

WESTSIDE UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
HILLVIEW MIDDLE SCHOOL
May 16, 2017

Mission Statement: Recognizing the exceptionalism of every child, the mission of Westside Union School District is to educate all students to universally high levels of academic competence. We are committed to comprehensive systems of instructional delivery that include research-based best practices to assure this outcome by “pointing the way, providing the path” to success.

Vision Statement: Our vision is to graduate students who have acquired the knowledge, skills and attitudes necessary to achieve significant career, educational, civic and personal goals, which will enrich our society as positive role models and responsible citizens.

5:00 p.m. – Regular Session
Adjourned to Closed Session
6:00 p.m. – Reconvene to Regular Session

CALL TO ORDER _____ p.m.

I. OPEN SESSION _____ p.m.

- A. Flag Salute
- B. Roll Call

BOARD OF TRUSTEES

| | |
|------------------|-------|
| Steve DeMarzio | _____ |
| John Curiel | _____ |
| Patricia Shaw | _____ |
| Linda Jones | _____ |
| Jennifer Navarro | _____ |

SUPERINTENDENT

| | |
|----------------|-------|
| Regina Rossall | _____ |
|----------------|-------|

II. ITEMS FROM THE FLOOR

Please submit a yellow “Request To Speak To The Board of Trustees” in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board regarding closed session items only. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

III. CLOSED SESSION

Moved by _____ Seconded by _____

Ayes: _____ Noes: _____ Abstain: _____

Opened: _____ Closed: _____

- a. Conference with Labor Negotiators (Gov’t. Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov’t Code §54956.9)
- c. Conference with Real Property Negotiator

- d. Public Employee Discipline/Dismissal/Release/Appointment (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)

IV. RECONVENE TO OPEN SESSION AT _____ p.m.

V. REPORT OF CLOSED SESSION ACTION

VI. PRESENTATIONS

- A. CSBA Masters in Governance Program Certificates
- B. Classified Retirees
- Reading of Resolution 17-95, Classified Employees Week
- C. Classified Employees of the Year
- D. Bond Refunding – Steve Gald

VII. HEARING SESSION/STAFF REPORTS

- A. Board Comments
- B. Staff Reports
 - 1. Assistant Superintendent Administrative Services
 - 2. Assistant Superintendent Educational Services
 - 3. Deputy Superintendent
 - 4. Superintendent

VIII. RECESS

IX. RECONVENE TO OPEN SESSION at _____ p.m.

X. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representatives
- B. California School Employees Association Representatives
- C. Parent Teacher Association Representatives
- D. West Antelope Valley Educational Foundation Representatives

XI. ITEMS FROM THE FLOOR

Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

XII. PUBLIC HEARING

None

XIII. BUSINESS SESSION

- A. Organizational/Governance
 - 1. Agenda

Item 1 Goal #

Moved by _____ Seconded by _____

To approve the Agenda of the Regular Meeting of
May 16, 2017

Ayes: _____ Noes: _____ Abstain: _____

Actions proposed for the Consent Calendar, are items with adopted policies and approved practices of the District and are deemed routine in nature. They will be acted upon in one motion, without discussions, unless members of the Board request an item's removal. The item will then be removed from the motion to approve and after the approval of the consent agenda the item(s) will be heard.

Items 2a -2f Goal #

2. Consent
 - a. Minutes of the Regular Meeting on May 2, 2017 and the Workshop on May 5, 2017
 - b. Fundraising Authorization
 - c. Personnel Report
 - d. Purchase Orders
 - e. Consultant/Contract Schedule
 - f. Conference/Workshop Schedule

Moved by _____ Seconded by _____

Approval of the Consent Items as presented.

Ayes: _____ Noes: _____ Abstain: _____

3. Discussion Item
 - Board Governance

Item 3

B. Educational Services

Item 4

4. Site Plans
 - Quartz Hill
 - Hillview

Moved by _____ Seconded by _____

Approval of the Site Plans for Quartz Hill and Hillview

Ayes: _____ Noes: _____ Abstain: _____

C. Personnel

5. Retirement Resolutions
 - 17-91 – Diana Frazier
 - 17-92 – Ray Herrera
 - 17-93 – Lizabeth Jenkins
 - 17-94 – Lori Nelson

Item 5

Moved by _____ Seconded by _____

Approval of Retirement Resolutions

Ayes: _____ Noes: _____ Abstain: _____

6. Resolution 17-95, Classified Employees Week

Item 6

Moved by _____ Seconded by _____

Approval of Resolution 17-95, Classified Employees
Week

Goal #

Ayes: _____ Noes: _____ Abstain: _____

7. Resolution 17-96 & 17-97, Recognition of Classified Employees of the Year Item 7

Moved by _____ Seconded by _____

Approval of Resolution 17-96 and 17-97, Recognition of
Classified Employees of the Year

