA County Waterworks Districts	Charges for Relocation of Hydrant, System Improvements, and Capital Improvements	37,982.00
	Cottonwood	General Funding	
P51808	Project Lead the Way	Instructional Materials	7,545.82
	Gregg Anderson	General and Local Site Funding	
P51809	SIGMAnet Inc	Chromebooks (70)	17,630.39
	Cottonwood	Title I	
P51810	Apple Inc	iPad Mini 4's (30)	12,291.75
	Cottonwood	Title I	
P51811	SIGMAnet Inc	Chromebooks (470)	115,819.76
	Educational Services	Supplemental Grant	
P51812	Apple Inc	iPad Air 2's (520)	270,647.00
	Educational Services	Supplemental Grant	
P51813	SIGMAnet Inc	Charging Carts (16)	19,783.80
	Educational Services	Supplemental Grant	
P51814	SIGMAnet Inc	Chromebooks (70)	17,630.38
	Esperanza	Title I	
P51815	Apple Inc	iPad Mini 2's (70)	19,545.75
	Esperanza	Title I	
P51874	Central Restaurant Products	Beverage Air Milk Coolers (5)	14,175.56
	Child Nutrition	Child Nutrition	
P51875	SIGMAnet Inc	Chromebooks (36)	10,265.48
	Anaverde Hills	Title I	
P51876	Apple Inc	iPad Air 2 (), iPad Mini 2's (33)	13,327.99
	Anaverde Hills	Title I	

Total 612,811.04

PO's for Board Ratification

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P51747	Amazon.com Corporate Credit	Keyboards	163.42
	Gregg Anderson	General Funding	
P51748	CDWG Computer Centers Inc	High Speed USB to Serial Adapter	31.14
	Technology	General Funding	
P51749	CDWG Computer Centers Inc	Lock-n-Charge Carts (2)	3,219.00
	Quartz Hill	Title I	
P51750	CDWG Computer Centers Inc	Powergistics Shelf Wall Mount Charging Towers (4)	3,910.65
	Valley View	Title I	
P51751	CDWG Computer Centers Inc	Epson Projector Lamps	97.53
	Sundown	General Funding	
P51752	Southwest School Supply	Copy Paper	1,986.86
	Esperanza	Local Site Funds	
P51753	Southwest School Supply	School and Office Supplies	1,630.97
	Leona Valley	Local Site Funds	
P51754	Southwest School Supply	School and Office Supplies	3,050.47
	Esperanza	Title I	
P51761	Southwest School Supply	Office Supplies	280.73
	Superintendent	General Funding	
P51762	Southwest School Supply	Headphones (200)	774.30
	Quartz Hill	Title I	
P51764	Digital Networks Group Inc	Extron System for AV System in B-Pod	4,955.16

P51765	Educational Services Time4Writing Anaverde Hills	Supplemental Grant Elementary Paragraph and Essay Courses Title I	380.63
P51767	SIGMAnet Del Sur	Chromebooks (8) Title I	2,018.40
P51768	Rochester 100 Inc Del Sur	Folders Local Site Funds	414.61
P51769	School Datebooks Del Sur	Binder Reminders General Funding	2,348.52
P51770	Golden Protective Services Health Services	Vinyl Exam Gloves General Funding	572.52
P51771	School Health Corporation Health Services	Health Office Supplies General Funding	1,977.64
P51772	Read Naturally Esperanza	Electronic Timers Title I	180.51
P51773	Dick Blick Art Materials Hillview	Art Supplies General Funding	1,181.72
P51774	Project Lead the Way Hillview	Flight and Space Gliders Starter Kit Common Core	262.09
P51775	Woodworker's Supply Hillview	Flex Bandsaw Blades General Funding	198.43
P51776	CWI Cal West Hillview	Computer Supplies General Funding	97.82
P51777	Nasco Sundown	Mexican Pottery Clay Title I	186.77
P51778A	Teacher Direct STEM Grant	Instructional Materials Valley View	215.41
P51779	Lakeshore Valley View	Create-A-Chain Reaction STEM Kit STEM Grant	101.99
P51780	Project Lead the Way Valley View	Exploring Design Launch Kit and Refills STEM Grant	656.38
P51781	Houghton Mifflin Harcourt Educational Services	Grade 1 Readers and Journeys Writing Handbooks Lottery; Instructional Materials	1,068.36
P51782	Classroom Direct Valley View	Instructional Materials STEM Grant	391.58
P51792	Southwest School Supply Esperanza	Instructional Materials Title I	168.38
P51817	California Science Center Del Sur	Field Trip Admission Local Site Funds	800.00
P51818	Disneyland Resort Del Sur	Field Trip Admission Local Site Funds	4,355.00
P51819	MS/JV Registrar Hillview	Shakespeare DTASC Registration Local Site Funds	230.00
P51820	Southwest School Supply Joe Walker	School and Office Supplies General Funding	1,000.00
P51821	Southwest School Supply Esperanza	School and Office Supplies General Funding	4,500.00
P51822	Southwest School Supply Quartz Hill	School and Office Supplies General Funding	7,000.00
P51823	Southwest School Supply Gregg Anderson	School and Office Supplies General Funding	5,000.00
P51824	Southwest School Supply Hillview	School and Office Supplies General Funding	2,000.00
P51825	Southwest School Supply Rancho Vista	School and Office Supplies General Funding	4,000.00
P51826	Southwest School Supply Gregg Anderson	School and Office Supplies General Funding	3,000.00
P51827	Southwest School Supply Esperanza	School and Office Supplies Title I	1,000.00
P51828	Southwest School Supply Quartz Hill	Two-Shelf Service Carts (2) Title I	282.73

P51829	CDWG Computer Centers Inc Joe Walker	Charging Towers (3) General Funding	2,345.74
P51830	CDWG Computer Centers Inc Esperanza	Lock and Charge Carts (2) Title I	3,219.00
P51831	CDWG Computer Centers Inc Quartz Hill	Lock and Charge Cart Title I	1,609.50
P51832	Home Depot Del Sur	Wood Shop Supplies General Funding	500.00
P51833	Upper Crust Educational Services	Lunch for Instructional Staff Development Supplemental Grant	474.69
P51834	Fire Island Grill Educational Services	Lunch for Instructional Staff Development Supplemental Grant	504.23
P51835	AVACSA Board of Trustees	2017 Membership Dues General Funding	1,375.00
P51836	Fire Island Grill Educational Services	Lunch for AVID Tutor Training Supplemental Grant	153.56
P51837	Jennifer Schmid Hillview	Reimburse: Games for Counseling Department General Funding	100.00
P51838	Rodney Lots Hillview	Reimburse: Cases for Vex Kits General Funding	150.00
P51839	Rhonda Pratt Hillview	Reimburse: Home Economics Supplies General Funding	200.00
P51840	Jennifer Slater-Sanchez Hillview	Reimburse: Supplies General Funding	250.00
P51841	Louis Denning Hillview	Reimburse: CJSF Supplies Local Site Funds	500.00
P51842	Elsa Gomez Hillview	Reimburse: History Department Supplies General Funding	500.00
P51843	Rachel Kimmerle Hillview	Reimburse: Language Arts Department Supplies General Funding	500.00
P51844	Tina Faulk Hillview	Reimburse: Math Department Supplies General Funding	500.00
P51845	Robert Nowell Hillview	Reimburse: PE Department Supplies General Funding	500.00
P51846	Ashley Litel Hillview	Reimburse: Special Education Department Supplies General Funding	500.00
P51847	Maureen Kubli Valley View	Reimburse: Title I Supplies Title I	200.00
P51848	Kayli Nipper Del Sur	Reimburse: Field Trip Parking Fees (CA Science Center) Local Site Funds	36.00
P51851	Minuteman Press Del Sur	Office Report Forms and Detention Slips Local Site Funds	374.66
P51852	Scholastic Inc Del Sur	Scholastic News Subscriptions General Funding	3,740.62
P51854	Woodworker's Supply Del Sur	Wood Shop Supplies General Funding	210.18
P51855	Woodworks Ltd Del Sur	Brass Hinges and Screws General Funding	219.04
P51856	Woodcraft Del Sur	Wood Shop Supplies General Funding	603.61
P51857	Boys Town Press Gregg Anderson	Social Skills Poster Sets Supplemental Grant	121.36
P51858	SIGMANet Joe Walker	Dell Chromebooks (25) General Funding	6,296.57
P51859	Full Source LLC All Sites	Kevlar Sleeves, Safety Vests, Rain Coats Risk Management	4,672.61
P51860	Handwriting Without Tears Student Support Services	Assorted Paper Special Education	80.70
P51861	Brightlines Paper Student Support Services	Assorted Lined Papers Special Education	152.10
P51862	Therapy Shoppe	Weights for Pencils	19.02

P51863	Student Support Services Demco	Special Education Library Supplies	196.95
P51864	Esperanza Follett School Solutions Inc	General Funding Laminated Barcodes	102.44
P51865	Esperanza Educational Furniture LLC	General Funding Personalized Outdoor Benches (2)	1,450.86
P51866	Rancho Vista Classroom Direct	Local Site Funds Headphones (120)	1,862.24
P51867	Valley View American Business Machines	Title I Staples Cartridges for Copier	205.54
P51868	Valley View Ultimate Office	General Funding Pocket Wall Organizers	183.13
P51869	Superintendent Dell Computer Corporation	General Funding Dell Latitude E5570 with Monitor	1,662.76
P51870	Educational Services Southwest School Supply	General Funding School and Office Supplies	5,000.00
P51871	Anaverde Hills All It Takes	General Funding 7th Grade Leadership Camp	5,000.00
P51872	Anaverde Hills Amazon.com Corporate Credit	Local Site Funds Books: The Sign of the Beaver	227.99
P51873	Anaverde Hills CDWG Computer Centers Inc	Title I Powergistics Shelf Wall Mount Charging Towers (2)	2,064.08
M19870	Anaverde Hills Home Depot	Title I Maintenance Supplies - February	1,018.78
M19876	Various Sites PPG Architectural Finishes	Maintenance/Operations Paint Supplies - February	30.40
M19887	Various Sites Kern River Power Equipment	Maintenance Belts for Grounds Equipment	79.07
M19888	Maintenance Kern River Power Equipment	Operations Blade Sharpening Chipper	65.46
M19892	Maintenance Montgomery Hardware Company	Maintenance Lock Hardware	1,126.24
M19916	Various Sites McMor Chlorination	Maintenance Provide and Install Chlorine	198.50
M19919B	Del Sur Jacobsen West	Maintenance Blades	150.95
M19954	Maintenance Kern Machinery	Operations Generator	637.04
M19962	Maintenance Antelope Valley Ford	Operations Sliding Door Handle - Truck 81	76.89
M19963	Maintenance Sigler Wholesale	Maintenance Limit Switch	37.18
M19965	Joe Walker Backflow Prevention	Maintenance Backflow Testing	150.00
M19968	Leona Valley Target Specialty	Maintenance Herbicides	1,295.49
M19968A	Various Sites Target Specialty	Operations Herbicides	1,905.96
M19968AA	Various Sites Target Specialty	Operations Herbicides	3,543.02
M19969	Various Sites Sav on Fence	Operations Industrial Hinges	44.15
M19975	Maintenance Tel Pro	Maintenance Patch Cables	119.63
M19978	Sundown McKinley Elevator	Operations Permit Clearing and Labor	178.00
M19979	Valley View Chatfield-Clarke Company	Maintenance Tackboard	2,857.43
M19982	District Office Sigler Wholesale	Maintenance HVAC Supplies	281.32
	Old District Office	Maintenance	

M19984	Superior Recreational Products Valley View	Slide Repair Part Maintenance	786.46
M19985	Universal Electronic Alarms District Office	Install Replacement Pads, Program and Test Maintenance	122.50
M19988	Dept of Industrial Relations Esperanza	Conveyance Permit Maintenance	94.00

Total 129,052.37

CHILD NUTRITION (13)

P51853	Tek Visions	Lunch Line Terminals and Accessories	6,786.00
--------	-------------	--------------------------------------	----------

Total 6,786.00

DEFERRED MAINTENANCE (14)

BUILDING FUND: BONDS (21)

CAPITAL FACILITIES (25)

COUNTY FACILITIES (35)

ANAVERDE SETTLEMENT (40)

No Purchase Orders for Funds 14, 21, 25, 35, or 40

Total 0.00

CFD's (49)

P51763	Digital Networks Group LLC	Projector and Screen System: Joe Walker	7,785.00
--------	----------------------------	---	----------

Total 7,785.00

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Consultant/Contract Agreement Schedule

BACKGROUND:

Consultant agreements and contracts are brought to the Board in accordance with Board Policy 3312 for various purposes including student assemblies, in-house staff workshops, and vendor provided services.

PROGRAM/EDUCATIONAL IMPLICATION:

These Consultant Agreements and Contracts provide support to the District's Educational Program

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures and incoming funds of:

Student Assemblies	1,000.00
In-house Staff/Parent Workshops	0.00
Vendor Provided Services	143,886.20
Rental/Lease Contracts	0.00
<i>Total</i>	<u><i>144,886.20</i></u>

Incoming Funds	<i>0.00</i>
----------------	-------------

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONSULTANT/CONTRACT AGREEMENT SCHEDULE

Ratified/Approved at the Board Meeting of April 4, 2017

<u>Dates</u>	<u>Name/School Site</u>	<u>Description/Funding Source</u>	<u>Cost</u>	<u>Income</u>
October 26, 2016	Carnegie Science Center Gregg Anderson	Assembly: Science of Flight Local Site Funds	1,000.00	
Spring 2017	Dream Big(ger) Joe Walker	Painting of School Mural on East Side of Office Building State Farm Grant	850.00	
2017-2018	Follett School Solutions Inc Educational Services	Destiny Resource Management for Textbooks Lottery: Instructional	36,313.09	
2017-2018	Infor US Inc Maintenance	MP2 Access, Weblink & Messenger, MP2 Pro Maintenance General Funding	2,410.10	
2017-2018	In-Shape Health Clubs Human Resources	Discounted Gym Membership Fees for Employees N/A	0.00	
2016-2017	Jostens Inc Del Sur	Elementary Yearbooks Local Site Funds	2,208.01	
2017-2018	Scientific Learning Corp All Sites	Fast ForWord, MySciLEARN, Reading Assistant Renewals Educational Services Supplemental Grant	80,025.00	
Spring/Summer 2017	SIGMAnet Inc Technology	Chromebook Services: Google Enrollment, Laser Etching Logo & Service Tag (470 units); iPad Services: Meraki MDM Enrollment, Laser Etching Logo and Service Tag (520 units) Educational Services Supplemental Grant	21,830.00	
2017-2018	SurveyMonkey.com Educational Services	Professional Plan Renewal New Teacher Induction	250.00	

Change

No Changes

Total	144,886.20	0.00
--------------	-------------------	-------------

Individual Services Agreements

These individual service agreements fall under previously Board approved Master Contracts. All agreements are funded through Special Education general funds.

<u>Nonpublic School/Agency</u>	<u>Service</u>	<u>Student ID</u>
Community Therapies	Occupational Therapy for Student	PIPEM120107M001
Community Therapies	Occupational Therapy Assessment for Student	DAVIJ120602M001
Community Therapies	Occupational Therapy Assessment for Student	HAWKC122609M001
Community Therapies	Occupational Therapy Assessment for Student	BOGUK010411M001
Community Therapies	Physical Therapy for Student	PIPEM120107M001

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Conference/Workshop Schedule

BACKGROUND:

Conference requests are processed in compliance with Board Policy 3350.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going staff development is a key to the success of the District's programs.

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of \$11,447.01.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONFERENCE/WORKSHOP SCHEDULE
Ratified/Approved at the Board Meeting of April 4, 2017

<u>Dates/Location</u>	<u>Title/Attendees/Funding Location</u>	<u>Fund. Source</u>	<u>Registration</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Parking</u>	<u>Subs</u>	<u>Other</u>
March 15, 2017 Los Angeles	CCEE Spring Meeting Marguerite Johnson Educational Services	Supplemental Grant	0.00	0.00	0.00	0.00	20.00	0.00	0.00
March 24, 2017 Downey	Key Immigrant Issues in Educational Setting and Quarterly Homeless & Foster Youth Liaison Meeting Kristin Gellinck-Frye Educational Services	Supplemental Grant	0.00	200.00	50.00	91.80	20.00	0.00	0.00
April 5, 2017 Sacramento	CSBA Programmatic Content Advisory Group Mtg Linda Jones Board of Trustees	General Funding	0.00	0.00	0.00	0.00	0.00	0.00	224.88
April 10, 2017 Missoula, MT	32nd Annual Educators Career Fair Robert Hughes Human Resources	General Funding	275.00	400.00	150.00	84.00	75.00	0.00	725.00
April 11, 2017 Palmdale	Literacy Leaders Collaborative North Cohort Day 3 Cheree Simons Educational Services	Supplemental Grant	25.00	0.00	0.00	12.84	0.00	0.00	0.00
April 12, 2017 Northridge	Cal State Northridge Job Fair Robert Hughes or Rob Garza Human Resources	General Funding	225.00	0.00	0.00	62.16	0.00	0.00	0.00
April 12, 2017 San Bernardino	UC San Bernardino Career Extravaganza Robert Hughes, Rob Garza, or Kerry Rush Human Resources	General Funding	400.00	0.00	0.00	84.00	0.00	0.00	0.00
April 20-22, 2017 Redondo Beach	Lead 3.0 Symposium Nicole Hernandez Esperanza	Title I	359.00	567.00	150.00	84.53	84.00	0.00	0.00
April 22, 2017 Palmdale	16th Annual Mini-CABE Conference for Parents 25 Attendees Educational Services	Title III LEP	1,155.00	0.00	0.00	0.00	0.00	0.00	0.00
April 24, 2017 Las Cruces, NM	New Mexico State University Job Fair Rob Garza Human Resources	General Funding	250.00	(reimbursable expenses included with UNM job fair below)					
April 25, 2017 Downey	AVID District Directors Meeting Kristin Gellinck-Frye Educational Services	Supplemental Grant	0.00	200.00	50.00	91.80	20.00	0.00	0.00
April 26, 2017 Albuquerque, NM	University of New Mexico Job Fair Rob Garza Human Resources	General Funding	275.00	600.00	200.00	112.00	100.00	0.00	840.00
May 19, 2017 Camarillo	SSC May Revision Budget Workshop Lisa Jehlicka Fiscal Services	General Funding	165.00	0.00	0.00	105.00	0.00	0.00	0.00
June 28-29, 2017 San Diego	AVID Summer Institute Regina Rossall Educational Services	Supplemental Grant	0.00	300.00	1,950.00	189.00	50.00	0.00	0.00
July 11-16, 2017 Loveland, CO	USAA Summer Academy Regina Rossall Superintendent	General Funding	425.00	0.00	0.00	0.00	0.00	0.00	0.00

Changes

No Changes

Subtotals 3,554.00 2,267.00 2,550.00 917.13 369.00 0.00 1,789.88

Grand Total 11,447.01

<u>Dates/Location</u>	<u>Title/Attendees/Funding Location</u>	<u>Fund. Source</u>	<u>Registration</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Parking</u>	<u>Subs</u>	<u>Other</u>
-----------------------	---	---------------------	---------------------	----------------	--------------	----------------	----------------	-------------	--------------

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Contractor Pre-Qualifications

BACKGROUND:

Assembly Bill 1565 which took effect January 1, 2014 requires school districts with over 2,500 students to pre-qualify bidders (General, Mechanical, Electrical and Plumbing (MEP) subcontractors) for construction contracts if the total project value is \$1,000,000 or more and if the project is funded, in whole or in part, with State bond funds. Additionally, in 2014 the District elected to participate in the California Uniform Public Construction Cost Accounting (CUPCAA) program, which enables districts that adopt the CUPCCA procedures and conform to the CUPCCA guidelines to perform public project work up to \$45,000 with their in-house work force, and informally bid construction projects valued at up to \$175,000.

These State regulations require that the District maintain lists of all contractors eligible to perform work, and in order to fully and jointly satisfy the requirements of these programs Administrative Services is recommending that the District on a regular and routine basis as applications are received.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going review of applications meets State requirements for pre-qualification of bidders.