Ayes: _____ Noes: _____ Abstain: _____

8. Resolution 17-98, Recognition of the Playground/Crossing Guard Employee of the Year Page 8

Moved by _____ Seconded by _____

Approval of Resolution 17-98, Recognition of the
Playground/Crossing Guard Employee of the Year

Ayes: _____ Noes: _____ Abstain: _____

D. Business

9. Request to Bid: Painting at Del Sur School and Quartz Hill Elementary School Item 9

Moved by _____ Seconded by _____

Approval to Request to Bid: Painting at Del Sur School
and Quartz Hill Elementary School

Ayes: _____ Noes: _____ Abstain: _____

10. Resolution 17-99, Bond Refunding Item 10

Moved by _____ Seconded by _____

Approval of Resolution 17-99, Bond Refunding

Ayes: _____ Noes: _____ Abstain: _____

XIV. INFORMATION SESSION

- A. Items From The Floor – Continued
- B. Dates to Remember:
 - 1. Regular Meeting on June 6, 2017 – Management Recognitions (District Office)
 - 2. Regular Meeting on June 20, 2017 – (District Office)
- C. Board Comments - Continued

XV. NEW BUSINESS
Future Board Meeting Items

XVI. CLOSED SESSION - Continued

XVII. RECONVENE TO OPEN SESSION at _____ p.m.

XVIII. REPORT OF CLOSED SESSION ACTION

XIX. ADJOURNMENT

There being no further business to come before the Board President adjourns the Board at the regular meeting of May 16, 2017, at _____ p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Tonya Williams at (661) 722-0716. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting room.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection on the District Web Site, www.westside.k12.ca.us or in the District Office located at 41914 50th St. West, Quartz Hill, CA 93536 during normal business hours (8:00 a.m. – 4:00 p.m.).

Core Beliefs and Board Goals 2016-2017

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES

❧ A. Revenues will be placed in a separate account to pay for long term post-employment benefits

❖ Annual Report by Business Services

2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT

3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL

❧ A. Build a capacity of board and district staff in developing and monitoring data related to goals and priorities

❧ B. A key concern and priority for this governing board is improving the accuracy and consistency of grading which should measure what students know, as they play a crucial role in every aspect of student's academic lives and future lives as global citizens. Areas of concern are: 1) Grades reflect progressive and mastery of content. 2) They are predictable and understood by parents and third parties. 3) That non-academic factors are graded separately. 4) The system adopted is not overwhelming for teachers.

❖ Annual Report by Educational Services

4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE

❧ A. Modernize Cottonwood Elementary School and receive an annual update to the District's Master Facilities Plan while exploring and securing options to finance the plan.

❖ Annual Report by Business Services

5. **WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE
FINANCIAL ACCOUNTABILITY**
6. **WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY
INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Meeting Agenda

BACKGROUND:

The Board is requested to approve the Agenda for May 16, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Minutes

BACKGROUND:

The Board is requested to approve the Minutes of the Regular Meeting on May 2, 2017, and the Workshop on May 5, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None associated with the approval of Board Minutes.

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
May 5, 2017

I. CALL TO ORDER

At 5:00 p.m. Steve DeMarzio, President, called to order the Regular Board Meeting of the Westside Union School District Board of Trustees.

II. Flag Salute

Jennifer Schmid, Counselor

III. ROLL CALL

Steven DeMarzio, President– Present

John Curiel, Vice President – Present

Patricia K. Shaw, Clerk - Present

Dr. Linda Jones, Member – Present (Arrived at 5:20 p.m.)