COST ANALYSIS/FUNDING SOURCE:

None

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

**Pre-Qualification Application Report
For Westside Union School District**

Created March 29, 2017

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
1960	Craig Fries	41765 12th St W Suite G, Lancaster, CA, 93551	craig@medallioncontractinginc.com	567084	B (General Building Contractor)	APPROVED	03/27/2017	03/27/2018	\$1,000,000
2H Construction, Inc.	Ryan Shotwell	2653 Walnut Ave, Signal Hill, CA, 90755	ryan@2hconstruction.com	741856	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	03/22/2017	03/22/2018	\$11,000,000
A.O. REED & CO.	Shelby Johnson	4777 Ruffner St. 1527 West State Street, Ontario, CA, 91762	sjohnson@aoreed.com	7731	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	11/22/2016	11/22/2017	\$5,000,000
ABC Resources, Incorporated	Cindy Stelzl	1527 West State Street, Ontario, CA, 91762	cindy@abcresources.biz	538680	A (General Engineering Contractor), C-12 (Earthwork)	APPROVED	11/22/2016	11/22/2017	\$100,000
ABC Resources, Incorporated	Cindy Stelzl	1527 West State Street, Ontario, CA, 91762	cindy@abcresources.biz	538680	A (General Engineering Contractor), C-12 (Earthwork)	APPROVED	01/05/2017	01/05/2018	\$100,000
Able Heating & Air Conditioning, Inc.	Roxanne Pena	1020 Colorado Avenue , Chula Vista, CA, 91911	roxanne@ableac.net	466861	B (General Building Contractor), C-20 (Warm-Air Heating, Ventilating and Air-Conditioning)	APPROVED	03/09/2017	03/09/2018	\$3,000,000
ACCO Engineered Systems	Ron Falasca	6265 San Fernando Road, Glendale, CA 91202	rfalasca@accos.com	120696	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	10/19/2016	10/19/2017	\$7,000,000
ACH Mechanical Contractors, Inc.	Amanda Sanchez	411 Business Center Court, Redlands, CA, 92373	amandas@achmechanical.com	780560	C-20 (Warm-Air Heating, Ventilating and Air-Conditioning)	APPROVED	05/27/2016	05/27/2017	\$2,000,000
ACH Mechanical Contractors, Inc.	Amanda Sanchez	411 Business Center Court, Redlands, CA, 92373	amandas@achmechanical.com	780560	C-20 (Warm-Air Heating, Ventilating and Air-Conditioning)	APPROVED	01/05/2017	01/05/2018	\$2,000,000
Advance Communications Cabling, Inc.	Alfonso Zermeno	4399 Colling Road East Bonita, CA 91902	zermeno6@aol.com	760310	C-7 (Low Voltage Systems Contractor)	APPROVED	11/22/2016	11/22/2017	\$375,000
Advanced Cable Solutions, Inc.	Jennifer Wieman	12004 Vose St, North Hollywood, CA, 91605	jennifer@acscabling.com	930210	C-7 (Low Voltage Systems Contractor), C-10 (Electrical)	APPROVED	03/22/2017	03/22/2018	\$3,000,000
AIR Demolition & Environmental Solutions	Roberto Urbina	3517 W.Washington Boulevard, Los Angeles, CA,	roberto@airinc.ws	795278	B (General Building Contractor), C-21 (Building Demolition)	APPROVED	06/29/2016	06/29/2017	\$350,000
Air Demolition & Environmental Solutions	Jose Almaraz	3517 W.Washington Boulevard, Los Angeles, CA,	jose@airinc.ws	795278	B (General Building Contractor), C-2 (Insulation)	APPROVED	03/27/2017	03/27/2018	\$1,000,000
Air-Ex Air Conditioning, Inc.	Robert Carder	157 Gentry St, Pomona, CA, 91767	r.carder@air-ex.com	418759	B (General Building Contractor), C-4 (Boiler, Hot Water Heating and Air-Conditioning)	APPROVED	09/19/2016	09/19/2017	\$1,000,000
AJ Fistes Corporation	Anastasios Fistes	2214 Atlantic Ave, Long Beach, CA, 90806	stelios@ajfistescorporation.com	729357	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	01/05/2017	01/05/2018	\$1,000,000
AJ Fistes Corporation	Stelios Fistes	2214 Atlantic Ave, Long Beach, CA, 90806	ajfistes@gmail.com	729357	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	03/27/2017	03/27/2018	\$3,000,000
Alcorn Fence Company	Tom Stack	9901 Glenoaks Blvd., Sun Valley, CA, 91352	tom@alcornfence.com	122954	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	05/27/2016	05/27/2017	\$1,000,000
ALESSANDRO ELECTRIC INC	CLINT ALESSANDRO	4009 Vista Park Ct., SACRAMENTO, CA, 95634	clinta@alessandroelectric.com	867775	C-7 (Low Voltage Systems Contractor), C-10 (Electrical)	APPROVED	03/22/2017	03/22/2018	\$500,000
Allison Mechanical, Inc.	Bonnie Gordon	1968 Essex Ct, Redlands, CA, 92373	bgordon@allison1.net	679866	B (General Building Contractor), C-20 (Warm-Air Heating, Ventilating and Air-Conditioning)	APPROVED	10/13/2016	10/13/2017	\$2,000,000
Alpha Mechanical	Cort Clifford	4885 Greencraig Lane Ste # 100, San Diego, CA, 92123	cclifford@alphamechanical.com	847444	B (General Building Contractor), C-16 (Fire Protection)	APPROVED	11/22/2016	11/22/2017	\$4,000,000
AMG & Associates	Albert M. Giacomazzi	28296 Constellation Road, Santa Clarita, CA, 91355	albert@amgassociatesinc.com	881824	B (General Building Contractor), A (General Engineering Contractor)	APPROVED	03/16/2017	03/16/2018	\$15,500,000
AMPCO Contracting, Inc.	Debbie Carrillo	1540 S. Lewis Street, Anaheim, CA, 92805	dcarrillo@ampcocontracting.com	851752	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	11/18/2016	11/18/2017	\$500,000
AMS.NET	Diana Monaghan	502 COMMERCE WAY, LIVERMORE, CA, 94550	dmonaghan@ams.net	763508	C-7 (Low Voltage Systems Contractor), C-51 (Structural Steel)	APPROVED	01/05/2017	01/05/2018	\$2,000,000
ANDERSON CHARNECKY STRUCTURAL	Kevin Charnesky	353 RISCO CIRCLE, BEAUMONT, CA, 92223	isabel@acssinc.biz	483440	C-51 (Structural Steel Contractor)	APPROVED	09/29/2016	09/29/2017	\$3,000,000
Angeles Contractor, Inc.	Young Kang	783 Phillips Drive, City of Industry, CA, 91748	ywkang@angelescontractor.com	858483	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	03/22/2017	03/22/2018	\$25,000,000
APEX FIRE PROTECTION INC	ZARE BABAYAN	2155 VERDUGO BLVD. #220, MONTROSE, CA,	apexfireinc@yahoo.com	830028	C-16 (Fire Protection Contractor)	APPROVED	01/05/2017	01/05/2018	\$75,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Apple Valley Communications, Inc.	Jay Lovato	21845 Hwy 18, Apple Valley, CA, 92307	jlovato@avcsystems.com	542642	C-10 (Electrical Contractor), C-7 (Low Voltage Systems Contractor)	APPROVED	11/22/2016	11/22/2017	\$800,000
ARCHIBALD SHEET METAL Arrowhead Digital Solutions, Inc.	JUDY KATONA	12424 LAKESHORE DRIVE, LAKESIDE, CA, 92040	info@archibaldsheetmetal.com	896379	C-43 (Sheet Metal Contractor), C-39 (Roofing Contractor), C-7 (Low Voltage Systems Contractor)	APPROVED	03/28/2017	03/28/2018	\$600,000
ASM Construction Inc dba American Sheet Metal Asphalt, Fabric & Engineering, Inc.	Rhonda Heers	2239 Business Way, Riverside, CA, 92501	rheers@arrowheaddigital.com	772675	C-43 (Sheet Metal Contractor), C-17 (Glazing A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	03/16/2017	03/16/2018	\$150,000
Audio Associates of San Diego	Robert Burner	1947 John Towers Avenue, El Cajon, CA 92020	krissa@americasm.com	680575	C-7 (Low Voltage Systems Contractor)	APPROVED	03/22/2017	03/22/2018	\$1,500,000
Audio Associates of San Diego DBA Audio Associates	Jessica Rivera	2683 Lime Avenue, Signal Hill, CA, 90755	estimating@afesports.com	747934	C-7 (Low Voltage Systems Contractor)	APPROVED	03/22/2017	03/22/2018	\$1,200,000
	Pete Spencer	1497 Jayken Way, Chula Vista, CA, 91911	pferguson@audioassociates.com	728789	C-7 (Low Voltage Systems Contractor)	APPROVED	05/27/2016	05/27/2017	\$500,000
	Gail Daniels	1497 Jayken Way, Chula Vista, CA, 91911	gdaniels@audioassociates.com	0728789	C-36 (Plumbing Contractor), B (General Building Contractor), A (General Engineering Contractor), C-4 (Boiler, Hot Water Heating and Steam Fitting)	APPROVED	01/11/2017	01/11/2018	\$20,000
Ayus & Co	Baba Osiname	1511 N. Kenmore Ave, Los Angeles, Ca 90027	ayusandco@gmail.com	1011804	C-4 (Boiler, Hot Water Heating and Steam Fitting)	APPROVED	06/29/2016	06/29/2017	\$1,000,000
Bali Construction, Inc.	Grant Wood	9852 E. Joe Vargas Way, South El Monte, CA, 91733	estimating@baliconstruction.com	524540	C-16 (Fire Protection Contractor), C-36 (Plumbing Contractor), B (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	06/29/2016	06/29/2017	\$1,500,000
Bay Air Systems Inc	Sarah Morgan	1300 Galaxy Way Ste 9, Concord, CA 94520, [Enter 14606 East Avenue Q, Lake Los Angeles, CA, 93591	sarah@bayairsystems.com	450929	C-16 (Fire Protection Contractor), C-36 (Plumbing Contractor), B (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	11/18/2016	11/18/2017	\$1,000,000
Bear State Plumbing, Inc.	Lester Miller	3633 E Inland Empire Blvd, Suite 800, Ontario, CA 91764	bearstate23@msn.com	621839	A (General Engineering Contractor), B (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	08/25/2016	08/25/2017	\$50,000,000
Bernards	Ana DiGiallonardo	3633 E Inland Empire Blvd, Suite 800, Ontario, CA 91764	adigiallonardo@bernards.com	302007	A (General Engineering Contractor), B (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	03/09/2017	03/09/2018	\$72,000,000
Bernards Bros Inc.	Joe Lutz	19027 S. Hamilton Avenue, Gardena, CA, 90248	jlutz@bernards.com	302007	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	10/13/2016	10/13/2017	\$4,000,000
Best Contracting Services, Inc.	Janette Luna, Sales/Estimating Coordinator	19027 S. Hamilton Avenue, Gardena, CA, 90248	estimating@bestcontracting.com	456263	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	11/22/2016	11/22/2017	\$4,000,000
Best Contracting Services, Inc.	Janette Luna, Sales/Estimating Coordinator	4664 S. Cedar Ave, Fresno, CA, 93725	estimating@bestcontracting.com	456263	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	01/05/2017	01/05/2018	\$100,000
Bowen Engineering	Erik Bowen	PO Box 611896 San Jose, CA 95161	bowendemo@yahoo.com	816496	A (General Engineering Contractor), B (General Engineering Contractor)	APPROVED	11/18/2016	11/18/2017	\$12,500,000
Bruns Belmont Construction, Inc.	Markus deLeeuw	13220 Evening Creek Drive South Suite 103, San Diego, 1461 S. East End Ave, Pomona, CA, 91766	markusd@saramark.com	519624	C-10 (Electrical Contractor), B (General Building Contractor), B (General Building Contractor)	APPROVED	01/11/2017	01/11/2018	\$4,000,000
Byrom-Davey, Inc.	Christine Butler	10744 Prospect Ave., #B, Santee, CA, 92071	christineb@byrom-davey.com	803447	C-33 (Painting and Decorating Contractor)	APPROVED	01/11/2017	01/11/2018	\$1,000,000
C.S. Legacy Construction, Inc.	Richard Gonzales	27720 Spandau Drive, Saugus, CA, 91350	richard@cslegacy.net	826870	C-10 (Electrical Contractor), B (General Building Contractor), B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$300,000
Cacy Electric	Ryan Cacy	273 N Beson Ave, upland, CA, 91786	estimating@cacyelectric.com	780158	C-12 (Earthwork and Paving Contractors), A (General Contractors), A (General Contractors)	APPROVED	05/27/2016	05/27/2017	\$100,000
Cali Painting, Inc.	Dimitrios Flessas	29 Hackamore Lane, Bell Canyon, CA, 91307	dimitrios@calipainting.com	834375	C-10 (Electrical Contractor), B (General Building Contractor)	APPROVED	03/27/2017	03/27/2018	\$1,000,000
California Landscape and Design, Inc.	Natalie Ibarra	14630 E Firestone Blvd., La Mirada, CA, 90638	nibarra@calandscape.com	597267	C-10 (Electrical Contractor), B (General Building Contractor)	APPROVED	01/11/2017	01/11/2018	\$500,000
Cam Painting, Inc.	Priamos Yennaris	3950 Garner Road, Riverside, CA, 92501	campainting@sbcglobal.net	710805	C-12 (Earthwork and Paving Contractors), A (General Contractors), A (General Contractors)	APPROVED	06/29/2016	06/29/2017	\$50,000
Century Paving Inc.	Eddie Imperial	2301 East Orangethorpe Avenue, PO BOX 7050, Avenue, PO BOX 7050, 15412 Electronic Lane, Suite 102, Huntington Beach, CA, 13063 PARK STREET, SANTA FE SPRINGS, CA, 18726 Van Buren Blvd., Riverside, CA 92508	lori@paveit.com	311456	C-10 (Electrical Contractor), B (General Building Contractor)	APPROVED	08/25/2016	08/25/2017	\$1,000,000
Champion Electric Inc.	Randy Robison	2301 East Orangethorpe Avenue, PO BOX 7050, Avenue, PO BOX 7050, 15412 Electronic Lane, Suite 102, Huntington Beach, CA, 13063 PARK STREET, SANTA FE SPRINGS, CA, 18726 Van Buren Blvd., Riverside, CA 92508	estimating@championelec.com	744374	C-39 (Roofing Contractor)	APPROVED	09/29/2016	09/29/2017	\$250,000
Chapman Coast Roof Co., Inc.	Mandy Santiago	15412 Electronic Lane, Suite 102, Huntington Beach, CA, 13063 PARK STREET, SANTA FE SPRINGS, CA, 18726 Van Buren Blvd., Riverside, CA 92508	mandy@chapmancoastroof.com	927543	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	05/27/2016	05/27/2017	\$250,000
Checkpoint Communications, Inc	Paula Cassini	15412 Electronic Lane, Suite 102, Huntington Beach, CA, 13063 PARK STREET, SANTA FE SPRINGS, CA, 18726 Van Buren Blvd., Riverside, CA 92508	bids@ccomwire.com	545063	C-43 (Sheet Metal Contractor)	APPROVED	11/18/2016	11/18/2017	\$350,000
CIMCO A/C & SHEET METAL, INC.	SANDRA MCCOLL	18726 Van Buren Blvd., Riverside, CA 92508	sc@cimcosheetmetal.com	290524	B (General Building Contractor), C-10 (Electrical Contractor)	APPROVED	09/19/2016	09/19/2017	\$1,000,000
Circle City Electric, Inc.	John Johnson		ken.benner@circleciteyelectric.com	582166					