Jennifer Navarro, Member - Present

SUPERINTENDENT

Regina Rossall – Present

IV. ITEMS FROM THE FLOOR

WUTA Bargaining – Kim Collins, Marie Norlin

V. OTHERS PRESENT

Bob Dunham, Bill Lindoff, Rowdy Dyer, Drew Warden, Jody Reynolds, Melody Dumayos, Kim Collins, Jennifer Schmid, Lorena Rivas-Dunn, Patricia Bothuel, Esosa Odomore, Kathryn Conner, Michelle Husband, Nicole Allen, Sandra Hughes, Katie Artiga, Felicia Goldovsky, Adrienne Card, Joanne Hill, Darrell Hrabik, Richard Handley, Kim Marsh, Kathe Ruiz, Geri Alt, Sharon Ebert, S. Golub, Rodney Lots, Lori Gudim, Jen Brustuen, Hussein Avvale, Rebecca Livingston, Kristin Studt, Marie Norlin, Jennifer Mann, Michael Mann, Mary Greaver, Kristin G. Frye, Michelle Sessions, Michelle Bruch, Janet Moser, Ann Mendes, Trish Scarfone, Shawn Tyson, Linda Lotzgesell, Karen Underwood, Becky Lathrop, JJ Schramm, J Bartee, Rachel Tucker, Lauri M., Jaime Gall, Jeanice Peterson, Cyndee Dodge, Janet Jordan, Carli Steeker, Lisa Anderson, Rich Anderson, Antoinette Griffin, Lauren Gutierrez, Xavier Flores, Nicole Hernandez, Lisa Harmon, Andrea Paxton, Gail Blaze, Shelly Dearing, Romina Garcia, Jake Briggs, Kristin Kruizinga, Janice Potter, Denise Strattan, Wendy Richman, Deidre Murphy, Shari Nabors, Sandy Jones, Lauren Marriott, Shelley Torres, Judi Hynan, Amy Brouwer, Rebecca Davis, Deborah Haskins, Jennifer Slater-Sanchez, Tom Morreale, Reyna Smith, Ana Penaloza, Geri Rather, Heather Bustanday, Cathy Bennett, Randi Atrops, Kelly Virtue, Jessica Kott, Laura Duran, Tim Barker, Cynthia Haylock-Peters, Melissa Hannah, Robin Kackley, Jaclyn Bennett, Erin Belcher, Debbie Farrow, Jacqueline Guillen, Trudy Valenzuela, Vickie Wyatt, Nancy Shimer, Pat Stanley, Shirley Hill, Denise McWilliams, Lori Mann, Bev Adams, Hope Ausby, Shawny Barcelona, Emily Curry, Susan Burke, Christina Stricklen, Amber Stricklen, Gilbert Stricklen Cristina Marquez

VI. M17-212 - The motion was made by Patricia K. Shaw seconded by John Curiel and carried 4/0 to adjourn to closed session at 5:08 p.m. to consider:

- a. Conference with Labor Negotiators (Gov't Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
- c. Conference with Real Property Negotiator

- d. Public Employee Discipline/Dismissal/Release/Appointment Unrepresented Management (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)

VII. RECONVENE TO OPEN SESSION at 6:07 p.m.

VIII. CLOSED SESSION ACTION

M17-213 - The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to reject Claim Number 1617-02.

IX. PRESENTATIONS

- A. Tarzana Treatment Centers Community Assessment Survey
- B. Teacher of the Year
- C. Certificated Retirees
- D. Dissertation Research –Andrea Paxton, Quartz Hill Principal

X. HEARING SESSION/STAFF REPORTS

A. Board Comments:

Jennifer Navarro – I am so impressed with our teachers. I am glad to be a part of the Westside family.

Linda Jones: I am excited about the journey our retirees are about to begin. Their leaving will be heartfelt. Congratulations to our site Teachers of the Year and to our district Teacher of the Year, Mr. Hanley.

Patricia K. Shaw: I attended the Palmdale Chamber Luncheon. The Westside Band Students who played at the luncheon were excellent. Gina spoke to the chamber about the excellent work of our students.

John Curiel: It is very sad to see many of our experienced teachers who will be retiring. Several of these teachers taught my children. I was happy that we recognized our excellent teaching staff this evening. We are in the human industry and teachers create the future. Teachers are on the front lines and they do change student lives. The students that we are teaching today will take care of us tomorrow. Thank you, teachers, for all that you do.

Steve DeMarzio: We do have the best quality teachers in the valley. To the retirees, you will be missed; you have touched so many lives.

- 1. Assistant Superintendent Administrative Services – Shawn Cabey
 - a. This evening has been really inspiring. There are some wonderful teachers who are retiring; we have big shoes to fill.
 - b. Valley View's teacher logo inspired me. It really reflects what teachers do.
 - c. Cottonwood Phase 3, there are some unforeseen conditions in the buildings and we will need to go back to DSA to get these changes approved. There will be some significant delays getting these items corrected.
- 2. Assistant Superintendent Educational Services - Marguerite Johnson
 - a. I too would like to congratulate our Teachers of the Year and our retirees; how humble they are.
- 3. Deputy Superintendent - Robert Hughes
 - a. It's always an exciting night when we recognize our teachers. It is also a sad night recognizing our retirees, it will be difficult to fill their positions.
- 4. Superintendent – Regina Rossall

Mrs. Rossall reviewed the following items with the Trustees:

- a. I am impressed at how many of our site Teachers of the Year had five or less years working in the district. I thank Marguerite and Lauri along with their staffs for helping these young teachers be the best they can be. Many of the Teachers of the Year were in the college class that I teach. Some of the retirees I have worked with at a site and they taught my children also.
- b. I want to remind the Board that the Westside Heroes dinner is sold out for Thursday, May 4, 2017. I would like to thank everyone who has helped put this event together.
- c. We are busy to the max between now and promotions on June 7, 2017.
- d. Our Hillview staff did an excellent job of stepping in during the incident the end of last week.