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Circulating Air, Inc.	Liza Gonzalez	7337 Varna Avenue, North Hollywood, CA, 91605	lgonzalez@circulatingair.com	240778	B (General Building Contractor), C-2 (Insulation)	APPROVED	09/19/2016	09/19/2017	\$3,000,000
City Commercial Plumbing, Inc.	George Hamori	16106 Cohasset Street, Van Nuys, CA, 91406	george@ccpinc.net	565901	C-36 (Plumbing Contractor)	APPROVED	11/22/2016	11/22/2017	\$1,000,000
Climatec, LLC	Nikia Alexander	18002 Cowan, Irvine, CA, 92614	nikiaa@climatec.com	991066	B (General Building Contractor), C-10 (Electrical)	APPROVED	03/27/2017	03/27/2018	\$11,000,000
CLS CONSTRUCTORS, INC	ELLIE MORENO	21935 VAN BUREN ST UNIT B7, GRAND TERRACE, CA, 11735 Goldring Rd, Arcadia, CA, 91006	ellie@clsconstructors.net	980071	A (General Engineering Contractor), B (General Contractor), C-39 (Roofing Contractor), C-43 (Sheet Metal Contractor)	APPROVED	03/22/2017	03/22/2018	\$2,000,000
Commercial Roofing System Consolidated Networks Corporation	Glenn Miller	1261 Travis Blvd, Suite 200, Fairfield, CA, 94533	crs@comroofsys.com	591222	C-7 (Low Voltage Systems Contractor)	APPROVED	11/22/2016	11/22/2017	\$1,000,000
Continental Marble and Tile Company	John Kowalsky	2460 Anselmo Drive, Corona, CA, 92879	zburtan@cnc-usa.com	965001	C-54 (Ceramic and Mosaic Tile Contractor)	APPROVED	01/11/2017	01/11/2018	\$1,500,000
	John McGee	11165 Thurston Ln, Mira Loma, CA, 91752	john@cmtc.us	0000394	C-34 (Pipeline Contractor), C-36 (Plumbing Contractor), C-4	APPROVED	10/13/2016	10/13/2017	\$750,000
Continental Plumbing, Inc.	James Crawford	72-184 North Shore St, Thousand Palms, CA, 92276	jimmy.crawford@continentalplumbing.com	399073	C-61 (Limited Specialty)	APPROVED	01/11/2017	01/11/2018	\$400,000
Contract Decor, inc.	David Stewart	72-184 North Shore St, Thousand Palms, CA, 92276	dstewart@contract-decor.com	646748	C-61 (Limited Specialty)	APPROVED	11/22/2016	11/22/2017	\$75,000
Contract Decor, inc.	David Stewart	17525 Eucalyptus Street, Suite G, Hesperia, CA, 92345	dstewart@contract-decor.com	646748	A (General Engineering Contractor)	APPROVED	03/28/2017	03/28/2018	\$125,000
Cooley Construction Inc.	Karen Shackelford	1075 W. Lambert Rd. Bldg. D, Brea, CA, 92821	kshackelford@cooleyconstruction.net	348038	C-10 (Electrical Contractor), C-16 (Fire Protection)	APPROVED	01/11/2017	01/11/2018	\$400,000
COSCO Fire Protection	Rita Olivo	1400 N Johnson Ave, Ste 114, El Cajon, CA, 92020	rolivo@coscofire.com	577621	C-10 (Electrical Contractor), C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	10/13/2016	10/13/2017	\$1,000,000
Countywide Mechanical Systems, Inc.	Dana Falk	1693 Rimpau Avenue, Corona, CA, 92881	prequal@countywidems.com	967998	C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	03/27/2017	03/27/2018	\$9,000,000
Couts Heating & Cooling, Inc.	Schary Helzer	12118 Bloomfield Ave, Santa Fe Springs, CA, 90670	helzer@couts.com	375584	C-13 (Fencing Contractor)	APPROVED	03/22/2017	03/22/2018	\$5,000,000
Crown Fence Company	Blanca Del Valle	12118 Bloomfield Ave, Santa Fe Springs, CA, 90670	bdelvalle@crownfence.com	1315	C-13 (Fencing Contractor)	APPROVED	05/11/2016	05/11/2017	\$5,000,000
Crown Fence Company	Blanca Del Valle	10623 Fulton Wells Ave, Santa Fe Springs, CA, 90670	bdelvalle@crownfence.com	1315	C-10 (Electrical Contractor), C-7 (Low Voltage Systems)	APPROVED	03/27/2017	03/27/2018	\$1,500,000
CSI Electrical Contractors Inc.	Lourdes Franco	433 Lecouvreur Ave., Wilmington, CA, 90744	staff@csielectric.com	617804	B (General Building Contractor), C-33 (Painting)	APPROVED	11/18/2016	11/18/2017	\$3,000,000
CTG Construction Inc.	Costas Georgiou	4263 N. Selland Ave., Fresno, CA, 93722	lily@ctgeorgiou.com	635916	A (General Engineering Contractor), B (General Contractor), B (General Contractor)	APPROVED	03/28/2017	03/28/2018	\$500,000
CVE Contracting Group, Inc.	Tim Williamson	35500 S. Welty Rd., Vernalis, CA, 95385	fresnocve@cvecorp.com	913083	A (General Engineering Contractor), B (General Contractor)	APPROVED	03/16/2017	03/16/2018	\$250,000
CVE Demolition, Inc.	Jack Cook	PO Box 3344, Quartz Hill, CA, 93536	valerieo@cvecorp.com	905631	A (General Engineering Contractor)	APPROVED	01/11/2017	01/11/2018	\$250,000
David C. Sterk Construction	David Sterk	5761 Florin Perkin Road #9, Sacramento, CA, 95828	sterkconstruction@yahoo.com	466375	B (General Building Contractor), C-20 (Warm-Air)	APPROVED	09/19/2016	09/19/2017	\$175,000
DDK Mechanical, Inc.	Janet Hunsberger	23840 Madison Street, Torrance, CA, 90505	office1ddk@sbcglobal.net	855723	B (General Building Contractor)	APPROVED	03/27/2017	03/27/2018	\$2,250,000
Del Amo Construction, Inc.	Charles Kobayashi	100 Columbia, Suite 100, Aliso Viejo, CA, 92656	ckobayashi@delamoconstruction.com	744458	C-7 (Low Voltage Systems Contractor), C-10 (Electrical)	APPROVED	08/11/2016	08/11/2017	\$1,000,000
Digital Networks Group, Inc.	Chris Kurtz	100 Columbia, Suite 100, Aliso Viejo, CA, 92656	salessupport@digitalnetworksgroup.com	822511	C-7 (Low Voltage Systems Contractor), C-10 (Electrical)	APPROVED	05/11/2016	05/11/2017	\$3,000,000
Digital Networks Group, Inc.	Chris Kurtz	100 Columbia, Suite 100, Aliso Viejo, CA, 92656	salessupport@digitalnetworksgroup.com	822511	C-7 (Low Voltage Systems Contractor), C-10 (Electrical)	APPROVED	03/16/2017	03/16/2018	\$3,000,000
Digital Networks Group, Inc.	Chris Kurtz	100 Columbia, Suite 100, Aliso Viejo, CA, 92656	salessupport@digitalnetworksgroup.com	822511	C-7 (Low Voltage Systems Contractor), C-10 (Electrical)	APPROVED	03/22/2017	03/22/2018	\$3,000,000
E. R. Brothers Company Inc.	BJ ahmadi	3629 bercaw lane, san jose, CA, 95124	ra.erbros@erbrothers.com	970609	B (General Building Contractor), C-10 (Electrical)	APPROVED	05/27/2016	05/27/2017	\$125,000
East Bay Restaurant Supply	Tina Shibata	49 4th Street, Oakland, CA, 94607	prequal@ebers.net	278101	B (General Building Contractor)	APPROVED	01/11/2017	01/11/2018	\$500,000
ELECTRIC SERVICE & SUPPLY CO OF PASADENA	Sean Lazarian	2668 E Foothill Blvd, Pasadena, CA, 91107	sean@esscoelectric.com	169577	B (General Building Contractor), C-10 (Electrical)	APPROVED	05/27/2016	05/27/2017	\$2,500,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Electronic Control Systems, LLC dba Albireo Energy	Mark A. Cabaj	12575 Kirkham Court, Poway, CA, 92064	mcabaj@albireoenergy.com	999079	C-10 (Electrical Contractor)	APPROVED	05/11/2016	05/11/2017	\$1,000,000
Elite Earthworks & Engineering	Mercy Twogood	19907 Temescal Canyon Road, Corona, CA, 92881	mercy.t@elite-earthworks.com	963457	A (General Engineering Contractor), C-21 (Building	APPROVED	11/18/2016	11/18/2017	\$750,000
Empire Floor Covering Inc	Oscar Lopez	9722 Sixth Street, Rancho Cucamonga, CA, 91730	oscar@empirefloorcovering.com	724122	C-15 (Flooring and Floor Covering Contractors)	APPROVED	10/13/2016	10/13/2017	\$50,000
Environmental Construction, Inc.	Lara Jingeuzian	21550 Oxnard St, #1050, Woodland Hills, CA, 91367	estimating@environcon.com	498624	A (General Engineering Contractor), B (General	APPROVED	11/18/2016	11/18/2017	\$2,000,000
Enviser	Krista Knapp	7421 Orangewood Ave, Garden Grove, CA, 92841	kknapp@enviserco.com	1005262	B (General Building Contractor), C-20 (Warm-Air	APPROVED	11/18/2016	11/18/2017	\$1,000,000
Evans Brothers, Inc.	Wil Evans	7589 National Drive, Livermore, CA, 94550	wil@evansbrothers.com	443018	A (General Engineering Contractor), B (General	APPROVED	11/22/2016	11/22/2017	\$1,000,000
Facility Builders & Erectors, Inc.	Kenneth Thomson	3940 E. Miraloma Avenue, Anaheim, CA, 92806	reception@facilitybuilders.com	670072	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	01/11/2018	\$1,000,000
FAST-TRACK CONSTRUCTION	Ric Narvaez	5711 W. Slauson Ave., Suite 170, Culver City, CA, 90230	ric@ftcgc.com	674880	B (General Building Contractor), C-61 (Limited	APPROVED	01/17/2017	01/17/2018	\$4,000,000
FieldTurf USA Inc.	Susy Matos	175 Industrial Blvd NE, Calhoun, GA 30701, Calhoun,	smatos@fieldturf.com	849044	A (General Engineering Contractor), C-61 (Limited	APPROVED	03/27/2017	03/27/2018	\$10,000,000
Fischer, Inc.	Beth Morgan	1372 W. 26th Street, San Bernardino, CA, 92405	beth@fischerinc.us	853357	A (General Engineering Contractor), C-16 (Fire	APPROVED	08/11/2016	08/11/2017	\$1,000,000
Fix Painting Company	Andreas Loizu	23003 Ventura Blvd, Woodland Hills, CA, 91364	aloizu@hotmail.com	467787	C-33 (Painting and Decorating Contractor), B	APPROVED	08/17/2016	08/17/2017	\$500,000
Foam Experts Roofing, Inc.	Mary Ann Herman	Po Box 1546, Mesa, AZ, 85211	foamroof@aol.com	501167	C-39 (Roofing Contractor)	APPROVED	01/11/2017	01/11/2018	\$250,000
G A Abell Inc. dba Precision Electric Company	Vivian Castro	8137 Winter Gardens Blvd., Lakeside, CA 92040	estimating@precisionelectricco.com	534116	B (General Building Contractor), A (General	APPROVED	11/18/2016	11/18/2017	\$1,000,000
G.A. Dominguez	Lynn Dominguez	537 W Grand Avenue, Escondido, CA, 92025	lynn@gadominguez.com	495764	A (General Engineering Contractor), B (General	APPROVED	03/09/2017	03/09/2018	\$1,000,000
GGG Demolition, Inc.	Heather Cline	1439 W. Chapman Ave., Suite 178, Orange, CA,	isabel@gggdemo.com	988669	A (General Engineering Contractor), B (General	APPROVED	05/27/2016	05/27/2017	\$1,000,000
GGG Demolition, Inc.	Lourdes Vargas	1439 W. Chapman Ave. Suite 178, Orange, CA, 92868	lourdes@gggdemo.com	988669	A (General Engineering Contractor), B (General	APPROVED	10/19/2016	10/19/2017	\$1,000,000
Gould Electric, Inc.	Jamee Wright	12975 Brookprinter Pl., Ste 280, Poway, CA, 92064	jwright@gouldelect.com	373036	C-10 (Electrical Contractor)	APPROVED	08/17/2016	08/17/2017	\$10,000,000
Granitex Construction Co., Inc.	Suzy Thompson	185 E. Paularino, Suite D, Costa Mesa, CA, 92626	sthompson@granitexconstruction.com	624608	B (General Building Contractor)	APPROVED	05/11/2016	05/11/2017	\$3,000,000
Green Growth Industries, Inc.	Vincent Bartoni	PO Box 1275, Pleasanton, CA, 94566	vincent@greengrowthindustries.com	662718	A (General Engineering Contractor), C-27	APPROVED	01/11/2017	01/11/2018	\$500,000
H.L. Moe Co., Inc.	Allison Sherman	526 Commercial Street, Glendale, CA, 91203	asherman@moeplumbing.com	254678	C-36 (Plumbing Contractor), C-20 (Warm-Air Heating,	APPROVED	03/27/2017	03/27/2018	\$2,000,000
Hilbers Inc	Jason Whipple	1210 Stabler Ln, Yuba City, CA, 95993	jwhipple@hilbersinc.com	547970	A (General Engineering Contractor), B (General	APPROVED	03/09/2017	03/09/2018	\$6,000,000
HPS Mechanical, Inc.	Alma Martinez	3100 E. Belle Terrace, Bakersfield, CA 93307,	planroom@hpsmechanical.com	793014	A (General Engineering Contractor), B (General	APPROVED	03/27/2017	03/27/2018	\$1,500,000
IAMI Builders	Robert Mekikyan	1027 Sherlock Drive, Burbank, CA, 92501	awibuilders@sbcglobal.net	818478	B (General Building Contractor), C-23	APPROVED	05/27/2016	05/27/2017	\$2,000,000
ICON WEST INC	BERNARD ASHKAR	520 S. LA FAYETTE PARKPLACE SUITE 503, 1350 Reynolds Avenue, Suite 107-108, Irvine, CA, 92614	lalaine@icon-west.com	747737	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	01/11/2018	\$16,000,000
IES Commercial, Inc.	Sarah Brouillette	323 South Sierra Way, [Enter City], CA, 00000	sarah.brouillette@iescomm.com	910798	C-10 (Electrical Contractor), C-7 (Low Voltage Systems	APPROVED	01/11/2017	01/11/2018	\$2,500,000
Inland Building Construction Companies, Inc.	Jeremy Knight	2621 Honolulu Ave, Montrose, CA, 91020	jknight@ibccinc.com	405281	B (General Building Contractor), C-2 (Insulation	APPROVED	09/29/2016	09/29/2017	\$9,750,000
Interior Demolition, Inc.	Ben Corlett	350 E COMMERCIAL ROAD STE 102, SAN	ben@interiordemolition.net	603409	B (General Building Contractor), C-12 (Earthwork	APPROVED	11/18/2016	11/18/2017	\$250,000
IRONCLAD GENERAL ENGINEERING INC	KEN CORDEIRO	350 E COMMERCIAL ROAD STE 102, SAN	ken@ironcladdei.com	954859	A (General Engineering Contractor)	APPROVED	05/11/2016	05/11/2017	\$1,500,000
IRONCLAD GENERAL ENGINEERING INC	KEN CORDEIRO	350 E COMMERCIAL ROAD STE 102, SAN	ken@ironcladdei.com	954859	A (General Engineering Contractor)	APPROVED	09/19/2016	09/19/2017	\$5,000,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
J. Colavin & Son, Inc. A California Corporation	Sharon Brady	5323 Alhambra Ave, Los Angeles, CA, 90032	sharon@colavin.com	260803	C-15 (Flooring and Floor Covering Contractors), C-54	APPROVED	11/22/2016	11/22/2017	\$750,000
Jackson & Blanc	Brian Burger	7929 Arjons Drive, San Diego, CA 92126	bburger@jacksonandblanc.com	188961	B (General Building Contractor), C-20 (Warm-Air	APPROVED	06/29/2016	06/29/2017	\$7,000,000
JAM Corporation	John Mongillo	1930 S. Myrtle Ave., Monrovia, CA, 91016	john.mongillo@jamfire.com	791060	B (General Building Contractor), C-10 (Electrical	APPROVED	08/11/2016	08/11/2017	\$500,000
Janus Corporation	Barbara Eaves	1081 Shary Circle, Concord, CA 94518-2407	barbarae@januscorp.com	572682	A (General Engineering Contractor), B (General	APPROVED	09/19/2016	09/19/2017	\$1,000,000
Janus Corporation	Juana Bailey	1220 Keystone Way, Vista, CA, 92081	juana@januscorp.com	572682	A (General Engineering Contractor), B (General	APPROVED	03/22/2017	03/22/2018	\$750,000
JC Framing Construction Inc	Tara Herron	27576 Commerce Center Dr Suite 107, Temecula, CA, 92084	tara@jcframing.com	908338	B (General Building Contractor)	APPROVED	06/29/2016	06/29/2017	\$400,000
JDS Plumbing & Mechanical	Buffy Shaposhnick	2824 Felicia Way, Vista, CA, 92084	buffy@jdsplumbing.com	895798	A (General Engineering Contractor), B (General	APPROVED	05/27/2016	05/27/2017	\$1,000,000
JG Tate Fire Protection Systems, Inc.	James Tate	13771 Danielson Street, Suite F, Poway, CA, 92064	dianatate@jgate.com	800609	C-16 (Fire Protection Contractor), C-10 (Electrical	APPROVED	10/19/2016	10/19/2017	\$75,000
JHN Inc. dba CousticGlo	Mark Flanders	950 Enchanted Way Suite 109, Simi Valley, CA, 93065	mark@cousticglo.net	585006	C-2 (Insulation and Acoustical Contractor), C-33 (Painting	APPROVED	10/13/2016	10/13/2017	\$350,000
K & Z CABINET CO., INC.	DENNIS CHAN	1450 S Grove Avenue, ONTARIO, CA, 91761	mrsangco@kzcbt.com	319196	C-6 (Cabinet, Millwork and Finish Carpentry Contractor)	APPROVED	10/13/2016	10/13/2017	\$250,000
K.A.R. Construction, Inc.	Kurt Rothweiler	1306 W Brooks Street, Ontario, CA, 91762	kurtrothweiler@karconstruction.com	595709	B (General Building Contractor), C-8 (Concrete	APPROVED	11/22/2016	11/22/2017	\$4,000,000
K.E. Rodgers, Inc.	Kelly Rodgers	40414 Orchard Place, Cherry Valley, CA, 92223	kellyrodgersrpc@gmail.com	1000195	C-36 (Plumbing Contractor)	APPROVED	03/09/2017	03/09/2018	\$250,000
Kazoni Inc	Keith Kulpinski	18672 Florida St, Suite 101B, Huntington Beach, CA, 92648	info@kazoni-inc.com	974982	B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$100,000
Key Air Conditioning Contrctors	Rick Archibald	10905 Laurel Ave, Santa Fe Springs, CA, 90670	rick.archibald@keyair.net	668439	C-4 (Boiler, Hot Water Heating and Steam Fitting	APPROVED	11/18/2016	11/18/2017	\$750,000
Keystone Builders Inc	Karim Makarehchi	4212 E La Palma Ave, Anaheim, CA, 92807	karimmakarehchi@keystonebuilders.biz	951489	B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$500,000
KFY Unified Mechanical Contractors, Inc. dba United	Jeremy Yablan	794 E. Los Angeles Ave., Simi Valley, CA, 93065	jeremy@umcontractors.com	759496	B (General Building Contractor), C-20 (Warm-Air	APPROVED	10/19/2016	10/19/2017	\$300,000
KFY Unified Mechanical Contractors, Inc. dba United	Jeremy Yablan	794 E. Los Angeles Ave., Simi Valley, CA, 93065	jeremy@umcontractors.com	759496	B (General Building Contractor), C-20 (Warm-Air	APPROVED	01/05/2017	01/05/2018	\$300,000
KINCAID INDUSTRIES, INC.	Rocky Espiritusanto	31-065 Plantation Drive, Thousand Palms, CA, 92276	rocky@kincaidindustries.com	695797	A (General Engineering Contractor), C-16 (Fire	APPROVED	05/27/2016	05/27/2017	\$1,000,000
Kitchell	Ken Harms	2450 Venture Oaks Way, Suite 500, Sacramento, CA	kharms@kitchell.com	950139	B (General Building Contractor)	APPROVED	03/27/2017	03/27/2018	\$150,000,000
Klassen Corporation	Keyron Mackey	2021 Westwind Drive, Bakersfield, CA, 93301	kmackey@klassencorp.com	350573	B (General Building Contractor), C-8 (Concrete	APPROVED	03/22/2017	03/22/2018	\$18,775,000
Ledcor Construction Inc.	Jada Price	6405 Mira Mesa Blvd, #100, San Diego, CA, 92121	jada.price@ledcor.com	817882	B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$35,000,000
Los Angeles Engineering, Inc.	Joseph Haygood	633 N. Barranca Ave, Covina, CA, 91723	joseph@laeng.net	591176	A (General Engineering Contractor), B (General	APPROVED	07/06/2016	07/06/2017	\$1,000,000
M. Wilson Co. Contractors, Inc.	Michael Wilson	2605 Sierra Way, La Verne, CA, 91750	mwcjpaul@uia.net	757834	A (General Engineering Contractor), B (General	APPROVED	05/27/2016	05/27/2017	\$3,000,000
M. Wilson Co. Contractors, Inc.	Michael Wilson	2605 Sierra Way, La Verne, CA, 91750	mwcjpaul@uia.net	757834	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	01/11/2018	\$2,000,000
Malcolm Drilling Company, Inc.	Toni Linderman	4926 N. Azusa Canyon Rd., Irwindale, CA, 91706	toni@malcolmdrilling.com	259543	A (General Engineering Contractor), C-57 (Water Well	APPROVED	11/22/2016	11/22/2017	\$2,500,000
McGuire Contracting	Kathie Rice	16579 Slover Avenue, Fontana, CA, 92337	kathie@mcguirecontracting.com	818119	C-8 (Concrete Contractor), B (General Building Contractor)	APPROVED	03/27/2017	03/27/2018	\$6,500,000
Mechanical Technology Systems, Inc.	Rebecca Harkins	1407 N. Batavia Street Suite 117, Orange, CA, 92867	rebecca@mechtechsystems.net	828672	C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	03/27/2017	03/27/2018	\$5,000,000
Medallion Contracting Inc.	Craig Fries	41765 12th St West Suite G, Palmdale, CA, 93551	barbara@medallioncontractinginc.com	567084	B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,000,000
Mel Smith Electric, Inc.	Mel Smith	10950 Dale Street, Stanton, CA, 90680	estimating@melsmithelectric.com	394741	A (General Engineering Contractor), B (General	APPROVED	03/27/2017	03/27/2018	\$3,500,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Mesa Energy	Roger Arellano	1822 Norris Rd, Bakersfield, CA, 93308	rarellano@emcor.net	611215	B (General Building Contractor), C-4 (Boiler, Hot	APPROVED	03/16/2017	03/16/2018	\$1,500,000
Miller Environmental	Isabel Cortes	1130 Trenton Ave. , Orange, CA, 92867	isabel@millerenvironmental.com	772797	A (General Engineering Contractor), B (General	APPROVED	05/27/2016	05/27/2017	\$1,000,000
Mission Paving and Sealing, Inc.	Mike Miller	12747 schabarum ave, irwindale, CA, 91706	phil@missionpaving.com	624257	C-8 (Concrete Contractor), C-12 (Earthwork and Paving	APPROVED	01/11/2017	01/11/2018	\$200,000
MJS Construction Inc.	Mike Sullivan	38348 9th Street East, Palmdale, CA, 93550	mjsconst1@aol.com	496013	A (General Engineering Contractor), B (General	APPROVED	09/19/2016	09/19/2017	\$175,000
MMJ Construction, Inc. dba Temecula Air	Judy Bailey-Savage	39100 Air Park drive, Temecula, CA, 92592	info@mmjconstruction.com	988999	B (General Building Contractor), C-10 (Electrical	APPROVED	03/28/2017	03/28/2018	\$75,000
Monet Construction, Inc.	Richard Bactor	3455 Ocean View Blvd Ste 200, Palmdale, CA, 91208	info@monetinc.net	826930	A (General Engineering Contractor), B (General	APPROVED	01/17/2017	01/17/2018	\$4,000,000
Montgomery Hardware Co.	Terri Stratz	8777 Lanyard Court, Rancho Cucamonga, CA, 91730	estimating@montgomeryhardware.com	285746	C-61 (Limited Specialty)	APPROVED	07/06/2016	07/06/2017	\$500,000
Montgomery Hardware Co.	Caroline Ruzzamenti	8777 Lanyard Court, Rancho Cucamonga, CA, 91730	estimating@montgomeryhardware.com	285746	C-61 (Limited Specialty), B (General Building Contractor)	APPROVED	03/16/2017	03/16/2018	\$3,000,000
MPI Miller Plumbing Inc	Chris Miller	164 S Valencia, Glendora, CA, 91741	chris@mpiplumbing.com	720581	C-36 (Plumbing Contractor)	APPROVED	11/18/2016	11/18/2017	\$500,000
MPI-Miller Plumbing Inc.	Mike Ruggles	164 S. Valencia St, Glendora, CA, 91741	mike@mpiplumbing.com	720581	C-36 (Plumbing Contractor)	APPROVED	03/27/2017	03/27/2018	\$500,000
MTM Builders, Inc.	Mayra Checo	1480 Frontage Road, Chula Vista, CA, 91911	mcheco@mtmbuildersinc.com	778546	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	01/11/2018	\$1,000,000
My Electrician Inc.	Brian Alston	27315 Jefferson Ave. Suite J-46, Temecula, CA, 92590	brianalston@myelectricalguy.com	1001662	C-10 (Electrical Contractor)	APPROVED	05/27/2016	05/27/2017	\$75,000
NATIONAL AIR INC dba NATIONAL AIR & ENERGY	Alexander Armstrong	2053 Kurtz Street, San Diego, CA, 92110	alexander@natlair.com	706889	C-4 (Boiler, Hot Water Heating and Steam Fitting	APPROVED	03/23/2017	03/23/2018	\$750,000
Neal Electric Corp	Paula Menard	13250 Kirkham Way, Poway, CA, 92064	adminest@nealelectric.com	802588	A (General Engineering Contractor), B (General	APPROVED	07/06/2016	07/06/2017	\$2,000,000
Neal Electric Corp dba NEALELECTRIC INC	Paula Menard	2790 Business Park Drive, Vista, CA, 92081	adminest@nealelectric.com	802488	A (General Engineering Contractor), B (General	APPROVED	03/28/2017	03/28/2018	\$12,000,000
New Dynasty Construction Co.	Al Chegini	3002 Dow Ave., Ste. 218, Tustin, CA, 92780	rarce@new-dc.com; achegini@new-dc.com	971321	B (General Building Contractor), A (General	APPROVED	03/28/2017	03/28/2018	\$750,000
NKS Mechanical Contracting, Inc.	Arsalan Haque	5753 E. Santa Anita Canyon Rd, Ste G559, Anaheim, CA, 92705	arsalan@nksmechanical.com	865725	B (General Building Contractor), C-20 (Warm-Air	APPROVED	10/19/2016	10/19/2017	\$1,000,000
Northstar Demolition and Remediation, LP	Valerie Crellin	404 North Berry Street, Brea, CA, 92821	vcrellin@northstar.com	914688	A (General Engineering Contractor), B (General	APPROVED	11/22/2016	11/22/2017	\$150,000
Northstar Demolition and Remediation, LP	Valerie Crellin	404 North Berry Street, Brea, CA, 92821	valeriecrellin@yahoo.com	914688	C-21 (Building Moving/Demolition	APPROVED	03/28/2017	03/28/2018	\$300,000
Novus Construction	Winni Lucas	9205 Alabama Avenue Suite F, Chatsworth, CA, 91311	winni@novusconstruction.com	528475	B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$5,000,000
NSA Construction Group, Inc.	Melissa Camina	19562 Ventura Blvd., Suite 219, Tarzana, CA, 91356	melissa@nsaoffice.com	714457	B (General Building Contractor)	APPROVED	01/11/2017	01/11/2018	\$3,000,000
Oakview Constructors, Inc.	Tamara Bernardo	PO Box 625/959 Calimesa Boulevard, Calimesa, CA, 92581	tammy@oakviewci.com	462847	B (General Building Contractor)	APPROVED	03/16/2017	03/16/2018	\$2,000,000
Ohno Construction Company	Slid Fontenot	16398 Boyle Avenue, Fontana, CA, 92337	ohnocc@comcast.net	8333470	A (General Engineering Contractor), B (General	APPROVED	04/29/2016	04/29/2017	\$2,000,000
Ohno Construction Company	Slid Fontenot	16398 Boyle Avenue, Fontana, CA, 92337	ohnocc@comcast.net	833470	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	01/11/2018	\$6,000,000
Omega Construction Co. Inc.	Marina Sarouka	9800 Lasaine Ave, Northridge, CA, 91325	marina@omegaptg.com	464910	B (General Building Contractor)	APPROVED	01/11/2017	01/11/2018	\$500,000
P.H. Hagopian Contractor, Inc.	Paul Hagopian	778 W. Town and Country Road, Orange, CA, 92868	builders@phhagopian.com	492786	A (General Engineering Contractor), B (General	APPROVED	04/29/2016	04/29/2017	\$3,000,000
P.H. Hagopian Contractor, Inc.	Paul Hagopian	778 W. Town and Country Road, Orange, CA, 92868	builders@phhagopian.com	492786	A (General Engineering Contractor), B (General	APPROVED	03/16/2017	03/16/2018	\$3,000,000
Pacific Contractors Group Inc	Setmir Qose	19025 Parthenia St, Unit #122 Northridge, CA 91324	pacificcontractorsinc@gmail.com	927973	C-33 (Painting and Decorating Contractor)	APPROVED	11/22/2016	11/22/2017	\$50,000
Pacific Plumbing of Santa Ana	Sonny Rhodes	615 E. Washington, Santa Ana, CA, 92702	sonny@ppcosa.com	266807	A (General Engineering Contractor), B (General	APPROVED	08/25/2016	08/25/2017	\$500,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Painting & Decor, Inc.	Nyle Buchner	P.O. Box 5926 2706 S. Railroad Avenue, Fresno, CA, 93725	painting_decor@cox.net sferry@parcenvironmental.co m	276640 501913	B (General Building Contractor), C-33 (Painting Contractor), B (General Contractor), B (General Contractor), B (General Contractor)	APPROVED	03/23/2017	03/23/2018	\$250,000
PARC Environmental	Shelly Ferry	22421 Gilberto, Suite A, Rancho Santa Margarita, CA, 12740 Danielson Court, Suite E, Poway, CA, 92064	contracts@parkwestinc.com beckyt@pcomus.com	441362 868539	A (General Engineering Contractor), B (General Contractor), C-7 (Low Voltage Systems Contractor)	APPROVED	07/06/2016	07/06/2017	\$100,000
Park West Landscape, Inc	Collin MacInnes	12740 Danielson Court, Suite E, Poway, CA, 92064	beckyt@pcomus.com	868539	C-7 (Low Voltage Systems Contractor)	APPROVED	11/22/2016	11/22/2017	\$100,000
Pathway Communications LTD	Becky Thurmon	1248 Coolidge Avenue, National City, CA, 91950	beckyt@pcomus.com	868539	B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$100,000
Pathway Communications LTD	Becky Thurmon	5455 2nd Street, Irwindale, CA, 91706	michele@pacwstbldr.com	833334	A (General Engineering Contractor), C-27	APPROVED	01/11/2017	01/11/2018	\$1,000,000
Patricia I. Romero, Inc., DBA Pacific West Builders	Michele Anstaett	1680 Illinois Ave #12, Perris, CA, 92571	jrvera@pierrelandscape.com	638989	A (General Engineering Contractor), B (General Contractor), B (General Contractor), C-9 (Drywall Contractor)	APPROVED	08/25/2016	08/25/2017	\$350,000
Pierre Landscape, Inc.	Jose Rivera	865 S. East St., Anaheim, CA, 92805	pipeconstructors@yahoo.com cogle@platinumconstructionin c.com	533268 870864	C-39 (Roofing Contractor)	APPROVED	01/05/2017	01/05/2018	\$400,000
Pipe Constructors, Inc	Arna Cates	1900 Dobbin Drive, San Jose, CA, 95133	lsapien@platinumroofinginc.c om	790139	C-8 (Concrete Contractor)	APPROVED	11/22/2016	11/22/2017	\$2,000,000
Platinum Construction, Inc.	Carrie Ogle	1730 Pomona Ave Ste; 13, Costa Mesa, CA, 92627	pmconcrete@sbcglobal.net	817991	C-20 (Warm-Air Heating, Ventilating and Air-Conditioning)	APPROVED	08/11/2016	08/11/2017	\$50,000
Platinum Roofing, Inc.	Lazarita Sapien	1240 N. Jefferson St. Ste H, Anaheim, CA, 92807	kfox@precisionairbalance.co m	633805	C-61 (Limited Specialty), C-20 (Warm-Air Heating, Ventilating and Air-Conditioning)	APPROVED	05/27/2016	05/27/2017	\$100,000
PMC Concrete Contractors Inc	Douglas Menezes	1240 N. Jefferson St. Ste H, Anaheim, CA, 92807	kfox@precisionairbalance.co m	633805	B (General Building Contractor), A (General Contractor)	APPROVED	03/23/2017	03/23/2018	\$125,000
Precision Air Balance Co. Inc	Karen Fox	1058 Canyon Creek Place, Escondido, CA, 92025	jaci@pccinc.biz	462754	C-16 (Fire Protection Contractor)	APPROVED	01/11/2017	01/11/2018	\$1,000,000
Precision Air Balance Co. Inc	Karen Fox	4517 Harlin Drive, Sacramento, CA, 95826	sheldon@presidentialfireprote ction.com	847133	C-16 (Fire Protection Contractor)	APPROVED	11/18/2016	11/18/2017	\$150,000
Precision Concrete Construction Inc	Jaci Thiel	4517 Harlin Drive, Sacramento, CA, 95826	julie@presidentialfireprotectio n.com	847133	B (General Building Contractor), C-7 (Low Voltage Contractor), C-7 (Low Voltage Contractor)	APPROVED	03/28/2017	03/28/2018	\$100,000
Presidential Fire Protection, INC	sheldon Lentz	5411 COGSWELL ROAD, UNIT C, ARCADUAM, CA, 31597 Outer Hwy 10 Ste B, Redlands, CA, 92373	daniel@primenetdatasystems .com tim@procraftconstructioninc.c om	961103 467234	A (General Engineering Contractor), B (General Contractor), B (General Contractor)	APPROVED	09/19/2016	09/19/2017	\$1,000,000
Pro-Craft Construction, Inc.	Timothy McFayden	2105 S. Blosser Road, Santa Maria, CA, Santa Maria, CA, 538 6th Street, Norco, CA, 92860	rsmarrs@quintron.com ellyrjc@gmail.com	292173 353856	C-7 (Low Voltage Systems Contractor)	APPROVED	03/09/2017	03/09/2018	\$2,250,000
Quintron Systems, Inc.	Ryan Marrs	3186-A Airway Avenue, Costa Mesa, CA, 92626	srocze@rwsmithco.com	457555	A (General Engineering Contractor), B (General Contractor), C-38 (Refrigeration Contractor)	APPROVED	03/09/2017	03/09/2018	\$100,000
R. Jensen Co., Inc.	Elly Jensen	17202 GOTHARD STREET, UNIT 1, [Enter City], CA, 8514 Commerce Avenue, Suite B, San Diego, CA, 9063 Santa Anita Ave., Rancho Cucamonga, CA, 1893 CAPRI AVE STE G, [Enter City], CA, 00000	thierry@ranent.com megan@ranbar.net	818754 844070	A (General Engineering Contractor), C-36 (Plumbing Contractor)	APPROVED	10/13/2016	10/13/2017	\$2,000,000
R.W. Smith & Co.	Scott Roczey	9063 Santa Anita Ave., Rancho Cucamonga, CA, 1893 CAPRI AVE STE G, [Enter City], CA, 00000	jimmekus@rpeinc.net	445897	C-10 (Electrical Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,000,000
RAN ENTERPRISES INC	THIERRY ABINADER	13867 Redwood Avenue, Chino, CA, 91710	m.deleon@rdmcompanies.co m	539194	C-43 (Sheet Metal Contractor)	APPROVED	04/29/2016	04/29/2017	\$100,000
Ranbar Plumbing Contractors, Inc.	Megan Fairbanks	10706 Painter Ave, Santa Fe Springs, CA, 90603	nancy@rebareng.com	254219	C-43 (Sheet Metal Contractor)	APPROVED	01/11/2017	01/11/2018	\$100,000
Rancho Pacific Electric, Inc.	Jaimee Immekus				C-43 (Sheet Metal Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,000,000
RB SHEET METAL, INC.	ROBERT BARNES				C-10 (Electrical Contractor)	APPROVED	03/09/2017	03/09/2018	\$2,000,000
RB SHEET METAL, INC.	ROBERT BARNES				C-50 (Reinforcing Steel Contractor)	APPROVED	10/13/2016	10/13/2017	\$1,000,000
RB SHEET METAL, INC.	ROBERT BARNES								
RDM Electric Co., Inc.	Maria De Leon								
Rebar Engineering, Inc.	Nancy Flores								