XI. RECESS

XII. RECONVENE TO OPEN SESSION at 8:06 p.m.

XIII. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representative – Bob Dunham, President
- B. California School Employee Association Representative – Jeri Holmes, President
- C. Parent Teachers Association Representative
- D. WAVE Representative – Patricia Shaw and Robert Hughes
 - Next Meeting is May 10, 2017
 - Westside Heroes Dinner on May 4, 2017

XIV. ITEMS FROM THE FLOOR - Continued
None

XV. PUBLIC HEARING
None

XVI. BUSINESS SESSION

- A. Organizational/Governance
 1. M17-214 - Item 1. Approval of the amended agenda of the Regular Board Meeting of May 2, 2017, as submitted. The motion was made by John Curiel seconded by Patricia K. Shaw and carried 5/0.
 2. M17-215 - Items 2a – 2f. The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to approve the consent agenda.
 - 2a Minutes of the Regular Meeting on April 18, 2017
 - 2b Fundraising Authorization
 - 2c Personnel Report
 - 2d Purchase Orders
 - 2e Consultant/Contract Agreement Schedule
 - 2f Conference/Workshop Schedule - Revised
 3. M17-216 - Item 3. The motion was made by John Curiel seconded by Patricia K. Shaw and carried 5/0 to approve the second and final reading of Board Bylaws:
 - BB 9323, Meeting Conduct
 - BB/E 9323.2, Actions by the Board
 - BB 9324, Minutes and Recordings
 - BB 9400, Board Self-Evaluation

4. Item 4. The motion was made by seconded by and carried 5/0 to approve the County of Los Angeles Public Health and Tarzana Treatment Centers Community Assessment Survey. – **Dies for a lack of a motion.**
5. Item 5. Discussion Item
 - Board Governance:

XVII. EDUCATIONAL SERVICES

6. M17-217- Item 6. The motion was made by John Curiel seconded by Patricia K. Shaw and carried 5/0 to approve Resolution 17-75, Teacher of the Year
7. M17-218 - Item 7. The motion was made by Jennifer Navarro seconded by John Curiel and carried 5/0 to approve Resolution 17-76, National Teacher Day, Teacher Appreciation Week and California Day of the Teacher Proclamation

XVIII. PERSONNEL

8. M17-219 - Item 8. The motion was made by John Curiel seconded by Jennifer Navarro and carried 5/0 to approve Retirement Resolutions:
 - 17-77, Richard Anderson
 - 17-78, Wendy Chance
 - 17-79, Tyna Chang
 - 17-80, Janet Diaz
 - 17-81, James Jacobs
 - 17-82, Janet Jordan
 - 17-83, John Jordan
 - 17-84, Linda Louder
 - 17-85, Jean Newhouser
 - 17-86, Susan Reno
 - 17-87, Laura Riggs
 - 17-88, Helen Schafer
 - 17-89, JJ Schramm
 - 17-90, Willie Scott
9. M17-220 - Item 9. The motion was made by John Curiel seconded by Linda Jones and carried 5/0 to approve the Declaration of Need for Fully Qualified Educators
10. M17-221 - Item 10. The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 5/0 to approve the Declaration of Indefinite Salaries for Retroactive Pay
11. M17-222 - Item 11. The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 5/0 to approve the Variable Term Waiver

XIX. BUSINESS

12. M17-223 - Item 12. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 5/0 to approve the second and final reading of revised Board Policy and Administrative Regulation 3260, Fees and Charges.
13. M17-224 - Item 13. The motion was made by John Curiel seconded by Patricia K. Shaw and carried 5/0 to approve the Notice of Completion: Digital Networks Group, Inc.
14. M17-225 - Item 14. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 5/0 to approve the Rejection of Bid: Proposition 39 HVAC Upgrades at Sundown and Valley View and Roof Replacement at Sundown.

Minutes
Regular Board Meeting
May 2, 2017

15. M17-226 - Item 15. The motion was made by John Curiel seconded by Patricia K. Shaw and carried 5/0 to approve the 2017-2018 Westside Union Teacher Association Calendar.

XX. NEW BUSINESS
None

XXI. UNFINISHED BUSINESS
None

XXII. ADJOURNMENT – The meeting was adjourned in Memory of Suzanne Kelly at 8:29 p.m. in by Steve DeMarzio, President

Patricia K. Shaw, Clerk
May 16, 2017

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
May 5, 2017

I. CALL TO ORDER

At 8:40 a.m. Steve DeMarzio, President, called to order the Workshop of the Westside Union School District Board of Trustees.

II. PLEDGE OF ALLEGIENCE

Jennifer Navarro, Member

III. ROLL CALL

Steve DeMarzio, President – Present
John Curiel, Vice President – Present
Patricia K. Shaw, Clerk – Present
Linda Jones, Member – Present
Jennifer Navarro, Member

Regina Rossall, Superintendent - Present

IV. OTHERS PRESENT

None

V. CLOSED SESSION

M17-227 - The motion was made by Patricia K. Shaw seconded by Linda Jones and carried 5/0 to adjourn to closed session at 8:41 a.m. to consider:

- a. Conference with Labor Negotiators (Gov't. Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment (Gov't Code §54957)
 - Superintendent's Evaluation

VI. WORKSHOP

A. Board Self Evaluation

- Conversations about governance effectiveness
- Review working relationships among governance team members

B. Governance Norms and Protocols

C. Governance Handbook

D. Mission Statement

E. Board and Superintendent to discuss progress on goals

F. Framing, Philosophical and Criteria Setting – An initial background discussion to frame efforts on an important issue in the district

G. Develop criteria for Problem-solving, Action-Planning and Decision-Making

VII. ADJOURNMENT –The Workshop of May 5, 2017, is adjourned at 11:04 a.m. by Board President.

Patricia K. Shaw, Clerk
Adopted: May 16, 2017

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Fund Raiser Approval List

BACKGROUND:

Attached for review and approval by the Board are individual requests from school organizations for fund raising activities. Each is presented on the District's pre-approved form.

PROGRAM/EDUCATIONAL IMPLICATION:

Funds raised as a result of the activities benefit the individual schools as described in each form.

COST ANALYSIS/FUNDING SOURCE:

Approval of these activities increases the funding available for the affected schools as noted on each form.

SUPERINTENDENT'S RECOMMENDATION:

Approval

FUND RAISER APPROVAL LIST

Approved at the Board Meeting of May 16, 2017

Joe Walker

Description: Innovations & Possibilities – Mini Carnival
Date: May 19, 2017
Purpose: To raise money to fund Innovations & Possibilities projects.
Requesting Group: Joe Walker ASB

Quartz Hill

Description: Parents Nigh Out
Date: June 2, 2017
Purpose: To raise money to purchase AR Subscription for the 2017-18 school year.
Requesting Group: Quartz Hill PTA

Description: Lip Sync Battle
Date: September 2017
Purpose: To raise funds for support of AR, literacy programs and school rewards.
Requesting Group: Quartz Hill PTA

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588

FUNDRAISING AUTHORIZATION
Middle School

School Joe Walker

Date Thursday, April 20, 2017

Requesting Group INNOVATIONS & POSSIBILITIES

Indicate if requesting group is under the auspices of ☒ ASB ☐ PTA/PTSA/PTO

Date(s) of Fund Raiser May 19, 2017

Event Start Time 2:15 pm - 4:15 pm

Location of Fund Raiser Cafeteria / JWL

Description of Fund Raiser Mini Carnival

Purpose of the Fund Raiser to raise money to fund innovations & possibilities projects

For the benefit of (be specific) Innovations & Possibilities period 2

(Projects: VR Google Cardboard, School Garden, School Mural)

Person Supervising Fund Raiser Ms. Irvin

Person Responsible for the Money MRS. JENKINS

Projected Expenses \$ 100 - 200

Projected Profit \$ 500

Approved by ASB in the meeting minutes of _____

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President _____

Date _____

Signature of ASB Advisor _____

Date _____

Signature of PTA/PTO/PTSA President _____

Date _____

Signature of Principal or Assistant [Signature]

Date 4/27/17

I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

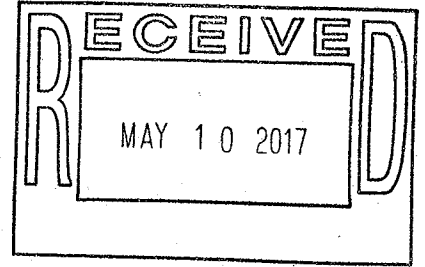
Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

BU-13b 10-14 Original to District Office for Approval at next Board Meeting. An approved copy will be sent back to school site.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 206-3645

FUNDRAISING AUTHORIZATION
Elementary School



School QHE

Date 5/1/17

Requesting Group: ☒ PTA ☐ PTO ☐ PTSA

Date(s) of Fund Raiser 6/2/17 Event Start Time 5 - 9 p.m.