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Red Hawk Services	Loni Maneggio	262 E 1 Street, Perris, CA, 92570	loni@redhawkservices.us	971584	A (General Engineering Contractor)	APPROVED	03/23/2017	03/23/2018	\$400,000
Resource	Victor Reyes	6634 Schilling Ave, Long Beach, CA, 90805	bids@resource-env.com	864417	B (General Building Contractor), C-21 (Building	APPROVED	03/28/2017	03/28/2018	\$200,000
Reyes & Sons Electric, Inc.	Dee Dee Zamora	12939 Arroyo St., Sylmar, CA, 91342	dede@reyesnsonsinc.com	817091	C-10 (Electrical Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,000,000
RM Systems, Inc.	Connie Avramescu	330 E Orangethorpe Ave. Unit F, Placentia, CA, 92870	connie@rmsystemsinc.net	835143	C-10 (Electrical Contractor), C-7 (Low Voltage Systems	APPROVED	03/28/2017	03/28/2018	\$750,000
RND Contractors Inc	Nancy Sauter	14796 Jurupa Ave #A, Fontana, CA, 92337	nsauter@rndcontractorsinc.co	898471	C-51 (Structural Steel Contractor), A (General	APPROVED	01/11/2017	01/11/2018	\$1,000,000
Roadway Engineering & Contracting Inc	Eric Alvarez	10247 Bellegrave Ave, Mira Loma, CA, 91752	eric@roadwayengineering.co	874044	A (General Engineering Contractor), B (General	APPROVED	03/23/2017	03/23/2018	\$1,000,000
Rocky Coast Builders, Inc.	Doug Ladderbush	135 S. Market Place	dl@rcbcorp.com	745061	C-8 (Concrete Contractor), A (General Engineering	APPROVED	05/27/2016	05/27/2017	\$2,000,000
S. J. Amoroso Construction Co., Inc.	Lillian Bishop	390 Bridge Parkway, Redwood Shores, CA, 94065	lbishop@sjamoroso.com	331024	A (General Engineering Contractor), B (General	APPROVED	05/27/2016	05/27/2017	\$22,000,000
S. J. Amoroso Construction Co., Inc.	Lillian Bishop	390 Bridge Parkway, Redwood Shores, CA, 94065	lbishop@sjamoroso.com	331024	A (General Engineering Contractor), B (General	APPROVED	03/28/2017	03/28/2018	\$50,000,000
S.C. Anderson, Inc.	Tim Hooper	2160 Mars Court, Bakersfield, CA, 93308	timhooper@scanderson.com	441769	B (General Building Contractor), A (General	APPROVED	08/11/2016	08/11/2017	\$10,000,000
Schultz Industries Inc. dba Sturdisteel Company	Ruth Lopez	131 Ava Dr., Hewitt, TX, 76643	rlopez@sturdisteel.net	727715	A (General Engineering Contractor)	APPROVED	03/16/2017	03/16/2018	\$1,500,000
Schultz Industries Inc. dba Sturdisteel Company	Ruth Lopez	131 Ava Dr., Hewitt, TX, 76643	rlopez@sturdisteel.net	727715	A (General Engineering Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,500,000
Scorpio Enterprises dba AireMasters Air Conditioni	Stephanie Haney	12556 McCann Drive, Santa Fe Springs, CA, 90670	shaney@airemasters-ac.com	315631	Contractor), C-20 (Warm-Air	APPROVED	03/23/2017	03/23/2018	\$2,000,000
Sean Malek Engineering And Construction	Sean Malek	43905 Margarita Rd, Temecula, CA, 92592	malekengineering@yahoo.co	535009	B (General Building Contractor), A (General	APPROVED	03/28/2017	03/28/2018	\$1,000,000
Sheldon Mechanical Corp	Jaqueline Rude	26015 Avenue Hall, Santa Clarita, CA, 91355	jaqueline@sheldonmech.com	463722	C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	03/28/2017	03/28/2018	\$1,500,000
Sierra Lathing Company Inc	Gary Waldron	1189 West Leisde Drive, Rialto, CA, 92376	kbuell@sierralathing.com	198103	C-9 (Drywall Contractor), C-35 (Lathing and Plastering	APPROVED	10/13/2016	10/13/2017	\$2,000,000
Signature Flooring, Inc	Jennifer Anderson	701 N. Hartion St., Orange, CA, 92868	jennifera@floorsbysignature.c	867485	om C-15 (Flooring and Floor Covering Contractors)	APPROVED	11/22/2016	11/22/2017	\$250,000
Silver Creek Industries Inc.	Suzanne Willis	2830 Barrett Avenue, Perris, CA 92571, Perris, CA, 92571	swillis@silver-creek.net	855259	B (General Building Contractor), C-10 (Electrical	APPROVED	05/27/2016	05/27/2017	\$3,000,000
Simco Mechanical, Inc.	Chantal Halajian	2222 Foothill Blvd, #E119, La Canada, CA, 91011	chantal@simcomechanical.co	974288	m C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	01/11/2017	01/11/2018	\$400,000
Simile Construction Service, Inc.	Mark Saran	4725 Enterprise Way, Ste. 1, Modesto, CA, 95356	estimating@similebuilt.com	794642	A (General Engineering Contractor), B (General	APPROVED	01/17/2017	01/17/2018	\$4,000,000
Soltek Pacific Construction Company	Kevin Cammall	2424 Congress Street, San Diego, CA, 92110	marketing@soltekpacific.com	886641	B (General Building Contractor), A (General	APPROVED	01/11/2017	01/11/2018	\$25,000,000
Southern Bleacher Company, Inc.	Cindy Adair	PO Box One Graham TX 76450, [Enter City] CA, 9760 Research Dr., Unit DD, Irvine, CA, 92618	cadair@southernbleacher.co	564497	m A (General Engineering Contractor)	APPROVED	03/28/2017	03/28/2018	\$3,000,000
Spectrum Mechanical, Inc.	Debbie Farole	9902 Channel Road, Lakeside, CA 92040,	debbie@spectrummechanical.com	764636	C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	08/11/2016	08/11/2017	\$50,000
Standard Drywall, Inc.	Angie Peckman	10580 Beach Blvd., Stanton, CA, 90680	apectkman@standarddrywall.com	444328	B (General Building Contractor), C-2 (Insulation	APPROVED	03/28/2017	03/28/2018	\$10,000,000
Stanton Utilities, Inc.	Ces Pavia	10580 Beach Blvd., Stanton, CA, 90680	estimating@stantonutilities.co	967030	m A (General Engineering Contractor), B (General	APPROVED	04/29/2016	04/29/2017	\$2,000,000
Stanton Utilities, Inc.	Ces Pavia	10580 Beach Blvd., Stanton, CA, 90680	estimating@stantonutilities.co	967030	m A (General Engineering Contractor), B (General	APPROVED	03/28/2017	03/28/2018	\$4,000,000
Sunbelt Controls, Inc.	Laura Harryman	735 N. Todd Ave. , Azusa, CA, 91702	service@sunbeltcontrols.com	800423	C-7 (Low Voltage Systems Contractor), C-20 (Warm-Air	APPROVED	03/09/2017	03/09/2018	\$1,000,000
Sunbelt Flooring, Inc.	Dee Walker	14251 Fern Avenue, Chino, CA, 91710	dee@sunbeltflooring.com	474919	C-15 (Flooring and Floor Covering Contractors)	APPROVED	08/11/2016	08/11/2017	\$100,000
Sundt	Robin Hunt	2860 Gateway Oaks Drive #300, Sacramento, CA,	rshunt@sundt.com	453175	A (General Engineering Contractor), B (General	APPROVED	10/13/2016	10/13/2017	\$100,000,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Superior Fire Inc	Art Galindo	4464 Mcgrath St Suite #106, Ventura, CA, 93003	art@superiorfireinc.com	911525	C-16 (Fire Protection Contractor)	APPROVED	10/19/2016	10/19/2017	\$200,000
Superior Paving Company, Inc. dba United Paving Co	Sabas Trujillo	1880 N. Delilah St., Corona, CA, 92879	shevon@united-paving.com	865828	A (General Engineering Contractor), C-12 (Earthwork Contractor), B (General Building Contractor), C-36 (Plumbing Contractor), C-34 (Pipeline Contractor), C-	APPROVED	03/09/2017	03/09/2018	\$1,500,000
Suttles Plumbing & Mechanical Corp	Stephanie Aguilar	21541 Nordhoff Street Unit C , Chatsworth, CA, 91311	bid@suttlesplumbing.com	268688	A (General Engineering Contractor), B (General Building Contractor), C-36 (Plumbing Contractor), C-34 (Pipeline Contractor), C-	APPROVED	09/29/2016	09/29/2017	\$1,000,000
Suttles Plumbing and Mechanical Corp	Stephanie Aguilar	21541 Nordhoff Street Unit C , Chatsworth, CA, 91311	bid@suttlesplumbing.com	268688	A (General Engineering Contractor), B (General Building Contractor), C-36 (Plumbing Contractor), C-34 (Pipeline Contractor), C-	APPROVED	04/29/2016	04/29/2017	\$1,000,000
Swinerton Builders	Bonnie Martin	17731 Mitchell North, Suite 200, Irvine, CA 92614	bmartin@swinerton.com	92	A (General Engineering Contractor), B (General Building Contractor), C-39 (Roofing Contractor), C-	APPROVED	03/28/2017	03/28/2018	\$75,000,000
Sylvester Roofing Company Incorporated	Lindsay Sylvester	306 Suite N, West El Norte Parkway PMB 371, 66 E Escalon Suite 108, Fresno, CA, 93710	office@sylvesterroofing.com	516696	43 (Sheet Metal Contractor) C-7 (Low Voltage Systems Contractor)	APPROVED	05/27/2016	05/27/2017	\$750,000
T&B Communications	lindsayL.scheidt	780 W. Channel St., San Pedro, CA, 90731	office.tbconstruction@gmail.com	961832	C-12 (Earthwork and Paving Contractors), A (General Contractor)	APPROVED	05/27/2016	05/27/2017	\$125,000
T&M Construction	Francine Accetta	PO Box 2105, Palm Springs, CA, 92263	com	586380	C-17 (Glazing Contractor)	APPROVED	03/28/2017	03/28/2018	\$100,000
Tandem West Glass, Inc.	Debbie Nogales	7618 Jellico Ave, Northridge, CA, 91325	debbie@tandemwest.com	806198	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	11/22/2016	11/22/2017	\$500,000
Technion Contractors	Fran Amkraut	604 N. Eckhoff St., Orange, CA, 92868	office@technioncontractors.com	836664	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,000,000
TELACU Construction Management	Daniel Clem	850 PARKVIEW DRIVE NORTH, EL SEGUNDO, CA, 91325	dclem@telacu.com	741851	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor), C-10 (Electrical Contractor), C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	03/23/2017	03/23/2018	\$20,000,000
TELENET VoIP, INC.	EMMELINE SMILANSKY	850 PARKVIEW DRIVE NORTH, EL SEGUNDO, CA, 91325	esmilansky@telenetvoip.com	647808	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor), C-10 (Electrical Contractor), C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	04/29/2016	04/29/2017	\$4,000,000
TELENET VoIP, INC.	EMMELINE SMILANSKY	850 PARKVIEW DRIVE NORTH, EL SEGUNDO, CA, 91325	esmilansky@telenetvoip.com	647808	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor), C-10 (Electrical Contractor), C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	05/27/2016	05/27/2017	\$4,000,000
TELENET VoIP, INC.	EMMELINE SMILANSKY	850 PARKVIEW DRIVE NORTH, EL SEGUNDO, CA, 91325	esmilansky@telenetvoip.com	647808	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor), C-10 (Electrical Contractor), C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	03/28/2017	03/28/2018	\$4,000,000
TOBY B. HAYWARD, INC.	CHERYL SMITH	1951 S. MYRTLE AVENUE, Apt/Suite, MONROVIA, CA, 91710	cstbh@aol.com	833458	A (General Engineering Contractor), B (General Building Contractor), C-32 (Parking Contractor), A (General Engineering Contractor), B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$1,000,000
TRUELINE CONSTRUCTION & SURFACING INC	ED KRUSE	1651 MARKET STREET # B, CORONA, CA, 92880	trueline40@gmail.com	662625	A (General Engineering Contractor), C-32 (Parking Contractor), A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/11/2017	01/11/2018	\$40,000
Two Brothers Construction Corporation	Don Kim	7299 Orangethorpe Avenue, Buena Park, CA, 90621	info@tbcccontractor.com	883217	A (General Engineering Contractor), B (General Building Contractor), C-12 (Earthwork and Paving Contractors), A (General Engineering Contractor), B (General Building Contractor)	APPROVED	03/23/2017	03/23/2018	\$1,000,000
United Brothers Concrete, Inc.	Rachel Stevens	41-905 Boardwalk, Suite K, Palm Desert, CA, 92211	rychliz@verizon.net	800402	A (General Engineering Contractor), B (General Building Contractor), C-12 (Earthwork and Paving Contractors), A (General Engineering Contractor), B (General Building Contractor)	APPROVED	05/27/2016	05/27/2017	\$100,000
Universal Asphalt Co., Inc.	Darren Houck	10610 S. Painter Ave., Santa Fe Springs, CA, 90670	darren@universalasphalt.com	256383	A (General Engineering Contractor), B (General Building Contractor), C-12 (Earthwork and Paving Contractors), A (General Engineering Contractor), B (General Building Contractor)	APPROVED	05/27/2016	05/27/2017	\$1,000,000
USS Cal Builders Inc.	Eric Othman	8051 Main Street, Stanton, CA, 90680	bidding@usscalbuilders.com	654454	A (General Engineering Contractor), B (General Building Contractor), C-12 (Earthwork and Paving Contractors), A (General Engineering Contractor), B (General Building Contractor)	APPROVED	03/28/2017	03/28/2018	\$28,000,000
Valley Pipeline, Inc	Steve Vatter	82545 Showcase Parkway, Ste. 109, Indio, CA, 92203	steve@valleypipeline.com	988742	A (General Engineering Contractor), C-33 (Painting and Decorating Contractor)	APPROVED	11/22/2016	11/22/2017	\$250,000
Vera's Painting	Veronique Loizu	22938 Mariano St., Woodland Hills, CA, 91367	lvpaint@outlook.com	977056	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor), C-51 (Structural Steel Contractor)	APPROVED	11/18/2016	11/18/2017	\$100,000
Veterans Communication Services, Inc.	Mark Montgomery	14730 central Ave, Chino, CA, 91710	mmontgomery@vetcomm.com	742661	A (General Engineering Contractor), B (General Building Contractor), C-51 (Structural Steel Contractor)	APPROVED	07/06/2016	07/06/2017	\$100,000
VSC Incorporated dba Vulcan Steel Company	Shannon Williams	PO Box 386, Bloomington, CA, 92316	davishopper@vulcansteel.com	663436	A (General Engineering Contractor), C-34 (Pipeline Contractor)	APPROVED	09/29/2016	09/29/2017	\$2,000,000
W.A. Rasic Construction Co., Inc.	Shane Sato	4150 Long Beach Blvd., Long Beach, CA, 90807	ssato@warasic.com	0368761	A (General Engineering Contractor), C-34 (Pipeline Contractor), B (General Building Contractor)	APPROVED	09/29/2016	09/29/2017	\$3,000,000
W.S. Klem Contractor Inc.	W.S. Klem Inc.	138 Arena St Suite B, El Segundo, CA, 90245	aklem.wsklem@hotmail.com	735376	A (General Engineering Contractor), B (General Building Contractor), C-34 (Pipeline Contractor)	APPROVED	03/23/2017	03/23/2018	\$250,000
West Coast Air Conditioning Co., Inc.	Rachael Gonzalez	1155 Pioneer Way, Suite 101, El Cajon, CA 92020	rgonzalez@wcac.com	262349	A (General Engineering Contractor), B (General Building Contractor), C-34 (Pipeline Contractor)	APPROVED	01/05/2017	01/05/2018	\$13,000,000
WESTERN PAVING CONTRACTORS, INC	ENRIQUE CASTILLO	15533 E ARROW HIGHWAY, IRVINDALE, CA, 91706	enriquecastillo@westernpaving.com	639093	A (General Engineering Contractor)	APPROVED	03/23/2017	03/23/2018	\$1,500,000
Wolverine Fence Company Inc.	Bobby Horack	930 S Cypress St., La Habra, CA, 90631	bobby@wolverinefence.com	870586	C-13 (Fencing Contractor)	APPROVED	03/23/2017	03/23/2018	\$900,000