Location of Fund Raiser QHE Classrooms and Cafeteria

Description of Fund Raiser Parents Night Out Fundraiser for Accelerated Reader

Purpose of the Fund Raiser Raise Money to Purchase AR Subscriptions for the 2017/2018 School Year

For the benefit of (be specific) Students in all grade levels K-6

Person Supervising Fund Raiser Robert Raedeke and Mary Bow

Person Responsible for the Money Mary Bow

Projected Expenses \$ depends upon attendance food cost Projected Profit \$ unknown

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFPL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
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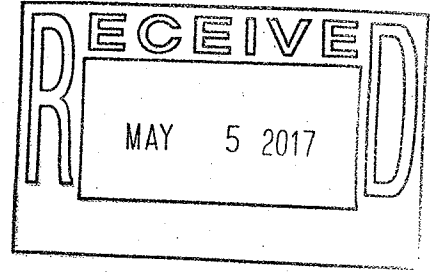
Signature of PTA/PTO/PTSA President Stacey Flad Date 5-1-17

Signature of Principal or Assistant C. Patton Date 5-1-17
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 206-3645



FUNDRAISING AUTHORIZATION
Elementary School

School QHE

Date 5-2-17

Requesting Group: ☒ PTA ☐ PTO ☐ PTSA

Date(s) of Fund Raiser Sept 2017 Event Start Time 8:00 Am - 9:15 Am

Location of Fund Raiser QHE cafeteria

Description of Fund Raiser Lip Sync Battle

Purpose of the Fund Raiser Raise funds for support of AR, literacy programs, and school rewards

For the benefit of (be specific) QHE students

Person Supervising Fund Raiser Katha Ruiz

Person Responsible for the Money Katha Ruiz / Andrea Paxton

Projected Expenses \$ 44.00 duplicating Projected Profit \$ 4956⁰⁰

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of PTA/PTO/PTSA President _____ Date _____

Signature of Principal or Assistant [Signature] Date 5-2-17
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

WESTSIDE UNION SCHOOL DISTRICT
BOARD AGENDA
May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Personnel Report #17-19

BACKGROUND: The Board is requested to approve/ratify the following personnel Recommendations:

MANAGEMENT

CERTIFICATED

| <u>Employment</u> | <u>Position/Location/Effective Date/Salary/Funding/Req. #</u> |
|-------------------|---|
| Duffee, Ami | Certificated Coach, Drama/JW/URGF/Req# 12772 |

| | |
|-------------------|-------------------------------|
| McGovern, Jessica | Teacher, RSP/TBD/July 1, 2017 |
|-------------------|-------------------------------|

| | |
|-----------------|--------------------------------------|
| Scanlon, Kendra | Teacher, Regular Ed/TBD/July 1, 2017 |
|-----------------|--------------------------------------|

| <u>Change</u> | <u>Position/Location/Effective Date/Salary/Funding/Req. #</u> |
|---------------|---|
|---------------|---|

| <u>Leaves</u> | <u>Position/Location/Effective Date/</u> |
|---------------|--|
|---------------|--|

| <u>Separation</u> | <u>Position/Location/Effective Date/</u> |
|-------------------|---|
| Garcia, Dalia | Teacher, Regular Ed/QH/March 31, 2017/Resignation |

CLASSIFIED

| <u>Employment</u> | <u>Position/Location/Effective Date/Salary/Funding/Req.#</u> |
|-------------------|--|
| Arce, Suzanne | Short-Term Instructional Assistant I-Tutor/AH/1 hr/per/day/ Wed & Thurs Only/April 26-June 1, 2017/Sup Grant/Req# 13883 |

| | |
|----------------------|---|
| Carter, De'Antae | Short-Term Campus Climate Assistant/AH/1.75 hrs/per/day/ Step 4/March 6-June 7, 2017/URGF/Req# 13722 |
| Casillas, Hailey | Instructional Assistant II/GA/3.25 hrs/per/day/Step 1/May 1, 2017/ SDC/Req# 13606 |
| Chielli, Maria | Short-Term Instructional Assistant II/ESF/Not to Exceed 20 hrs/ May 1-May 31, 2017/URGF/Req# 13908 |
| Colocho, Kelly | Instructional Assistant II/GA/3 hrs/per/day/Step 1/May 8, 2017/ SDC/Req# 13684 |
| Flores, Noel | Instructional Assistant II/HV/3 hrs/per/day/Step 1/May 2, 2017/ SDC/Req#13418 |
| Ford, Stephen | Playground Supervisor/JW/1.75 hrs/per/day/Step 1/May 1, 2017/ URGF/Req# 13796 |
| Fuentes, Christina | Instructional Assistant II/VV/3 hrs/per/day/Step 1/May 8, 2017/ SDC/Req# 13794 |
| Gleason, Claudia | Short-Term Instructional Assistant II/ESF/Not to Exceed 20 hrs/ April 3-May 30-2017/URGF/Req# 13801 |
| Hall, Noella | Short-Term Playground Supervisor/CW/.5 hrs/per/day/ April 3-June 7, 2017/URGF/Req# 13815 |
| Hardani, Ferial | Short-Term Instructional Assistant II/SD/2.5 hrs/per/day/Step 3/ April 3-April 28, 2017/URGF/Req# 13771 |
| Lawrence, Stephanie | Short-Term Instructional Assistant II/RV/1.48 hrs/per/day/Step 7/ April 10-June 8, 2017/SDC/Req# 13835 |
| Lemus, Stephanie | Short-Term Instructional Assistant I-Tutor/VV/Step 1/ Tues & Thurs Only/April 25-May 23, 2017/Sup Grant/Req# 13898 |
| Lombardo, Angela | Playground Supervisor/AH/1.5 hrs/per/day/Step 1/May 3, 2017/ URGF/Req# 13805 |
| McMillan, Lisa | Extra-Duty Clerk IV-Library/ESF/4 hrs/per/day/Step 3/May 10, 2017/ URGF/Req# 13894 |
| Patao, Maria Katrina | Substitute Child Nutrition/CN/Step 1/May 1, 2017/URGF |
| Penuela, Stephanie | Instructional Assistant II/VV/3.5 hrs/per/day/Step 1/May 8, 2017/ SDC/Req# 13572 |

| | |
|------------------|---|
| Powers, Angela | Campus Climate Assistant/JW/3 hrs/per/day/Step 1/May 8, 2017/ Sup Grant/Req# 13775 |
| Rider, Christian | Instructional Assistant II/VV/3.25 hrs/per/day/Step 1/May 8, 2017/ SDC/Req# 13550 |
| Willis, Najee | Instructional Assistant II/GA/3 hrs/per/day/Step 1/May 8, 2017/ SDC/Req# 13705 |

| | |
|---------------|---|
| <u>Change</u> | <u>Position/Location/Effective Date/Salary/Funding/Req. #</u> |
|---------------|---|

| | |
|---------------|--|
| <u>Leaves</u> | <u>Position/Location/Effective Date/</u> |
|---------------|--|

| | |
|-------------------|--|
| <u>Separation</u> | <u>Position/Location/Effective Date/</u> |
|-------------------|--|

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Purchase Order Approval List

BACKGROUND:

Purchase orders are submitted for pre-approval if the purchase is over \$7,500. Purchase orders are submitted for ratification for items under \$7,500 per the adopted policy. Items that have already been approved by virtue of individual board action/direction are also included on the ratification list, even if their value is over \$7,500

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of:

Approval Items:

| | |
|-----------|-----------|
| All Funds | 23,011.68 |
|-----------|-----------|

Ratification Items:

| | |
|----------------------------------|-----------|
| General Fund (01.0) | 19,316.05 |
| Child Nutrition Fund (13.0) | 0.00 |
| Deferred Maintenance Fund (14.0) | 0.00 |
| Building Fund: Bonds (21.0) | 0.00 |
| Capital Facilities Fund (25.0) | 0.00 |
| County Facilities Fund (35.0) | 0.00 |
| Anaverde Settlement (40.0) | 0.00 |
| CFD's (49.0) | 0.00 |

| | |
|--------------|------------------|
| Total | 42,327.73 |
|--------------|------------------|

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

PURCHASE ORDERS
Approved/Ratified at the Meeting of May 16, 2017

PO's for Board Approval (note: General Fund (01.0) moneys unless otherwise noted)

| <u>P.O. #</u> | <u>Vendor/Location</u> | <u>Description/Funding Source Detail</u> | <u>Amount</u> |
|----------------------|-------------------------------|---|----------------------|
| P52016 | Dimension Data Technology | Servers (2) for Phone Upgrade Technology Maintenance | 23,011.68 |
| Total | | | 23,011.68 |