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires	Approval Limit
Woodcliff Corporation	Babak Nehoray	1849 Sawtelle Blvd, Suite 610, Los Angeles, CA, 90025	babak@woodcliff.net	719883	B (General Building Contractor), A (General A (General Engineering Contractor), B (General	APPROVED	03/16/2017	03/16/2018	\$13,000,000
Woodcliff Corporation	Babak Nehoray	1849 Sawtelle Blvd, Suite 610, Los Angeles, CA, 90025	babak@woodcliff.net	719883	C-20 (Warm-Air Heating, Ventilating and Air-	APPROVED	03/28/2017	03/28/2018	\$13,000,000
Xcel Mechanical Systems, Inc.	Malou Laureano	1710 W 130th Street, Gardena, CA, 90249	mllaureano@xcelmech.com	758606	A (General Engineering Contractor)	APPROVED	09/29/2016	09/29/2017	\$4,000,000
Zenitram Inc. dba ANM Construction & Engineering	Kathie DuPont	208 W. Pillsbury Street, Lancaster, CA, 93534	kathie@anm- construction.com	663054		APPROVED	09/19/2016	09/19/2017	\$500,000

CUPCCA Application Report
For Westside Union School District
Created March 29, 2017

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires
1960	Craig Fries	41765 12th St W Suite G, Lancaster, CA, 93551	craig@medallioncontractinginc.com	567084_	B (General Building Contractor)	APPROVED	02/18/2017	12/31/2017
A Plus Painting	MICHAEL DOVGAN	108 Morella Court, Roseville, CA, 95747	apluspaintingca@gmail.com	808040_	C-33 (Painting and Decorating Contractor)	APPROVED	02/09/2017	12/31/2017
A Step Above	Tatiana Lewis	1064 Horizon Dr, Suite 5, Fairfield, CA, 94533	tatiana4asa@gmail.com	954733_	C-11 (Elevator Contractor)	APPROVED	01/12/2017	12/31/2017
AMPCO Contracting, Inc.	Debbie Carrillo	1540 S. Lewis Street, Anaheim, CA, 92805	dcarrillo@ampcocontracting.com	851752_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
AMS Paving, Inc	Kris Flory	11060 Rose Ave, Fontana, CA, 92337	k.flory@ampspaving.com	415436_	C-32 (Parking and Highway Improvement Contractor), C-	APPROVED	01/12/2017	12/31/2017
ARCO PAINTING CO	KONSTANTINOS LAZARAKIS	520 TAYLOR STREET #406 SAN FRANCISCO	horizonkm@aol.com	652709_	C-33 (Painting and Decorating Contractor)	APPROVED	02/01/2017	12/31/2017
ASM Construction Inc dba American Sheet Metal	Robert Burner	1947 John Towers Avenue, El Cajon, CA, 92020	krissa@americansm.com	680575_	C-17 (Glazing Contractor), C-43 (Sheet Metal Contractor)	APPROVED	03/16/2017	12/31/2017
Advance Communications Cabling Inc	Alfonso Zermeno	4399 Colling road East Bonita, CA 91902, Bonita, CA,	zermeno6@aol.com	760310_	C-7 (Low Voltage Systems Contractor)	APPROVED	02/01/2017	12/31/2017
Aghapy Group Inc.	Michael Michael	10900 Hartland St., Bakersfield, CA, 93312	mmichael@agc7.com	927141_	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	12/31/2017
Allison Mechanical, Inc.	Bonnie Gordon	1968 Essex Ct, Redlands, CA, 92373	bgordon@allison1.net	679866_	B (General Building Contractor), C-20 (Warm-Air	APPROVED	01/12/2017	12/31/2017
Asphalt Fabric & Engineering, Inc.	Rick LaPierre	2683 Lime Ave., Signal Hill, CA, 90755	rlapierre@asphaltfabeng.com	747934_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
Asphalt, Fabric & Engineering, Inc.	Jessica Rivera	2683 Lime Avenue, Signal Hill, CA, 90755	estimating@afesports.com	747934_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
Bowen Engineering and Environmental	Erik Bowen	4664 S. Cedar Ave, Fresno, CA, 93725	bowendemo@yahoo.com	656741_	A (General Engineering Contractor), C-10 (Electrical	APPROVED	01/12/2017	12/31/2017
Byrom-Davey, Inc.	Christine Butler	13220 Evening Creek Drive South Suite 103, San Diego,	christineb@byrom-davey.com	803447_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
CIMCO A/C & SHEET METAL, INC.	SANDRA MCCOLL	13063 PARK STREET, SANTA FE SPRINGS, CA,	sc@cimcosheetmetal.com	290524_	C-43 (Sheet Metal Contractor)	APPROVED	01/12/2017	12/31/2017
CLS CONSTRUCTORS, INC	ELLIE MORENO	21935 VAN BUREN ST UNIT B7, GRAND TERRACE, CA,	ellie@clsconstructors.net	980071_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
CLS CONSTRUCTORS, INC	ELLIE MORENO	21935 VAN BUREN ST UNIT B7, GRAND TERRACE, CA,	ellie@clsconstructors.net	980071_	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	12/31/2017
COLOR NEW CO.	LOUIE LOIZU	23645 MARYLEE ST, WOODLAND HILLS, CA,	colornewco@yahoo.com	818650_	B (General Building Contractor), C-33 (Painting	APPROVED	01/12/2017	12/31/2017
Cacy Electric	Tim Fullerton - Chief Estimator	10744 Prospect Ave., #B, Santee, CA, 92071	zinav@cacyelectric.com	780158_	C-10 (Electrical Contractor), B (General Building Contractor),	APPROVED	01/11/2017	12/31/2017
Cali Painting, Inc.	Dimitrios Flessas	27720 Spandau Drive, Saugus, CA, 91350	dimitrios@calipainting.com	834375_	C-33 (Painting and Decorating Contractor)	APPROVED	02/09/2017	12/31/2017
California Facility Specialties, Inc.	Mike Kurnik	161 Mercury Circle, Pomona, CA, 91768	mkurnik@cafacilityspec.com	944687_	C-61 (Limited Specialty)	APPROVED	01/12/2017	12/31/2017
Cam Painting, Inc.	Priamos Yennaris	29 Hackamore Lane, Bell Canyon, CA, 91307	campainting@sbcglobal.net	710805_	B (General Building Contractor), C-33 (Painting	APPROVED	01/12/2017	12/31/2017
Castlerock Environmental, Inc.	Lilia Jones	10040 Painter Avenue, Santa Fe Springs, CA, 90670	lilia@castlerockenv.com	776105_	A (General Engineering Contractor), B (General	APPROVED	03/07/2017	12/31/2017
Chapman Coast Roof Co., Inc.	Jeanette Barba	2301 East Orangethorpe Avenue, PO BOX 7050,	jeanette@chapmancoastroof.com	927543_	C-39 (Roofing Contractor)	APPROVED	03/20/2017	12/31/2017
Checkpoint Communications, Inc	Paula Cassini	15412 Electronic Lane, Suite 102, Huntington Beach, CA,	bids@ccomwire.com	545063_	C-7 (Low Voltage Systems Contractor), C-10 (Electrical	APPROVED	02/01/2017	12/31/2017
Circulating Air, Inc.	Liza Gonzalez	7337 Varna Avenue, North Hollywood, CA, 91605	lgonzalez@circulatingair.com	240778_	B (General Building Contractor), C-20 (Warm-Air	APPROVED	02/09/2017	12/31/2017

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires
Commercial Roofing System	Glenn Hiller	11735 Goldring Rd, Arcadia, CA, 91006	crs@comroofs.com	591222_	C-39 (Roofing Contractor), C-43 (Sheet Metal Contractor)	APPROVED	01/12/2017	12/31/2017
Commercial Roofing Systems, Inc.	Glenn Hiller	11735 Goldring Road, Arcadia, CA, 91006	crs@comroofs.com	591222_	C-39 (Roofing Contractor), C-43 (Sheet Metal Contractor)	APPROVED	03/07/2017	12/31/2017
Consolidated Networks Corporation	John Kowalsky	1261 Travis Blvd, Suite 200, Fairfield, CA, 94533	jtk@cnc-usa.com	965001_	C-7 (Low Voltage Systems Contractor)	APPROVED	01/12/2017	12/31/2017
Cooley Construction Inc.	Karen Shackelford	17525 Eucalyptus Street, Suite G, Hesperia, CA, 92345	kshackelford@cooleyconstruction.net	348038_	A (General Engineering Contractor)	APPROVED	01/11/2017	12/31/2017
Countywide Mechanical Systems, Inc.	Dana Falk	1400 N Johnson Ave, El Cajon, CA, 92020	prequal@countywidems.com	967998_	C-10 (Electrical Contractor), C-20 (Warm-Air Heating, Cooling)	APPROVED	02/18/2017	12/31/2017
Digital Networks Group	Alicia Nord	20382 Hermana Circle, Lake Forest, CA, 92530	anord@digitalnetworksgroup.com	822511_	C-7 (Low Voltage Systems Contractor)	APPROVED	01/11/2017	12/31/2017
Digital Networks Group, Inc.	Chris Kurtz	100 Columbia, Suite 100, Aliso Viejo, CA, 92656	salesupport@digitalnetworksgroup.com	822511_	B (General Building Contractor), C-7 (Low Voltage Systems Contractor)	APPROVED	01/12/2017	12/31/2017
Environmental Construction Group, Inc.	Christopher Juse	3271 E. 19th Street, Signal Hill, CA, 90705	chris@ecgcorp.net	811415_	B (General Building Contractor), C-21 (Building)	APPROVED	01/11/2017	12/31/2017
Enviser	Krista Knapp	7421 Orangewood Ave, Garden Grove, CA, 92841	kknapp@enviser.com	1005262	B (General Building Contractor), C-4 (Boiler, Hot Water)	APPROVED	01/12/2017	12/31/2017
FAST-TRACK CONSTRUCTION	Ric Narvaez	5711 W. Slauson Ave., Suite 170, Culver City, CA, 90230	ric@ftcgc.com	674880_	B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017
Finished Floors Inc.	Kim Brown	8863 Greenback Lane 136, Orangevale, CA, 95662	kbrown@finishedfloors.com	897532_	C-15 (Flooring and Floor Covering Contractors)	APPROVED	01/12/2017	12/31/2017
First Electric Systems, Inc.	Jason Ahn	815 Sungrove Pl., Brea, CA, 92821	fesjason@gmail.com	990088_	B (General Building Contractor), C-10 (Electrical Contractor)	APPROVED	01/11/2017	12/31/2017
First Serve Productions Inc.	Chanel Johnson	451 Starmont Court, Danville, CA, 94526	chanel@firstservepro.com	773811_	A (General Engineering Contractor)	APPROVED	03/07/2017	12/31/2017
Fix Painting Company	Andreas Loizu	23003 Ventura Blvd., Woodland Hills, CA, 91364	aloizu@hotmail.com	467787_	C-33 (Painting and Decorating Contractor), B (General)	APPROVED	01/12/2017	12/31/2017
Foam Experts Roofing, Inc.	Mary Ann Herman	Po Box 1546, Mesa, AZ, 85211	foamroof@aol.com	501167_	C-39 (Roofing Contractor)	APPROVED	01/11/2017	12/31/2017
Fremont Millwork Co.	Tiffany Gallup	2949 Onyx Avenue, Klamath Falls, OR, 97603	tgallup@fremontmillwork.com	249756_	C-6 (Cabinet, Millwork and Finish Carpentry Contractor)	APPROVED	01/12/2017	12/31/2017
G.A. Dominguez	Lynn Dominguez	537 W Grand Avenue, Escondido, CA, 92025	lynn@gadominguez.com	495764_	A (General Engineering Contractor), B (General)	APPROVED	02/01/2017	12/31/2017
Global Power Group	Tony Campbell	3309 E. Miraloma Ave, Anaheim, CA, 92806	tcampbell@gpgpower.com	870741_	A (General Engineering Contractor), B (General)	APPROVED	01/12/2017	12/31/2017
Global Power Group	Tony Campbell	3309 E. Miraloma Ave, Anaheim, CA, 92806	tcampbell@gpgpower.com	870741_	A (General Engineering Contractor), B (General)	APPROVED	01/12/2017	12/31/2017
Gotham Poured Rubber Corporation	John Rooney	1749 Julian Avenue, San Diego, CA, 92113	service@gothamsurfacing.com	818468_	C-61 (Limited Specialty)	APPROVED	03/07/2017	12/31/2017
Granitex Construction Co., Inc.	Suzy Thompson	185 E. Paularino, Suite D, Costa Mesa, CA, 92626	sthompson@granitexconstruction.com	624608_	A (General Engineering Contractor), B (General)	APPROVED	03/09/2017	12/31/2017
Guirguis Electric	Samwel Guirguis	13349 Preciado Ave, Chino, CA, 91710	guirguiselectric@yahoo.com	967653_	C-10 (Electrical Contractor)	APPROVED	02/01/2017	12/31/2017
Howard Ridley Co., Inc.	Jon Ridley	3936 Chino Ave., Chino, CA, 91710	office@howardridley.com	304198_	A (General Engineering Contractor), B (General)	APPROVED	02/18/2017	12/31/2017
INTEGRA-CSI Inc.	Delana Henderson	4133 Mohr Avenue, Suite D, Pleasanton, CA, 94566	delana@integra-csi.com	481246_	A (General Engineering Contractor), B (General)	APPROVED	01/12/2017	12/31/2017
INTEGRA-CSI Inc.	Delana Henderson	4133 Mohr Avenue, Suite D, Pleasanton, CA, 94566	delana@integra-csi.com	481246_	A (General Engineering Contractor), B (General)	APPROVED	02/09/2017	12/31/2017
Integrated Demolition and Remediation Inc	JAY GANDHI	4930 E La Palma Ave, CA-92807, Anaheim, CA, 92807	jay@idrdemo.com	1003504	C-21 (Building Moving/Demolition)	APPROVED	02/01/2017	12/31/2017
Integrated Demolition and Remediation Inc	JAY GANDHI	4930 E La Palma Ave, CA-92807, Anaheim, CA, 92807	jay@idrdemo.com	1003504	A (General Engineering Contractor), B (General)	APPROVED	03/07/2017	12/31/2017
Joseph Murphy Construction Inc.	Gerry Rodriguez	7610 National drive, Livermore, CA, 94550	gerryr@jmcgc.com	869285_	B (General Building Contractor), C-39 (Roofing Contractor)	APPROVED	03/07/2017	12/31/2017

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires
KJI Plumbing	Joey Isaman	38904 Sierra Highway, Palmdale, CA, 93550	kjiplumbinggeneral@yahoo.com	808267_	C-36 (Plumbing Contractor)	APPROVED	01/11/2017	12/31/2017
KNORR SYSTEMS INC	TIADRA CARTER	2221 STANDARD AVENUE, SANTA ANA, CA, 92707	tiadrac@knorrsystems.com	562312_	C-61 (Limited Specialty)	APPROVED	01/11/2017	12/31/2017
KYA Services LLC	Sierra Read	1522 Brookhollow Dr, Suite 3, Santa Ana, CA, 92705	sierra.read@theyagroup.com	984827_	B (General Building Contractor), C-15 (Flooring Contractor), C-8 (Concrete Contractor), C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	01/12/2017	12/31/2017
Klassen Corporation	Keyron Mackey	2021 Westwind Drive, Bakersfield, CA, 93301	kmackey@klassencorp.com	350573_	B (General Building Contractor), C-8 (Concrete Contractor), C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	02/09/2017	12/31/2017
MARQUEZ CABLE SYSTEMS INC	MARIO FLORES	10759 FOREST ST, SANTA FE SPRINGS, CA, 90670	sales@marquezcable.com	803538_	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	03/07/2017	12/31/2017
MMJ Construction, Inc.	JUDY Bailey-Savage	39100 Air Park Dr., Temecula, CA, 92592	info@mmjconstruction.com	988999_	B (General Building Contractor)	APPROVED	03/07/2017	12/31/2017
MPI-Miller Plumbing Inc.	Mike Ruggles	164 S. Valencia St, Glendora, CA, 91741	mike@mpiplumbing.com	720581_	C-36 (Plumbing Contractor)	APPROVED	02/09/2017	12/31/2017
MW LOYD, INC.	Bill Murodck	PO BOX 4266, Chatsworth, CA, 91313	mwl1142@sbcglobal.net	711834_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017
Medallion Contracting Inc.	Craig Fries	41765 12th St West Suite G, Palmdale, CA, 93551	barbara@medallioncontractinginc.com	567084_	B (General Building Contractor)	APPROVED	03/21/2017	12/31/2017
Monet Construction, Inc	Richard Bector	3455 Ocean View Blvd Ste 200, Palmdale, CA, 91208	info@monetinc.net	826930_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	02/01/2017	12/31/2017
Montgomery Hardware Co.	Terri Stratz	8777 Lanyard Court, Rancho Cucamonga, CA, 91730	estimating@montgomeryhardware.com	285746_	C-61 (Limited Specialty), B (General Building Contractor)	APPROVED	02/01/2017	12/31/2017
NPG Inc	Mimi Stone	1354 Jet Way, Perris, CA, 92571	cstone@npgasphalt.com	664779_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/12/2017	12/31/2017
National Air & Energy	Alexander Armstrong	2053 Kurtz Street, San Diego, CA, 92110	alexander@natlair.com	706889_	C-4 (Boiler, Hot Water Heating and Steam Fitting)	APPROVED	01/12/2017	12/31/2017
National Air & Energy	Alexander Armstrong	2053 Kurtz Street, San Diego, CA, 92110	alexander@natlair.com	706889_	C-4 (Boiler, Hot Water Heating and Steam Fitting)	APPROVED	01/11/2017	12/31/2017
Nations Roof West LLC	Sean Rauch	5463 E. Hedges Ave., Fresno, CA, 93727	srauch@nationsroof.com	1012378	C-39 (Roofing Contractor)	APPROVED	01/12/2017	12/31/2017
Neal Electric Corp	Paula Menard	2790 Business Park Drive, Vista, CA, 92081	adminest@nealelectric.com	802588_	C-10 (Electrical Contractor), A (General Engineering Contractor)	APPROVED	02/18/2017	12/31/2017
Ohno Construction Company	Sld Fontenot	16398 Boyle Avenue, Fontana, CA, 92337	ohnocc@comcast.net	833470_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017
Ohno Construction Company	Sld Fontenot	16398 Boyle Avenue, Fontana, CA, 92337	ohnocc@comcast.net	833470_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017
Olympos Painting Inc.	Christos Skianis	7933 Gloria Ave Suite 9 Van Nuys CA 91406, [Enter City]	olympospaintinc@gmail.com	940910_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/12/2017	12/31/2017
PARC Environmental	Shelly Ferry	2864 East Dorothy Avenue, Fresno, CA, 93706	sferry@parcenvironmental.com	501913_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	02/01/2017	12/31/2017
PENNER PARTITIONS, INC.	DEBBI POLLARD	3501 E LA PALMA AVE, ANAHEIM, CA, 92806	debby@pennerpartitions.com	924223_	C-61 (Limited Specialty)	APPROVED	03/07/2017	12/31/2017
Pacific Contractors Group Inc	Setmir Qose	19025 Parthenia St, Unit #122 Northridge, CA 91324	pacificcontractorsinc@gmail.com	927973_	B (General Building Contractor), C-33 (Painting Contractor)	APPROVED	01/12/2017	12/31/2017
Pacific Contractors Group Inc	Setmir Qose	19025 Parthenia St, Unit #122 Northridge, CA 91324	pacificcontractorsinc@gmail.com	927973_	B (General Building Contractor), C-33 (Painting Contractor)	APPROVED	01/11/2017	12/31/2017
Pacific Single Ply Inc	Al Montoya	PO Box 217, La Habra, CA, 90633	psp@roadrunner.com	777968_	C-39 (Roofing Contractor)	APPROVED	01/12/2017	12/31/2017
Pacific West Builders	Michele Anstaett	1248 Coolidge Avenue, National City, CA, 91950	michele@pacwstbldr.com	833334_	B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017
Painting & Decor, Inc.	Nyle Buchner	P.O. Box 5926, Orange, CA, 92863	painting.decor@cox.net	276640_	B (General Building Contractor), C-33 (Painting Contractor)	APPROVED	02/01/2017	12/31/2017
Park West Landscape, Inc.	Patrick Tracy	22421 Gilberto, Suite A, Rancho Santa Margarita, CA,	ptracy@parkwestinc.com	441362_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/12/2017	12/31/2017
Pipe Constructors, Inc	Arna Cates	1680 Illinois Ave #12, Perris, CA, 92571	pipeconstructors@yahoo.com	533268_	A (General Engineering Contractor), B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires
Platinum Construction, Inc.	Richard Wilson	865 S. East St., Anaheim, CA, 92805	rwilson@platinumconstructioninc.com	870864_	B (General Building Contractor), C-9 (Drywall Contractor)	APPROVED	01/11/2017	12/31/2017
Precision Concrete Construction Inc	Jaci Thiel	1058 Canyon Creek Place, Escondido, CA, 92025	jaci@pccinc.biz	462754_	A (General Engineering Contractor), B (General	APPROVED	01/11/2017	12/31/2017
Pro-Craft Construction, Inc.	Jessica Reed	31597 Outer Hwy 10 Ste B, Redlands, CA, 92373	estimating@procraftconstructioninc.com	467234_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
Quality Reinforcing, Inc.	Jeff Miller	13275 Gregg Street, Poway, CA, 92064	jmiller@qualityreinforcing.com	683317_	C-50 (Reinforcing Steel Contractor)	APPROVED	01/11/2017	12/31/2017
Quiel Brothers Electric Sign Service Co., Inc	Sheri Stahlheber	272 S. "I" St, San Bernardino, CA, 92410	sherib@quielsigns.com	217345_	C-10 (Electrical Contractor)	APPROVED	02/18/2017	12/31/2017
R.W. Smith & Co.	Scott Roczey	3186-A Airway Avenue, Costa Mesa, CA, 92626	sroczey@rwsmithco.com	457555_	C-38 (Refrigeration Contractor), C-61 (Limited	APPROVED	02/09/2017	12/31/2017
RDM Electric Co., Inc.	Maria De Leon	13867 Redwood Avenue, Chino, CA, 91710	m.deleon@rdmcompanies.com	539194_	C-10 (Electrical Contractor)	APPROVED	02/01/2017	12/31/2017
RND Contractors Inc	Nancy Sauter	14796 Jurupa Ave #A, Fontana, CA, 92337	nsauter@rndcontractorsinc.com	898471_	A (General Engineering Contractor), C-51 (Structural	APPROVED	01/11/2017	12/31/2017
Rancho Pacific Electric, Inc.	Jaimee Immekus	9063 Santa Anita Ave., Rancho Cucamonga, CA, 91730	jimmekus@rpeinc.net	445897_	C-10 (Electrical Contractor)	APPROVED	03/07/2017	12/31/2017
Roadway Engineering & Contracting Inc.	Eric Alvarez	10247 Bellegrave Ave, Mira Loma, CA, 91752	eric@roadwayengineering.com	874044_	A (General Engineering Contractor), B (General	APPROVED	02/09/2017	12/31/2017
Roebbelen Contracting, Inc.	Robert J. Kjome	1241 Hawks Flight Court, El Dorado Hills, CA, 95762	estimating@roebbelen.com	734124_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
S.C. Anderson, Inc.	Tim Hooper	2160 Mars Court, Bakersfield, CA, 93308	timhooper@scanderson.com	441769_	B (General Building Contractor), A (General	APPROVED	01/12/2017	12/31/2017
S.J. Amoroso Construction Co., Inc.	Olsen Olsen	390 Bridge Parkway, Redwood Shores, CA, 94065	holsen@sjamoroso.com	331024_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
SD Remodeling	Dmitriy Zagorodniy	P.O Box 1488 Rancho Santa Fe, CA 92067	sdremodels@gmail.com	865836_	B (General Building Contractor)	APPROVED	01/11/2017	12/31/2017
Schultz Industries Inc. dba Sturdisteel Company	Ruth Lopez	131 Ava Dr., Hewitt, TX, 76643	rlopez@sturdisteel.net	727715_	A (General Engineering Contractor)	APPROVED	01/11/2017	12/31/2017
Scorpio Enterprises dba AireMasters Air Conditioni	Stephanie Haney	12556 McCann Drive, Santa Fe Springs, CA, 90670	shaney@airemasters-ac.com	315631_	B (General Building Contractor), C-20 (Warm-Air	APPROVED	02/09/2017	12/31/2017
Stonhard, Division of Stoncor Group, Inc	Heather Chase	1000 East Park Ave, Maple Shade, NJ, 08052	hchase@stonhard.com	256840_	C-15 (Flooring and Floor Covering Contractors)	APPROVED	01/12/2017	12/31/2017
Stumbaugh & Associates Inc.	Scott Hutflesz	47602 Kato Road, Fremont, CA, 94538	scotth@stumbaugh.net	288724_	C-61 (Limited Specialty)	APPROVED	01/12/2017	12/31/2017
Stumbaugh & Associates Inc.	Scott Hutflesz	47602 Kato Road, Fremont, CA, 94538	scotth@stumbaugh.net	288724_	C-61 (Limited Specialty)	APPROVED	01/11/2017	12/31/2017
Sunbelt Flooring, Inc.	Dee Walker	14251 Fern Avenue, Chino, CA, 91710	dee@sunbeltflooring.com	474919_	C-15 (Flooring and Floor Covering Contractors)	APPROVED	01/12/2017	12/31/2017
T&M Construction	Francine Accetta	780 W. Channel St., San Pedro, CA, 90731	office.tnconstruction@gmail.com	586380_	A (General Engineering Contractor), C-21 (Building	APPROVED	03/07/2017	12/31/2017
TELACU Construction Management Inc.	Daniel Clem	604 N. Eckhoff St., Orange, CA, 92868	dclem@telacu.com	0741851	B (General Building Contractor)	APPROVED	03/16/2017	12/31/2017
TELENET VoIP, INC.	EMMELINE SMILANSKY	850 PARKVIEW DRIVE NORTH, EL SEGUNDO, CA, 91611	esmilansky@telenetvoip.com	647808_	C-7 (Low Voltage Systems Contractor), C-10 (Electrical	APPROVED	01/12/2017	12/31/2017
THE NAZERIAN GROUP	ARPY NAZERIAN	16218 VENTURA BLVD., STE 7, ENCINO, CA, 91436	arpy@nazerian.net	787198_	A (General Engineering Contractor), B (General	APPROVED	03/07/2017	12/31/2017
TRUELINE CONSTRUCTION & SURFACING INC	ED KRUSE	1651 MARKET STREET # B, CORONA, CA, 92880	trueline40@gmail.com	662625_	A (General Engineering Contractor), C-32 (Parking	APPROVED	01/11/2017	12/31/2017
Tabbara Corporation	Mike Tabbara	350 N. Lantana Street, Suite #224, Camarillo, CA, 93010	mtabbara@tabbaracorp.com	990344_	A (General Engineering Contractor), B (General	APPROVED	01/12/2017	12/31/2017
Tandem West Glass, Inc.	Debbie Nogales	PO Box 2105, Palm Springs, CA, 92263	debbie@tandemwest.com	806198_	C-17 (Glazing Contractor)	APPROVED	01/11/2017	12/31/2017
TelPro Voice and Data Inc	Melissa Contreras	410 E Avenue K12 Suite 105 Lancaster CA, 93535	melissa@tel-pro.net	773094_	C-7 (Low Voltage Systems Contractor)	APPROVED	03/07/2017	12/31/2017

Company	Contractor	Address	Email	License Number	License Classifications	Status	Status Date	Expires
Time and Alarm Systems	Ashley Garcia	3828 Wacker Drive, Mira Loma, CA, 91752	ashleyg@timeandalarm.com	393251_	C-7 (Low Voltage Systems Contractor), C-10 (Electrical Contractor)	APPROVED	02/18/2017	12/31/2017
Trane U.S. Inc	Gabe Bensimon	3253 Imperial Highway	gabe.bensimon@trane.com	561796_	A (General Engineering Contractor), B (General Contractor)	APPROVED	03/07/2017	12/31/2017
Universal Coatings Inc	Kim Nulick	PO Box 11127, Fresno, CA, 93771	patricia@universalcoatings.net	717507_	A (General Engineering Contractor), B (General Contractor)	APPROVED	01/12/2017	12/31/2017
VSC Incorporated dba Vulcan Steel Company	Shannon Williams	PO Box 386, Bloomington, CA, 92316	davishopper@vulcansteelcompany.com	663436_	C-51 (Structural Steel Contractor)	APPROVED	01/12/2017	12/31/2017
VSC Incorporated dba Vulcan Steel Company	Shannon Williams	PO Box 386, Bloomington, CA, 92316	davishopper@vulcansteelcompany.com	663436_	C-51 (Structural Steel Contractor)	APPROVED	01/11/2017	12/31/2017
VSC Incorporated dba Vulcan Steel Company	Shannon Williams	PO Box 386, Bloomington, CA, 92316	davishopper@vulcansteelcompany.com	663436_	C-51 (Structural Steel Contractor)	APPROVED	01/11/2017	12/31/2017
Vera's Painting	Veronique Loizu	22938 Mariano St., Woodland Hills, CA, 91367	lvpaint@outlook.com	977056_	C-33 (Painting and Decorating Contractor)	APPROVED	02/01/2017	12/31/2017
Vera's Painting	Veronique Loizu	22938 Mariano St., Woodland Hills, CA, 91367	lvpaint@outlook.com	977056_	C-33 (Painting and Decorating Contractor)	APPROVED	02/01/2017	12/31/2017
Verne's Plumbing, Inc.	Lawrence J. Verne	8561 Whitaker St, Buena Park, CA, 90621	larry@vernesplumbing.com	674077_	C-34 (Pipeline Contractor), C-36 (Plumbing Contractor), B	APPROVED	01/12/2017	12/31/2017
West Coast Air Conditioning Co., Inc.	Rachael Gonzalez	1155 Pioneer Way, Suite 101, El Cajon, CA, 92020	rgonzalez@wcac.com	262349_	A (General Engineering Contractor), B (General Contractor)	APPROVED	01/11/2017	12/31/2017
West Coast Arborists, Inc.	Victor Gonzalez	2200 E. Via Burton, Anaheim, CA, 92806	vgonzalez@wcainc.com	366764_	C-27 (Landscaping Contractor), C-61 (Limited Contractor)	APPROVED	01/11/2017	12/31/2017
Western States Roofing, Inc.	Lynne Reeves	18605 Parthenia, Northridge, CA, 91406	lynne@westernstatesroofing.com	993251_	C-39 (Roofing Contractor)	APPROVED	03/24/2017	12/31/2017
Wolverine Fence Co, Inc	Bobby Horack	930 S Cypress St., La Habra, CA, 90631	bobby@wolverinefence.com	870586_	C-13 (Fencing Contractor)	APPROVED	02/01/2017	12/31/2017

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Board Bylaws – Second and Fina Reading

BACKGROUND:

As part of Board Governance, the following Board Bylaws are being reviewed. Revisions are suggested by CSBA as a result of either recent judicial rulings or legislative enactment make our bylaws consistent with law.

BB/E 9320, Meetings and Notices
BB 9321, Closed Session Purposes and Agendas
BB 9321.1, Closed Session Actions and Reports
BB 9322, Agenda/Meeting Materials

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

There are no costs associated with updating these policies and administrative regulations.

SUPERINTENDENT'S RECOMMENDATION:

Approval

Board Bylaw

Meetings And Notices

Board Bylaws

BB 9320(a)

Meetings of the Board of Trustees are conducted for the purpose of accomplishing district business.

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

In accordance with state open meeting laws, the Board shall hold its meetings in public and shall conduct closed sessions during these meetings only to discuss confidential matters specified by law. To encourage community involvement in the schools, meetings shall provide opportunities for questions and comments by members of the public and shall be conducted in accordance with law and Board-adopted bylaws.

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)
(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323 - Meeting Conduct)

Except as otherwise authorized by law, direct communication, personal intermediaries, and technological devices shall not be used by a majority of Board members to develop a collective concurrence as to an action that members will take on any item of district business.
(Government Code 54952.2)

In order to help ensure participation in the meeting by disabled individuals, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Meeting notices and agendas shall specify that an individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Regular Meetings

The Board shall hold at least one regular meeting each month. Regular meetings shall be held at 5:00 p.m. on 1st and 3rd Tuesday at a district facility.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

If a fire, flood, earthquake or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the president or designee, who shall so inform, by the most rapid available means of communication, all news media who have requested notice of special meetings. (Government Code 54954)

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed; no other business shall be considered at these meetings. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or after the item's consideration. (Government Code 54954.3)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Public notice shall be given at least 72 hours before any retreats, study sessions or training sessions held by the Board. All such meetings shall be held within district boundaries and action items shall not be included.

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. A work stoppage, crippling activity or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting under this section may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president, secretary or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. (Government Code 54956.5)

In the case of a dire emergency, the Board president, secretary or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president, secretary or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned Meetings

A majority vote by the Board may adjourn any meeting to a later time and place that shall be specified in the order of adjournment. (Government Code 54955)

If no Board members are present at any regular or adjourned regular meeting, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of adjournment. (Government Code 54955)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from

locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Hearings

The Board may occasionally convene public hearings at which no Board action is to be taken. Such hearings are held solely to allow the Board and members of the public to receive information. A hearing may take place immediately prior to a Board meeting.

If a quorum of Board members is present at a hearing, notice of the hearing shall be provided according to procedures specified above for regular meetings.

Other Gatherings

Attendance by a majority of the Board members at any of the following events is not subject to state open meeting laws provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school Boards
2. An open, publicized meeting organized by a person or organization other than the district

to address a topic of local community concern

3. An open and noticed meeting of another body of the district or at a legislative body of another local agency
4. A purely social or ceremonial occasion
5. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

(cf. 9130 - Board Committees)

Individual contacts or conversations between a Board member and any other person are not subject to open meeting laws. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to disabled persons or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Meetings shall be held within district boundaries, except to do any of the following:
(Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction

6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility

7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs

8. Attend conferences on nonadversarial collective bargaining techniques

9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district

10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

Legal Reference:

EDUCATION CODE

35140 Time and place of meetings

35143 Annual organizational meeting, date, and notice

35144 Special meeting

35145 Public meetings

35145.5 Agenda; public participation; regulations

35146 Closed sessions

35147 Open meeting law exceptions and applications

GOVERNMENT CODE

11135 State programs and activities, discrimination

54950-54963 The Ralph M. Brown Act, especially:

54953 Meetings to be open and public; attendance

54954 Time and place of regular meetings

54954.1 Mailed notices

54954.2 Agenda posting requirements, board actions

54956 Special meetings; call; notice

54956.5 Emergency meetings

54961 Prohibition on use of certain facilities

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

Wolfe v. City of Fremont, (2006) 144 Cal.App. 544

216 Sutter Bay Associates v. County of Sutter, (1997) 58 Cal.App. 4th 860

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 218 (2005)

84 Ops.Cal.Atty.Gen. 181 (2001)

84 Ops.Cal.Atty.Gen. 30 (2001)

79 Ops.Cal.Atty.Gen. 69 (1996)

78 Ops.Cal.Atty.Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2006

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw WESTSIDE UNION SCHOOL DISTRICT

adopted: September 16, 2008 Quartz Hill, California

reviewed, readopted: July 24, 2012

Board Bylaw

Closed Session Purposes And Agendas

Board Bylaws

BB 9321(a)

The Board of Trustees is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall hold closed sessions only for purposes authorized by law. A closed session may be held during a regular, special, or emergency meeting in accordance with law.

Each agenda shall contain a general description of each closed session item to be discussed at the meeting, as required by law. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

The Board shall disclose in open session the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. After the closed session, the Board shall reconvene in open session before adjourning the meeting, and when applicable, shall disclose any action taken in the closed session, in the manner prescribed by Government Code 54957.1. (Government Code 54957.7)

(cf. 9321.1 - Closed Session Actions and Reports)

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

(cf. 1340 - Access to District Records)

A Board member shall not disclose confidential information received in a closed session unless the Board authorizes the disclosure of that information. (Government Code 54963)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

Personnel Matters

The Board may hold a closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957)

(cf. 2140 - Evaluation of the Superintendent)

(cf. 4115 - Evaluation/Supervision)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4215 - Evaluation/Supervision)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 4315 - Evaluation/Supervision)

The Board may also hold a closed session to hear complaints or charges brought against an employee by another person or employee, unless the employee requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the employee shall receive written notice of his/her right to have the complaints or charges heard in open session if desired. This notice shall be delivered personally or by mail at least 24 hours before the time of the session. (Government Code 54957)

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

The Board may hold a closed session to discuss a district employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Agenda items related to district employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal, or release require no additional information. (Government Code 54954.5)

Negotiations/Collective Bargaining

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the Brown Act: (Government Code 3549.1)

1. Any meeting and negotiating discussion between the district and a recognized or certified employee organization
2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
3. Any hearing, meeting, or investigation conducted by a factfinder or arbitrator
4. Any executive (closed) session of the district or between the district and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)

The Board may meet in closed session to review the Board's position and/or instruct its designated representative regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees. Any closed session held for this purpose may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. (Government Code 54957.6)

For represented employees, the Board may also meet in closed session regarding any other matter within the statutorily provided scope of representation. (Government Code 54957.6)

Closed sessions may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees. For unrepresented employees, closed sessions held pursuant to Government Code 54957.6 shall not include final action on the proposed compensation of one or more unrepresented employees. (Government Code 54957.6)

The Board also may meet in closed session with a state conciliator or mediator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Agenda items related to negotiations shall specify the name of the district's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations. (Government Code 54954.5)

Matters Related to Students

The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

The Board shall meet in closed session to address any student matter that may involve disclosure of confidential student information, or to consider a suspension, disciplinary action, or any other action against a student except expulsion. If a written request for open session is received from

the parent/guardian or adult student, it will be honored to the extent that it does not violate the privacy rights of any other student. (Education Code 35146, 48912, 49070)

(cf. 5117 - Interdistrict Attendance)
(cf. 5119 - Students Expelled from Other Districts)
(cf. 5125.3 - Challenging Student Records)
(cf. 5144 - Discipline)

Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing" or "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.

(cf. 5125 - Student Records)

Security Matters

The Board may meet in closed session with the Governor, Attorney General, district attorney, district legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. (Government Code 54957)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Board may meet in closed session during an emergency meeting held pursuant to Government Code 54956.5 to meet with law enforcement officials for the emergency purposes specified in Government Code 54957 if agreed to by a two-thirds vote of the Board members present. If less than two-thirds of the members are present, then the Board must agree by a unanimous vote of the members present. (Government Code 54956.5)

Agenda items related to security matters shall specify the name of the law enforcement agency and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult. (Government Code 54954.5)

Conference with Real Property Negotiator

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code

54956.8)

Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s) and the property under negotiation and to specify the person(s) with whom the negotiator may negotiate. (Government Code 54956.8)

For purposes of real property transactions, negotiators may include members of the Board. (Government Code 54956.8)

Agenda items related to real property negotiations shall specify the district negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both. (Government Code 54954.5)

Pending Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding a pending litigation when a discussion of the matter in open session would prejudice the district's position in the litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered "pending" in any of the following circumstances: (Government Code 54956.9)

1. Litigation to which the district is a "party" has been initiated formally. (Government Code 54956.9(a))
2. A point has been reached where, in the Board's opinion based on the advice of its legal counsel regarding the "existing facts and circumstances," there is a "significant exposure to litigation" against the district, or the Board is meeting solely to determine whether, based on existing facts or circumstances, a closed session is authorized. (Government Code 54956.9(b))

Existing facts and circumstances for these purposes are limited to the following: (Government Code 54956.9)

- a. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiffs and which do not need to be disclosed.
- b. Facts and circumstances including, but not limited to, an accident, disaster, incident, or

transactional occurrence which might result in litigation against the district, which are already known to potential plaintiffs and which must be publicly disclosed before the closed session or specified on the agenda.

c. The receipt of a claim pursuant to the Tort Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.

(cf. 3320 - Claims and Actions Against the District)

d. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.

e. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection. Such record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat on his/her behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.

3. Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation. (Government Code 54956.9(c))

Before holding a closed session pursuant to the pending litigation exception, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9(a), the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so would jeopardize the district's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage. (Government Code 54956.9)

Agenda items related to pending litigation shall be described as a conference with legal counsel regarding either "existing litigation" or "anticipated litigation." (Government Code 54954.5)

"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties, or case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement negotiations. (Government Code 54954.5)

"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9(b) and shall specify the potential number of cases. When the district expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9(c) and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be

required to provide additional information regarding existing facts and circumstances described in item #2 b-e above. (Government Code 54954.5)

Joint Powers Agency Issues

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

Closed session agenda items related to liability claims shall specify the claimant's name and the name of the agency against which the claim is made. (Government Code 54954.5)

(cf. 3530 - Risk Management/Insurance)

When the board of the JPA has so authorized and upon advice of district legal counsel, the Board may meet in closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the JPA. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96)

The Board member may also disclose the confidential JPA information to district legal counsel in order to obtain advice on whether the matter has direct financial or liability implications for the district. (Government Code 54956.96)

Closed session agenda items related to conferences involving a JPA shall specify the closed session description used by the JPA and the name of the Board member representing the district on the JPA board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included. (Government Code 54954.5)

Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report must be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Closed session agenda items related to an audit by the California State Auditor's Office shall state "Audit by California State Auditor's Office." (Government Code 54954.5)

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment

instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

(cf. 6162.5 - Student Assessment)

Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35146 Closed session (re student suspension)

44929.21 Districts with ADA of 250 or more

48912 Board of Trustees suspension

48918 Rules governing expulsion procedures; hearings and notice

49070 Challenging content of students records

60617 Meetings of Board of Trustees

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

6252-6270 California Public Records Act

54950-54963 The Ralph M. Brown Act

COURT DECISIONS

Morrison v. Housing Authority of the City of Los Angeles Board of Commissioners, (2003) 107 Cal.App.4th 860

Bell v. Vista Unified School District, (2001) 82 Cal.App. 4th 672

Fischer v. Los Angeles Unified School District, (1999) 70 Cal.App. 4th 87

Furtado v. Sierra Community College District (1998) 68 Cal.App. 4th 876

Roberts v. City of Palmdale, (1993) 5 Cal.App. 4th 363

Sacramento Newspaper Guild v. Sacramento County Board of Supervisors, (1968) 263 Cal.App. 2d 41

ATTORNEY GENERAL OPINIONS

94 Ops.Cal.Atty.Gen. 82 (2011)

86 Ops.Cal.Atty.Gen. 210 (2003)

78 Ops.Cal.Atty.Gen. 218 (1995)

59 Ops.Cal.Atty.Gen. 532 (1976)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2002
LEAGUE OF CALIFORNIA CITIES PUBLICATIONS
Open and Public IV: A Guide to the Ralph M. Brown Act, rev. July 2010
WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

League of California Cities: <http://www.cacities.org>

Bylaw WESTSIDE UNION SCHOOL DISTRICT
adopted: August 4, 2015 Quartz Hill, California

Board Bylaw

Closed Session Actions And Reports

Board Bylaws

BB 9321.1(a)

No matters other than those announced in open session shall be acted upon during the closed session. (Government Code 54957.7)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall reconvene in open session before adjourning and report closed session actions, the votes or abstentions thereon, and other disclosures required by Government Code 54957.1. These disclosures may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing them. (Government Code 54957.7)

Personnel Matters

The Board shall report any personnel action taken and the votes or abstentions thereon at the public meeting during which the closed session is held. This report shall identify the title of the position. However, the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 2140 - Evaluation of the Superintendent)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Negotiations/Collective Bargaining

Final action on the proposed compensation of one or more unrepresented employees shall not be taken during the closed session. (Government Code 54957.6)

Approval of an agreement concluding closed session labor negotiations with represented employees shall be reported after the agreement is final and has been accepted or ratified by the other party. This report shall identify the item approved and the other party or parties to the negotiation. (Government Code 54957.1)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)

Student Matters

Actions related to student matters shall be taken in open session and shall be a matter of public

record. No information shall be released in violation of student privacy rights provided in law. (Education Code 35146, 48918; 20 USC 1232))

In an expulsion action, the student's name shall not be disclosed, but the cause for the expulsion shall be disclosed in open session.

(cf. 5117 - Interdistrict Attendance)
(cf. 5119 - Students Expelled from Other Districts)
(cf. 5125 - Student Records)
(cf. 5125.3 - Challenging Student Records)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Real Estate Negotiations

Approval of an agreement concluding real estate negotiations shall be reported after the agreement is final. If the Board renders the agreement final, it shall report that approval, the votes or abstentions thereon, and the substance of the agreement in open session at the public meeting during which the closed session is held. If final approval rests with the other party, the Superintendent or designee shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the district of its approval. (Government Code 54957.1)

Pending Litigation

The Board shall report the following actions related to pending litigation, and the votes or abstentions thereon, at the public meeting during which the closed session is held: (Government Code 54957.1)

1. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.
2. Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.
3. Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.

If approval is given to legal counsel to settle pending litigation and if final approval rests with the other party or with the court, the district shall report the fact of approval, the substance of the agreement and the vote and abstentions thereon to persons who inquire once the settlement is

final. (Government Code 54957.1)

JPA/Self-Insurance Claims

The Board shall report the disposition of joint powers authority or self-insurance claims and the votes or abstentions thereon at the public meeting during which the closed session is held. This report shall include the name of the claimant(s), the name of the agency claimed against, the substance of the claim and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

(cf. 3320 - Claims and Actions Against the District)
(cf. 3530 - Risk Management/Insurance)

Review of Assessment Instruments

At the public meeting during which the Board holds a closed session to review student assessment instruments, the Board shall confirm that this review was made. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35146 Closed session (re student matters)

48918 Rules governing expulsion procedures; hearings and notice

49073-49079 Privacy of student records

60617 Meetings of governing board

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54957.1 Closed sessions; public report of action taken

54957.6 Closed sessions; representatives to employee organization(s)

54957.7 Disclosure of items to be discussed

UNITED STATES CODE, TITLE 20

1232 Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.8 Family Educational Rights and Privacy

80 Ops.Cal.Atty.Gen. 85 (1997)

COURT CASES

Kleitman v. Superior Court of Santa Clara County 87 Cal Rptr. 2d (1999)

BB 9321.1(d)

Bylaw WESTSIDE UNION SCHOOL DISTRICT
adopted: September 8, 1998 Quartz Hill, California
reviewed, readopted: July 24, 2012

Board Bylaw

Agenda/Meeting Materials

Board Bylaws

BB 9322(a)

Board of Trustees meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9321- Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each meeting agenda shall list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall specify that an individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Agenda Preparation

The Superintendent, as Secretary to the Board, in consultation with the Board president, shall prepare the agenda for each regular and special meeting.

(cf. 9121 - President)

(cf. 9122 - Secretary)

A Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least two weeks before the scheduled meeting date. Items submitted less than two weeks before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board

may not be placed on the agenda. In addition, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

The Board president and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item, informational item or consent item.

When an item properly posed for a regular meeting is continued to a subsequent meeting, it may not be on the agenda of the subsequent meeting, it may not be on the agenda of the subsequent meeting if the subsequent meeting occurs within five days. The Board shall publicly identify the item before discussing it. (Government Code 54954.2)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1340 - Access to District Records)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Consent Items

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

In accordance with law, the public has a right to comment on any consent item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

Agenda Dissemination

A copy of the agenda shall be forwarded to each Board member at least three days before each regular meeting, together with the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, citizens and others; and other

available documents pertinent to the meeting.

When special meetings are called, the Superintendent and president shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to request additional information on agenda items.

Upon request, the Superintendent or designee shall make the agenda and/or agenda packet available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

The Superintendent or designee shall mail a copy of the agenda, or a copy of all the documents constituting the agenda packet, to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

If a document is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at the time the document is distributed to a majority of the Board provided that the document is a public record under the Public Records Act and relates to an agenda item for an open session of a regular Board meeting. The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

Any documents prepared by the district or the Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any documents prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Legal Reference:

EDUCATION CODE

35144 Special meetings

35145 Public meetings

35145.5 Right of public to place matters on agenda

GOVERNMENT CODE

6250-6270 Public Records Act

53635.7 Separate item of business

54954.1 Mailed agenda of meeting

54954.2 Agenda posting requirements; board actions

54954.3 Opportunity for public to address legislative body

54954.5 Closed session item descriptions

54956.5 Emergency meetings

54957.5 Public records

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

Caldwell v. Roseville Joint Union HSD, 2007 U.S. Dist. LEXIS 66318

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Guide to Effective Meetings, rev. 2007

Maximizing School Board Leadership: Boardsmanship, 1996

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, California Attorney General's Office, rev. 2003

CALIFORNIA CITY ATTORNEY PUBLICATIONS

Open and Public III: A User's Guide to the Ralph M. Brown Act, 2000

WEB SITES

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw WESTSIDE UNION SCHOOL DISTRICT

adopted: September 16, 2008 Lancaster, California

reviewed, readopted: July 24, 2012

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Revised Governance Team Protocols

BACKGROUND:

Per the Board's request, the Governance Team Protocols have been revised to include Electronic Communication.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

Governance Team Protocols

Effective governance teams discuss and agree upon the formal structures and processes, or protocols, used by the Board and Superintendent in their functioning as a team. These structures and processes guide the operation of the governance team and determine how they do business. Protocols are the agreements that ensure that all members of the team are operating within their agreed upon roles.

Staff Communication

The board shall make it clear that individual contacts initiated by individual district staff and community members will be shared with the superintendent and president of the board as appropriate.

Requesting Information from the Staff

All requests for information from individual board members shall go through the Superintendent. Questions about agendas items will be provided to Superintendent before meeting with sufficient time to provide answer.

District Committee Meetings

All district meetings at which 3 or more board members will be in attendance must be properly noticed. Board members must notify superintendent of attendance four days in advance. Be mindful of time spent on discussions during Board meetings.

Conflicting Viewpoints

Recognizing that district improvement requires change, the board welcomes different opinions and ideas. However, the board also takes great effort to avoid lingering animosities which can result from different viewpoints.

The board actively solicits input and listens to all perspectives. The board values diverse opinions among its members and realizes that by respecting that diversity and seeking common ground it becomes a more effective board.

The board recognizes that it represents all students and all facets of the community and, as such, it has an obligation to pursue different points of view with honesty and vigor. Each board member commits to hearing one another out. By doing so board members model for students the honest and respectful expression of different points of view.

If a member of the Governance Team cannot support the decision of the Board because it offends a moral/personal code, the member is expected, at a minimum, to refrain from undermining the decision or directive.

The above commitment to either support or refrain from undermining majority decisions does not preclude the member from asking for consideration at a future time of a more acceptable alternative. However, the decision of the Board should be considered final.

Managing Difficult Topics

Recognizing that the Board has been elected to conduct challenging conversations in public, members agree to discuss the issues in an atmosphere of mutual respect.

Debate should only occur between board members. The Board will not respond to questions or statements made by members of the audience. Only the chair will respond to public comment during the meeting and only if warranted.

We do not have different values. We have different value priorities. Rarely are there single-value problems. We seek the **best** rather than the right solution.

Board Notification

The superintendent will inform the board of pertinent activities of the district. If it's likely to be in the newspaper, the board should know about it. The superintendent will use e-mail to communicate routine matters to the board on a regular basis. During crisis situations, the superintendent will send out an e-mail alert and then attempt to reach board members via telephone beginning with the board president.

Handling Complaints

If a Board Member receives a complaint, s/he will refer the complainant to the appropriate staff member. Afterwards, the Board Member will report the complaint to the superintendent.

Board members will be knowledgeable of the complaint processes outlined in Board Policies 1312.1, 1312.2, 1312.3, and 1312.4 along with the accompanying administrative rules.

While Board members may listen to complaints from staff regarding policies or procedures; members must be careful not to usurp the chain of command. Complainants are encouraged to discuss the matter with their supervisor or union representative.

However, with regard to the Board's Court of Appeals role, board members will not listen or respond to complaints against personnel. Board members will notify the superintendent of all complaints they receive.

Using Meetings as Strategic Leadership Tools

All governance team members agree that the board meetings are opportunities to strategically move the district forward, and to communicate direction, district priorities and progress to the community.

Prior to the annual reorganization meeting, the board will review the Board Governance Handbook and Board Bylaws (9000 series).

The board will annually meet with members of the administrative team to create the board's Governance Calendar. At the conclusion of each regular meeting, the superintendent will reference the calendar and note upcoming information and decision points.

Visiting Schools

The board understands that periodic visitations to school sites are a valuable tool in understanding the culture of the school and increasing board member visibility.

Trustees wishing to visit a school site will inform the superintendent who will contact the site principal in order to arrange a date/time for the visit. The principal/designee will accompany the trustee when visiting classrooms and school/site departments.

Board members are required to check in with the principal's office and follow campus guidelines for visitors.

When visiting with teachers of their own children, board members will make it clear that they are acting as parents rather than board members.

Electronic Communication

The Westside email address will be the primary email address and the personal email address as second.

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Revised Board Bylaw 9230, Orientation – First Reading

BACKGROUND:

Per the Board's request they have revised Board Bylaw 9230, Orientation, to encourage candidates to attend all orientation sessions and board meetings.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

Board Bylaw

Orientation

Board Bylaws

BB 9230(a)

Board Candidate Orientation

The Board of Trustees desires to provide Board candidates with orientation that will enable them to understand the responsibilities of Board membership. The Superintendent or designee shall provide all candidates with general information about school programs, district operations, and Board responsibilities. Candidates are strongly encouraged to attend all orientation sessions offered by the District

(cf. 9200 - Members)

(cf. 9270 - Conflict of Interest)

The Board strongly encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to district staff and information.

(cf. 1340 - Access to District Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

New Board Member Orientation

The Board and the Superintendent or designee shall help each new member-elect to understand district operations and the Board's functions, policies and procedures as soon after election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office. Incoming members shall also receive the district's policy manual and other materials related to the school system and Board member responsibilities.

Incoming members are encouraged to attend Board meetings and meet with the Superintendent or designee and Board president regarding their role and responsibilities. They also may, at district expense, attend workshops for newly elected members.

(cf. 9240 - Board Development)

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362 Reimbursement of expenses; member of school district board

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to Board members

Bylaw WESTSIDE UNION SCHOOL DISTRICT

adopted: November 17, 1997 Quartz Hill, California

reviewed, readopted: July 24, 2012

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Discussion Items:

- Board Governance

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Marguerite Johnson, Assistant Superintendent Educational Services

SUBJECT: Revised Board Policy/Administrative Regulation- Second and Final Reading

BACKGROUND:

Annually policies are reviewed by CSBA and changes are suggested as a result of either recent judicial rulings or legislative enactment. Changes suggested by CSBA make our policies consistent with law. These policies and regulations have also been revised to reflect the impact of changes of funding for supplemental instruction programs. This is the first reading of the policy and administrative regulation.

PROGRAM/EDUCATIONAL IMPLICATION:

Administrative Regulation 5111 Admission- Revised

Board Policy 6170.1 Transitional Kindergarten- Revised

Revisions to the policy and administrative regulation clarify admission of five year olds into kindergarten and transitional kindergarten.

COST ANALYSIS/FUNDING SOURCE:

There are no costs associated with updating these policies and administrative regulations.

ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES RECOMMENDATION:

Approval

Westside Union SD

Administrative Regulation - Revised

Admission

Students

AR 5111(a)

Age of Admittance to ~~Grades K-1~~ Kindergarten and First Grade

~~A child shall be eligible for enrollment in kindergarten or first grade, at the beginning of the school year or at a later time in the same year, if the child has his/her fifth or sixth birthday, respectively, on or before one of the following dates: (Education Code 48000, 48010)~~

- ~~1. December 2 of the 2011-12 school year~~
- ~~2. November 1 of the 2012-13 school year~~
- ~~3. October 1 of the 2013-14 school year~~
- ~~4. September 1 of the 2014-15 school year and each school year thereafter~~

~~At the beginning of each school year, the Superintendent or designee shall enroll any otherwise eligible child who will have his/her fifth or sixth birthday on or before September 1 of that year into kindergarten or first grade, as applicable. (Education Code 48000, 48010)~~

~~Any child who will have his/her fifth birthday between the date listed above for the applicable school year and from September 2 through December 2 shall be offered a transitional kindergarten program in accordance with law and Board policy. (Education Code 48000)~~

~~(cf. 5123 - Promotion/Acceleration/Retention)~~
~~(cf. 6170.1 - Transitional Kindergarten)~~

~~On a case-by-case basis, a child who reaches age five after the date listed above for the applicable school year (but before December 2 after the 2014-2015 school year) may be admitted to turns five years old in a given school year may be enrolled in kindergarten or TK at any time on or after his or her fifth birthday during the first three quarters of the school year with the approval of the child's parent/guardian, provided that: (Education Code 48000)~~

- ~~1. The Superintendent or designee determines that the admittance is in the best interests of the child. Results from an assessment administered by the district will be considered when making the determination.~~
- ~~2. In all cases the school staff will have a long enough time to enable school personnel to evaluate his/her ability.~~

3. ~~The student is in the upper five percent of his/her age group in terms of general mental ability and achievement.~~
4. ~~The physical development and social maturity of the student are consistent with his/her advanced mental ability.~~
5. 2. The parent/guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance.

(cf. 5145.6 - Parental Notifications)

~~In determining whether a child may be granted early entry to kindergarten, the Superintendent or designee may also consider the availability of classroom space and any negotiated maximum class size.~~ The Superintendent or designee shall make a recommendation to the Board regarding whether a child should be granted early entry to kindergarten. In doing so, the Superintendent or designee shall consider various factors including the availability of classroom space and any negotiated maximum class size.

(cf. 6151 - Class Size)

(cf. 7111 - Evaluating Existing Buildings)

Documentation of Age/Grade

Prior to the admission of a child to kindergarten or first grade, the parent/guardian shall present proof of the child's age. (Education Code 48002)

Evidence of the child's age may include:

1. A certified copy of a birth certificate or a statement by the local registrar or county recorder certifying the date of birth
2. A duly attested baptism certificate
3. Passport

When none of the foregoing is obtainable, the parent/guardian may provide any other appropriate means of proving the age of the child. (Education Code 48002)

~~A student enrolling in a district school at any other grade level shall present records from his/her previous school district documenting his/her age and current grade level.~~

(cf. 5125—Student Records)

(cf. 6146.3—Reciprocity of Academic Credit)

Regulation WESTSIDE UNION SCHOOL DISTRICT
approved: May 15, 2012 Quartz Hill, California

Westside Union SD

Board Policy - Revised

Transitional Kindergarten

Instruction

BP 6170.1(a)

The Board of Trustees desires to offer a high-quality transitional kindergarten program for eligible children who do not yet meet the minimum age criterion for kindergarten. The program shall assist children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's transitional kindergarten shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation.

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

Eligibility

The district's transitional kindergarten program shall admit children whose fifth birthday is between September 2 and December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of this program and the age, residency, and any other enrollment requirements. Enrollment in the transitional kindergarten program shall be voluntary.

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

The district may, at any time during the school year, admit into the TK program a child whose fifth birthday is after December 2 of the same school year, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and there is space available. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 4800)

Curriculum and Instruction

The district's transitional kindergarten program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills which may include, as appropriate, language and literacy, mathematics, physical development, , health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6011 - Academic Standards)

(cf. 6174 - Education for English Language Learners)

The number of instructional minutes offered in transitional kindergarten shall be the same as that required for the district's kindergarten program.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

Transitional kindergarten students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

Staffing

~~Teachers assigned to teach in transitional kindergarten classes shall possess a teaching credential or permit that authorizes instruction at the kindergarten grade level.~~

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(cf. 4112.2 - Certification)

A credentialed teacher who is first assigned to a transitional kindergarten class after July 1, 2015, shall by August 1, 2020, have at least 24 units in early childhood education and/or child

development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that transitional kindergarten teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Students who complete the transitional kindergarten program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed parental permission form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible to continue in kindergarten are enrolled in transitional kindergarten, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the transitional kindergarten year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of transitional kindergarten and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

The Superintendent or designee may develop or identify appropriate assessments of transitional kindergarten students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

8973 Extended-day kindergarten

37202 School calendar; equivalency of instructional minutes

44258.9 Assignment monitoring by county office of education

46111 Kindergarten, hours of attendance

- 46114-46119 Minimum school day, kindergarten
- 46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
- 48000 Minimum age of admission (kindergarten)
- 48002 Evidence of minimum age required to enter kindergarten or first grade
- 48200 Compulsory education, starting at age six

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Transitional Kindergarten FAQs

Desired Results Developmental Profile, 2015

Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013

California Preschool Curriculum Framework, Vol. 1, 2010

California Preschool Learning Foundations, Vol. 1, 2008

Prekindergarten Learning Development Guidelines, 2000

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

Policy WESTSIDE UNION SCHOOL DISTRICT

adopted: December 15, 2015 Quartz Hill, California

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: California School Employees Association (CSEA) Proposal for Negotiation Reopeners with Westside Union School District for the 2016-2017 School Year

BACKGROUND: Per Article 21 of the Master Agreement, CSEA has submitted their Contract proposals for the 2016-2017 school year as follows:

1. Article V: Employee Benefit Rights
2. Article VII: Salary
3. Article XI: Leaves

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Westside Union School District Proposal for Negotiation Re-Openers with California School Employees Association (CSEA) for the 2016-2017 School Year

BACKGROUND:

Per Article 21 of the Master Agreement with CSEA the District submits the following contract proposal for 2016-2017:

1. Article V: Employee Benefit Rights
2. Article VII: Salary
3. Article XI: Leaves

PROGRAM/EDUCATIONAL IMPLICATION:

None at this time

COST ANALYSIS/FUNDING SOURCE:

None at this time

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Wayne Trussell, Director Maintenance & Operations

SUBJECT: Resolution 17-18, School Facilities Needs Analysis

BACKGROUND:

Level I developer fees are currently set at a maximum of \$3.48 per square foot for residential construction and \$.56 per square foot for commercial/industrial and senior housing. We share the Level I fee with the high school district, per the Fee Sharing Agreement. Level II fees are purported to represent 50% of the cost of the school facilities necessitated by new residential development and are based on a State determined per pupil grant plus 50% of the costs associated with site acquisition and development. In order to implement Level II fees the District must have a timely application to the State for funding with a determination of eligibility for new construction funding, satisfaction of two out of four tests which are construed as cost saving or revenue enhancement measures, and preparation and adoption of a School Facilities Needs Analysis in accordance with Government Code Section 65995.5 and 65995.6. The amount to be included in the Alternative Fees is specified by statute as to the costs permissible to include. The Alternative No. 2 Fee of \$3.22 per square foot and the Alternative No. 3 Fee of \$6.44 per square foot are justified in the Analysis. The estimated average school facilities cost impacts on the School District per square foot of residential construction as referenced to in Exhibit F ranges from \$6.51 to \$9.77.

PROGRAM/EDUCATIONAL IMPLICATION:

Approval of this study is one of the steps necessary to implementing a Level II fee which funds new school facilities, modernization, and reconstruction.

COST ANALYSIS/FUNDING:

Acceptance of this study is the first step in the process of renewing our ability to levy Level II fees. The result of the study is to increase our Level II fee from \$3.13 per square foot of residential space to \$3.22 per square foot. Level III fees were \$6.26 per square foot and will increase to \$6.44 per square foot. If we do not accept the study, we revert back to 74% of the \$3.48 per square foot portion that accrues to Westside under Level I.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

RESOLUTION 17-18

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTSIDE UNION SCHOOL DISTRICT APPROVING A SCHOOL FACILITIES NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 65995.5, 65995.6 AND 65995.7 AND MAKING RELATED FINDINGS AND DETERMINATIONS

WHEREAS, the Board of Trustees (“Board”) of the Westside Union School District (“District”) provides for the educational needs for grades K-8 students within the boundaries prescribed by the County of Los Angeles (“County”); and

WHEREAS, the Board of the District has adopted and imposed statutory school facility fees (“Statutory School Facility Fees”) pursuant to Education Code Section 17620 presently in the amounts of \$3.13 per square foot of assessable space of new residential construction in the District as defined in Government Code Section 65995(b)(1) (“Assessable Space”), and \$0.414 per square foot of chargeable covered and enclosed space for all categories of new commercial/industrial development in the District (“Commercial/Industrial Fees”) as defined in Government Code Section 65995(b)(2); and

WHEREAS, the Board of the District heretofore has elected to participate in the school facilities funding program established pursuant to the Leroy F. Greene School Facilities Act of 1998 (“SFP”) for new construction projects and for the purpose of requesting an Eligibility Determination relative to considering the adoption of alternative school facility fees and amounts pursuant to Government Code Sections 65995.5 (“ASF/Level 2 Fees”) and 65995.7 (“ASF/Level 3 Fees”) (and collectively, “Alternative School Facility Fees”); and

WHEREAS, the District has caused the completion and certification of Form SAB 50-01, the Enrollment Certification/Projection (“ECP”), Form SAB 50-02, the Existing School Building Capacity (“ESBC”) and Form SAB 50-03, the Eligibility Determination (“ED”), and has submitted the ECP, ESBC and ED to the State Allocation Board (“SAB”) for approval pursuant to the SFP; and

WHEREAS, the District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP; and

WHEREAS, the District has met the requirements established by Government Code Section 65995.5; and

WHEREAS, new residential construction continues to generate additional students for the District’s schools and the District is required to provide grades K-8 school facilities (“School Facilities”) to accommodate those students; and

WHEREAS, overcrowded schools within the District have an impact on the District’s ability to provide an adequate quality education and negatively impact the educational opportunities for the District’s students; and

WHEREAS, the District does not have sufficient funds available for the construction of the school facilities, including acquisition of sites, construction of permanent school facilities, and acquisition of interim school facilities to accommodate students from new residential construction; and

WHEREAS, the Board caused to be prepared a report entitled, "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, pursuant to applicable law including, but not by way of limitation, Government Code Section 65995.6 prior to the adoption of Alternative School Facility Fees; and

WHEREAS, the Board has received and considered the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, which includes all matters required by applicable law, including an analysis of (a) the purpose of the Alternative School Facility Fees, (b) the use to which the Alternative School Facility Fees are to be put, (c) the nexus (roughly proportional and reasonable relationship) between the residential construction and (1) the facilities for which the Alternative School Facility Fees are to be used, (2) the need for school facilities, (3) the cost of school facilities and the amount of Alternative School Facility Fees from new residential construction, (d) an evaluation and projection of the number of students that will be generated by new residential construction by grade levels of the District as described by Government Code Section 65995.6, (e) a description of the new school facilities that will be required to serve such students, and (f) the present estimated cost of school facilities; and

WHEREAS, the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, in its final form has been available to the public for at least thirty (30) days before the Board considered the adoption of the Alternative School Facility Fees at a public hearing; and

WHEREAS, all notices of the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, and adoption of Alternative School Facility Fees have been given in accordance with applicable law, and copies of the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, have been provided thirty (30) days prior to all written requests filed with the District forty-five (45) days prior to a public hearing which was held in a manner required by law at a meeting of the Board of the District relating to the proposed adoption of the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, and Alternative School Facility Fees; and

WHEREAS, the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c); and

WHEREAS, as to the approval of the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, and Alternative School Facility Fees, Government Code Section 65995.6(g) provides that the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code may not apply to the preparation, adoption, or update of the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, or adoption of this Resolution; and

WHEREAS, the District desires to approve the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, and adopt Alternative School Facility Fees pursuant to Government Code Sections 65995.5 and 65995.7 for the purpose of establishing Alternative School Facility Fees that may be imposed on residential construction calculated pursuant to Government Code Section 65995(b);

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE WESTSIDE UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

1. That the Board does hereby find and determine that the foregoing recitals and determinations are true and correct and that the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, meets all applicable legal requirements.
2. That the District has received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP.
3. That the District has made a timely application to the SAB for new construction funding for which it is eligible.
4. That the District has caused to be prepared the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, which is on file at the Maintenance and Operations Office address and is incorporated herein by this reference, which complies with all applicable statutory requirements, including the provisions of Government Code Section 65995.6.
5. That the Board hereby approves and adopts the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, for the purpose of establishing Alternative School Facility Fees as to future residential construction within the District.
6. That the Board finds that the purpose of the Alternative School Facility Fees imposed upon residential construction are to fund the additional school facilities to serve the students generated by the residential construction upon which the Alternative School Facility Fees are imposed as provided in the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, and applicable law.
7. That the Board finds the Alternative School Facility Fees are hereby established as applicable and will be used to fund those school facilities described in the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, and that these school facilities are to serve the students generated by the residential construction within the District as provided in the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017.
8. That the Board finds that there is a roughly proportional reasonable relationship between the use of the Alternative School Facility Fees and the new residential construction within the District because the Alternative School Facility Fees imposed on new

residential construction by this resolution will be used to fund school facilities which will be used to serve the students generated by such new residential construction in accordance with applicable law set forth in the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, and on less than an estimated actual cost of the school facilities estimated to result from additional residential construction as set forth in the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017.

9. That the Board finds that there is a roughly proportional reasonable relationship between the new residential construction upon which the Alternative School Facility Fees are imposed and the need for additional school facilities in the District because new students will be generated from new residential construction within the District and the District does not have student capacity in the existing school facilities to accommodate these students.
10. That the Board finds that the amount of the Alternative School Facility Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the school facilities required to serve the students generated by such new residential construction within the District.
11. That the Board finds that a separate fund ("Fund") of the District and two or more sub-funds ("Sub-Funds") have been created or are authorized to be established for all Statutory School Facility Fees received by the District for the deposit of Statutory School Facility Fees, ASF/Level 2 Fees and ASF/Level 3 Fees, Commercial/Industrial Fees and mitigation payments ("Mitigations Payments") imposed on residential construction within the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.
12. That the Board finds that the monies of the separate Fund or the separate Sub-Funds, described in Section 11, consisting of the proceeds of Statutory School Facility Fees, ASF/Level 2 Fees, and ASF/Level 3 Fees, Commercial/Industrial Fees and Mitigation Payments have been imposed for the purposes of constructing those school facilities necessitated by new residential construction as further set forth in "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, and thus these monies may be expended for all those purposes permitted by applicable law.
13. That the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, determines the need for new school facilities for unhoused pupils that are attributable to projected enrollment growth from the construction of new residential units over the next five years, based on relevant planning agency information and the historical generation rates of new residential units constructed during the previous five years that are of a similar type of unit to those anticipated to be constructed within the District, the cities, or the county.
14. That the Board has identified and considered, and/or subtracted, as set forth in the "School Facilities Needs Analysis for the Westside Union School District" dated April

2017, the following information in determining amounts of the ASF/Level 2 Fees and ASF/Level 3 Fees:

- (i) Any surplus property owned by the District that can be used as a school site or that is available for sale to finance school facilities pursuant to Government Code Section 65995.6(b)(1);
 - (ii) The extent to which projected enrollment growth may be accommodated by excess capacity in existing facilities pursuant to Government Code Section 65995.6(b)(2);
 - (iii) Local sources other than fees, charges, dedications, or other requirements imposed on residential construction available to finance the construction of school facilities needed to accommodate any growth in enrollment attributable to the construction of new residential units pursuant to Government Code Section 65995.6(b)(3);
 - (iv) The full amount of local funds the Board has dedicated to facilities necessitated by new construction, including fees, charges, dedications or other requirements imposed on commercial or industrial construction pursuant to Government Code Section 65995.5(c)(2).
15. That the Board has calculated, as set forth in the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, the maximum square foot fees, charges, or dedications to be established as Alternative School Facility Fees that may be collected in accordance with the provisions of Government Code Sections 65995.5(c) and 65595.7(a).
16. That the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, in its final form has been made available to the public for a period of not less than thirty (30) days.
17. That the public has had the opportunity to review and comment on the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, and the Board has responded to written comments it has received regarding the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017.
18. That notice of the time and place of the public hearing to adopt the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, (“Hearing”) including the location and procedure for viewing or requesting a copy of the proposed “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, and any proposed revision therefore has been published in at least one newspaper of general circulation within the jurisdiction of the District at least thirty (30) days prior to the Hearing.
19. That the Board has mailed a copy of the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, no less than thirty (30) days prior to the Hearing to any person who made a written request forty-five (45) days prior to the Hearing.

20. That the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c).
21. That the Board conducted the required Hearing on April 4, 2017 prior to the adoption of the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, and the Alternative School Facility Fees, at which time all persons desiring to be heard on all matters pertaining to the “School Facilities Needs Analysis for the Westside Union School District” dated April 2017, were heard and all information presented was duly considered.
22. That the Board hereby adopts Alternative School Facility Fees and establishes the Alternative School Facility Fees on new residential construction projects within the District in the following amounts:
 - A. Pursuant to Government Code Section 65995.6, ASF/Level 2 Fees in the amount of \$3.22 per square foot of assessable space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625. However, this amount shall not be imposed on any construction project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in subsection (k) of Section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium or mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
 - B. Pursuant to Government Code Section 65995.7, ASF/Level 3 Fees in the amount of \$6.44 per square foot of assessable space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625. However, this amount shall not be imposed on any construction project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in subsection (k) of Section 1569.2 of the Health and Safety Code or paragraph 9 or subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium or mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
23. That the proceeds of the Alternative School Facility Fees established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Alternative School Facility Fees are to be collected.
24. That the Superintendent, or his/her designee, is directed to cause a copy of this Resolution to be delivered to the Planning Department of the Cities within the District’s boundaries and the County along with a copy of all supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities and County that the new residential construction is subject to the Alternative School Facility Fees pursuant to this Resolution and requesting that no building permit or

approval for occupancy be issued by any of these entities for any new residential construction project, mobile home or manufactured home subject to the Alternative School Facility Fees absent a certificate of compliance ("Certificate of Compliance") from the District demonstrating compliance of such project with the requirements of the Alternative School Facility Fees.

25. That the Superintendent is authorized to cause a Certificate of Compliance to be issued for each construction project, mobile home and manufactured home for which there is compliance with the requirement for payment of the Alternative School Facility Fee in the amount specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Alternative School Facility Fees for a construction project, mobile home or manufactured home and it is later determined that the statement or other representation made by an authorized party concerning the construction project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City(ies) or County shall be so notified.
26. That regarding the timely provision of a Certificate of Compliance by the District for residential construction, although not required by applicable law, the Board hereby determines that the "School Facilities Needs Analysis for the Westside Union School District" dated April 2017, is a proposed construction plan for purposes of requiring payment of Alternative School Facility Fees prior to the issuance of any building permit for residential construction in accordance with government Code Section 66007 and that all Alternative School Facility Fees are appropriated for the purpose of accomplishing such construction plan.
27. That no statement or provision set forth in this Resolution, or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or non-residential construction.
28. That if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.
29. That the Alternative School Facility Fees shall take effect immediately after adoption of this Resolution and shall be in effect for one year.

APPROVED, ADOPTED, AND SIGNED ON APRIL 4, 2017.

BOARD OF TRUSTEES OF THE WESTSIDE UNION SCHOOL DISTRICT

By: _____
Secretary of the Board of Trustees of the Westside Union School
District

BOARD AGENDA

April 4, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Shawn Cabey, Assistant Superintendent Administrative Services

SUBJECT: New Board Policy 3470, Debt Issuance and Management - First Reading

BACKGROUND:

This is suggested by CSBA to make our policies consistent with law.

Board Policy 3470 – New – Debt Issuance and Management [New District Policy to align with applicable statutes (CSBA)]

(BP) Policy – New policy reflects new law (SB1029, 2016) which mandates that boards adopt a debt management policy prior to issuing any debt, including, but not limited to, general obligation bonds, tax and revenue anticipation notes, and certificates of participation. Policy addresses the components mandated by law, including (1) the purposes for which the debt proceeds may be used; (2) the types of debt that may be issued; (3) the relationship of the debt to, and integration with, the district's capital improvement program or budget, if applicable; (4) policy goals related to the district's planning goals and objectives; and (5) internal control procedures to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

PROGRAM/EDUCATIONAL IMPLICATION:

The recommendations make our policies consistent with current laws.

COST ANALYSIS/FUNDING:

There are no costs associated with updating this policy.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

Westside Union SD

Board Policy - New

Debt Issuance And Management

Business and Noninstructional Operations

BP 3470(a)

The Governing Board is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

(cf. 3000 - Concepts and Roles)
(cf. 3460 - Financial Reports and Accountability)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

The district shall not enter into indebtedness or liability that in any year exceeds the income and revenue provided for such year, unless two-thirds of the voters approve the obligation or one of the exceptions specified in law applies. (California Constitution, Article 16, Section 18)

When the Board determines that it is in the best interest of the district, the Board may issue debt or order an election to issue debt. The Superintendent or designee shall make recommendations to the Board regarding appropriate financing methods for capital projects or other projects that are authorized purposes for debt issuance. When approved by the Board and/or the voters as applicable, the Superintendent or designee shall administer and coordinate the district's debt issuance program and activities, including the timing of issuance, sizing of issuance, method of sale, structuring of the issue, and marketing strategies.

The Superintendent or designee shall retain a financial advisor, municipal advisor, investment advisor, and other financial services professionals as needed to assist with the structuring of the debt issuance and to provide general advice on the district's debt management program, financing options, investments, and compliance with legal requirements. Contracts for services provided by such advisors may be for a single transaction or for multiple transactions, consistent with the contracting requirements in Education Code 17596. In the event that the district issues debt through a negotiated sale, underwriters may be selected for multiple transactions if multiple issuances are planned for the same project. In addition, the district shall select a legal team on an as-needed basis to assist with debt issuances or special projects.

(cf. 3312 - Contracts)
(cf. 3600 - Consultants)
(cf. 9270 - Conflict of Interest)

Goals

The district's debt issuance activities and procedures shall be aligned with the district's vision and goals for providing adequate facilities and programs that support student learning and well-being. When issuing debt, the district shall ensure that it:

1. Maintains accountability for the fiscal health of the district, including prudent management and transparency of the district's financing programs
2. Attains the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements
3. Takes all practical precautions and proactive measures to avoid any financial decision that will negatively impact current credit ratings on existing or future debt issues
4. Maintains effective communication with rating agencies and, as appropriate, credit enhancers such as bond insurers or other providers of credit or liquidity instruments in order to enhance the creditworthiness, liquidity, or marketability of the debt
5. Monitors the district's statutory debt limit in relation to assessed valuation within the district and the tax burden needed to meet long-term debt service requirements
6. When determining the timing of debt issuance, considers market conditions, cash flows associated with repayment, and the district's ability to expend the obtained funds in a timely, efficient, and economical manner consistent with federal tax laws
7. Determines the amortization (maturity) schedule which will fit best within the overall debt structure of the district at the time the new debt is issued
8. Considers the useful lives of assets funded by the debt issue, as well as repair and replacement costs of those assets to be incurred in the future
9. Preserves the availability of the district's general fund for operating purposes and other purposes that cannot be funded by the issuance of voter-approved debt
10. Meets the ongoing obligations and accountability requirements associated with the issuance and management of debt under state and federal tax and securities laws

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 7000 - Concepts and Roles)

Authorized Purposes for the Issuance of Debt

The district may issue debt for any of the following purposes:

1. To pay for the cost of capital improvements, including acquiring, constructing,

reconstructing, rehabilitating, replacing, improving, extending, enlarging, and/or equipping district facilities

2. To refund existing debt
3. To provide for cash flow needs

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

Pursuant to Government Code 53854, general operating costs, including, but not limited to, items normally funded in the district's annual operating budget, shall not be financed from debt payable later than 15 months from the date of issuance. The district may deem it desirable to finance cash flow requirements under certain conditions so that available resources better match expenditures within a given fiscal year. To satisfy both state constitutional and statutory constraints, such cash flow borrowing shall be payable from taxes, income, revenue, cash receipts, and other moneys attributable to the fiscal year in which the debt is issued.

Authorized Types of Debt

The Superintendent or designee shall recommend to the Board potential financing method(s) that result in the highest benefit to the district, with the cost of staff and consultants considered. Potential financing sources may include:

1. Short-Term Debt
 - a. Short-term debt, such as tax and revenue anticipation notes (TRANS), when necessary to allow the district to meet its cash flow requirements (Government Code 53850-53858)
 - b. Bond anticipation notes (BANs) to provide interim financing for capital bond projects that will ultimately be paid from general obligation bonds (Education Code 15150)
 - c. Grant anticipation notes (GANs) to provide interim financing pending the receipt of grants and/or loans from the state or federal government that have been appropriated and committed to the district (Government Code 53859-53859.08)
2. Long-Term Debt
 - a. General obligation bonds for projects approved by voters (California Constitution, Article 13A, Section 1; Education Code 15100-15262, 15264-15276; Government Code 53506-53509.5)

(cf. 7214 - General Obligation Bonds)
 - b. Special tax bonds issued pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code 53311-53368.3)

(cf. 7212 - Mello Roos Districts)

3. Lease financing, including certificates of participation (COPs)
 - a. Lease financing to fund the highest priority capital equipment purchases when pay-as-you-go financing is not feasible (Education Code 17450-17453.1)
 - b. Lease financing to fund facilities projects when there is insufficient time to obtain voter approval or in instances where obtaining voter approval is either not feasible or unavailable (Education Code 17400-17429)
4. Special financing programs or structures offered by the federal or state government, such as Qualified Zone Academy Bonds or other tax credit obligations or obligations that provide subsidized interest payments, when the use of such programs or structures is determined to result in sufficiently lower financing costs compared to traditional tax-exempt bonds and/or COPs
5. Temporary borrowing from other sources such as the County Treasurer

COPs, TRANs, revenue bonds, or any other non-voter approved debt instrument shall not be issued by the district in any fiscal year in which the district has a qualified or negative certification, unless the County Superintendent of Schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. (Education Code 42133)

Relationship of Debt to District Facilities Program and Budget

Decisions regarding the issuance of debt for the purpose of financing capital improvement shall be aligned with current needs for acquisition, development, and/or improvement of district property and facilities as identified in the district's facilities master plan or other applicable needs assessment, the projected costs of those needs, schedules for the projects, and the expected resources.

The cost of debt issued for major capital repairs or replacements shall be evaluated against the potential cost of delaying such repairs and/or replacing such facilities.

When considering a debt issuance, the Board and the Superintendent or designee shall evaluate both the short-term and long-term implications of the debt issuance and additional operating costs associated with the new projects involved. Such evaluation may include, but is not limited to, the projected ratio of annual debt service to the tax burden on the district's taxpayers and the ratio of annual debt service secured by the general fund to general fund expenditures.

The district may enter into credit enhancement agreements such as municipal bond insurance, surety bonds, letters of credit, and lines of credit with commercial banks, municipal bond insurance companies, or other financial entities when their use is judged to lower borrowing costs, eliminate restrictive covenants, or have a net economic benefit to the financing.

Structure of Debt Issues

The district shall consider the overall impact of the current and future debt burden of the financing when determining the duration of the debt issue.

The district shall design the financing schedule and repayment of debt so as to take best advantage of market conditions, ensure cost effectiveness, provide flexibility, and, as practical, recapture or maximize its debt capacity for future use. Principal amortization will be structured to meet debt repayment, tax rate, and flexibility goals.

For new money debt issuances for capital improvements, the district shall size the debt issuance with the aim of funding capital projects as deemed appropriate by the Board, as long as the issuance is consistent with the overall financing plan, does not exceed the amount authorized by voters, and, unless a waiver is sought and received from the state, will not cause the district to exceed the limitation on debt issuances specified in the California Constitution or Education Code 15106.

To the extent practicable, the district shall also consider credit issues, market factors, and tax law when sizing the district's bond issuance. The sizing of refunding bonds shall be determined by the amount of money that will be required to cover the principal of, any accrued interest on, and any redemption premium for the debt to be paid on the call date and to cover appropriate financing costs.

Any general obligation bond issued by the district shall mature within 40 years of the issuance date or as otherwise required by law. (California Constitution, Article 16, Section 18; Government Code 53508.6)

The final maturity of equipment or real property lease obligations will be limited to the useful life of the assets to be financed but, with respect to a lease purchase of equipment, no longer than a period of 10 years. (Education Code 17452)

Method of Sale

For the sale of any district-issued debt, the Superintendent or designee shall recommend the method of sale with the potential to achieve the lowest financing cost and/or to generate other benefits to the district. Potential methods of sale include:

1. A competitive bidding process through which the award is based on, among other factors, the lowest offered true interest cost
2. Negotiated sale, subject to approval by the district to ensure that interest costs are in accordance with comparable market interest rates
3. Private placement sale, when the financing can or must be structured for a single or limited number of purchasers or where the terms of the private placement are more beneficial to

the district than either a negotiated or competitive sale

Investment of Proceed

The district shall actively manage the proceeds of debt issued for public purposes in a manner that is consistent with state law governing the investment of public funds and with the permitted securities covenants of related financing documents executed by the district. Where applicable, the district's official investment policy and legal documents for a particular debt issuance shall govern specific methods of investment of bond-related proceeds. Preservation of principal shall be the primary goal of any investment strategy, followed by the availability of funds and then by return on investment.

(cf. 3430 - Investing)

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

The management of public funds shall enable the district to respond to changes in markets or changes in payment or construction schedules so as to ensure liquidity and minimize risk.

Refunding/Restructuring

The district may consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility. When doing so, the district shall consider the maximization of the district's expected net savings over the life of the debt issuance and, when using a general obligation bond to refund an existing bond, shall ensure that the final maturity of the refunding bond is no longer than the final maturity of the existing bond.

Internal Controls

The Superintendent or designee shall establish internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures shall assist the district in maintaining the effectiveness and efficiency of operations, properly expending funds, reliably reporting debt incurred by the district and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest.

(cf. 3314 - Payments for Goods and Services)

(cf. 3400 - Management of District Assets/Accounts)

The district shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred as defined in the text of the voter-approved bond measure.
(Government Code 53410)

When feasible, the district shall issue debt with a defined revenue source in order to preserve the

use of the general fund for general operating purposes.

The district shall annually conduct a due diligence review to ensure its compliance with all ongoing obligations applicable to issuers of debt. Such a review may be conducted by general legal counsel or bond counsel. Any district personnel involved in conducting such reviews shall receive periodic training regarding their responsibilities.

In addition, the Superintendent or designee shall ensure that the district completes, as applicable, all performance and financial audits that may be required for any debt issued by the district, including disclosure requirements applicable to a particular transaction.

Records/Reports

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). Such report shall include a self-certification that the district has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. (Government Code 8855)

On or before January 31 of each year, the Superintendent or designee shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. (Government Code 8855)

The Superintendent or designee shall provide initial and any annual or ongoing disclosures required by 17 CFR 240.10b-5 and 240.15c2-12 to the Municipal Securities Rulemaking Board, investors, and other persons or entities entitled to disclosure, and shall ensure that the district's disclosure filings are updated as needed.

The Superintendent or designee shall maintain transaction records of decisions made in connection with each debt issuance, including the selection of members of the financing team, the structuring of the financing, selection of credit enhancement products and providers, and selection of investment products. Each transaction file shall include the official transcript for the financing, interest rates and cost of issuance on the day when the debt was sold ("final number runs"), and a post-pricing summary of the debt issue. In addition, documentation evidencing the expenditure of proceeds, the use of debt-financed property by public and private entities, all sources of payment or security for the debt, and investment of proceeds shall be kept for as long as the debt is outstanding, plus the period ending three years after the financial payment date of the debt or the final payment date of any obligations or series of bonds issued to refund directly or indirectly all of any portion of the debt, whichever is later.

The Superintendent or designee shall annually report to the Board regarding debts issued by the district, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the district's bonds, market update and refunding opportunities, new development for California bond financings, and the district's compliance with post-issuance requirements.

Legal Reference:

EDUCATION CODE

5300-5441 Conduct of elections
15100-15262 Bonds for school districts and community college districts
15264-15276 Strict accountability in local school construction bonds
15278-15288 Citizen's oversight committees
15300-15425 School Facilities Improvement Districts
17150 Public disclosure of non-voter-approved debt
17400-17429 Leasing of district property
17450-17453.1 Leasing of equipment
17456 Sale or lease of district property
17596 Duration of contracts
42130-42134 Financial reports and certifications

ELECTIONS CODE

1000 Established election dates

GOVERNMENT CODE

8855 California Debt and Investment Advisory Commission
53311-53368.3 Mello-Roos Community Facilities Act
53410-53411 Bond reporting
53506-53509.5 General obligation bonds
53550-53569 Refunding bonds of local agencies
53580-53595.55 Bonds
53850-53858 Tax and revenue anticipation notes
53859-53859.08 Grant anticipation notes

CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation
Article 16, Section 18 Debt limit

UNITED STATES CODE, TITLE 15

78o-4 Registration of municipal securities dealers

UNITED STATES CODE, TITLE 26

54E Qualified Zone Academy Bonds

CODE OF FEDERAL REGULATIONS, TITLE 17

240.10b-5 Prohibition against fraud or deceit

240.15c2-12 Municipal securities disclosure

CODE OF FEDERAL REGULATIONS, TITLE 26

1.103 Interest on state and local bonds

1.141 Private activity bonds

1.148 Arbitrage and rebate

1.149 Hedge bonds

1.6001-1 Records

Management Resources:

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS

California Debt Issuance Primer

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016

Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015

Investment of Bond Proceeds, Best Practice, September 2014

Selecting and Managing Municipal Advisors, Best Practice, February 2014

Debt Management Policy, Best Practice, October 2012

Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax Exempt Bond FAQs Regarding Record Retention Requirements

Tax-Exempt Governmental Bonds, Publication 4079, rev. 2016

U.S. GOVERNMENT ACCOUNTABILITY OFFICE PUBLICATIONS

Internal Control System Checklist

WEB SITES

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

Government Finance Officers Association: <http://www.gfoa.org>

Internal Revenue Service: <http://www.irs.gov>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA):
<http://www.emma.msrb.org>

U.S. Government Accountability Office: <http://www.gao.gov>

U.S. Securities and Exchange Commission: <http://www.sec.gov>