PO's for Board Ratification

| <u>P.O. #</u> | <u>Vendor/Location</u> | <u>Description/Funding Source Detail</u> | <u>Amount</u> |
|----------------------|--------------------------------|---|----------------------|
| P52007 | Speech Corner LLC | Instructional Materials for Speech | 35.44 |
| | Student Support Services | Medi-Cal Billing Option | |
| P52008 | Apple Inc | iPad (1) | 362.79 |
| | Student Support Services | Special Education | |
| P52009 | Amazon.com Corporate Credit | iPad Case | 21.75 |
| | Student Support Services | Special Education | |
| P52010 | Proactive Work Health Services | Medical Test for Employee | 35.00 |
| | Human Resources | General Funding | |
| P52011 | CDWG Computer Centers Inc | iPad Mini Cases (70) | 2,158.91 |
| | Esperanza | Title I | |
| P52012 | Brian Bastidas | Reimburse: Aeromodeling Club Materials | 500.00 |
| | Hillview | Local Site Funds | |
| P52013 | Brian Bastidas | Reimburse: Flight and Space Materials | 500.00 |
| | Hillview | Local Site Funds | |
| P52014 | Kevin Bice | Reimburse: Lego League Competition | 1,550.00 |
| | Hillview | Local Site Funds | |
| P52015 | AVSTA | Field Trip Transportation: April 1-15, 2017 | 6,124.80 |
| | All Sites | Reimbursable and Supplemental Grant | |
| M19990 | B&M Lawn and Garden Center | Blades for Hustler Mower | 129.06 |
| | Maintenance | Operations | |
| M19992 | AutoZone | Maintenance Supplies - April | 175.78 |
| | Maintenance | Operations | |
| M19993 | Consolidated Electric | Electrical Supplies - April | 2,832.59 |
| | Various Sites | Operations/Maintenance | |
| M19995 | Desert Lock | Schlage Replacement Bolts | 92.43 |
| | Maintenance | Maintenance | |
| M20002 | Lancaster Plumbing | Plumbing Supplies - April | 988.24 |
| | Various Sites | Maintenance | |
| M20003 | Lowes | Maintenance Supplies - April | 167.15 |
| | Maintenance | Operations | |
| M20005 | Omega Maintenance | Maintenance Supplies - April | 53.29 |
| | Maintenance | Operations | |
| M20035 | Tel Pro | Extron Switch | 1,715.82 |
| | Maintenance | Maintenance | |
| M20071 | Meldon Glass | Installed Laminated Fire Rated Glass in Conference Room | 130.00 |
| | Joe Walker | Maintenance | |
| M20072 | Meldon Glass | Pass Thru and Fixed Windows Installed | 1,233.00 |
| | District Office | Operations | |
| M20069 | Sierra Towing | Tow Truck #66 | 110.00 |
| | Maintenance | Operations | |
| M20078 | David Sterk Construction | Roller Rental | 400.00 |
| | Hillview | Operations | |
| Total | | | 19,316.05 |

CHILD NUTRITION (13)
DEFERRED MAINTENANCE (14)
BUILDING FUND: BONDS (21)
CAPITAL FACILITIES (25)
COUNTY FACILITIES (35)
ANAVERDE SETTLEMENT (40)
CFD's (49)

No Purchase Orders for Funds 13, 14, 21, 25, 35, 40, or 49

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Consultant/Contract Agreement Schedule

BACKGROUND:

Consultant agreements and contracts are brought to the Board in accordance with Board Policy 3312 for various purposes including student assemblies, in-house staff workshops, and vendor provided services.

PROGRAM/EDUCATIONAL IMPLICATION:

These Consultant Agreements and Contracts provide support to the District's Educational Program

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures and incoming funds of:

| | |
|---------------------------------|--------------------------|
| Student Assemblies | 0.00 |
| In-house Staff/Parent Workshops | 0.00 |
| Vendor Provided Services | 689,059.79 |
| Rental/Lease Contracts | 0.00 |
| Total | <u>689,059.79</u> |

| | |
|----------------|--------------------|
| Incoming Funds | <i>0.00</i> |
|----------------|--------------------|

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONSULTANT/CONTRACT AGREEMENT SCHEDULE

Ratified/Approved at the Board Meeting of May 16, 2017

| <u>Dates</u> | <u>Name/School Site</u> | <u>Description/Funding Source</u> | <u>Cost</u> | <u>Income</u> |
|--------------------|---|--|-------------|---------------|
| 2017-2018 | Adobe Systems Inc Technology | Adobe Sign Enterprise Technology Maintenance | 3,600.00 | |
| Spring/Summer 2017 | Digital Networks Group Inc Gregg Anderson | Projector Upgrade Project Technology Maintenance | 72,896.55 | |
| 2017-2018 | Dimension Data Technology | Phone, Voicemail, and E-911 Software Upgrades Technology Maintenance | 31,169.78 | |
| 2017-2024 | Discovery Education Educational Services | Science and Social Studies Techbook Subscriptions/Training Lottery - Textbooks/Curriculum | 535,008.20 | |
| 2017-2018 | Los Angeles County Office of Education District Office | Joint Educational Transit (JET) Services General Funding | 3,400.00 | |
| 2017-2018 | Los Angeles County Office of Education Business Services | PeopleSoft Financial System General Funding | 39,465.26 | |
| 2016-2017 | School Services of California District | Collective Bargaining Support General Funding | 2,400.00 | |
| Spring/Summer 2017 | The Listening Connection LLC Student Support Services | Auditory Services for Student during Extended School Year Special Education | 1,120.00 | |

Change

No Changes

| | | | | |
|--------------|--|--|-------------------|-------------|
| Total | | | 689,059.79 | 0.00 |
|--------------|--|--|-------------------|-------------|

Individual Services Agreements

These individual service agreements fall under previously Board approved Master Contracts. All agreements are funded through Special Education general funds.

| <u>Nonpublic School/Agency</u> | <u>Service</u> | <u>Student ID</u> |
|--------------------------------|--|-------------------|
| The Sunrise School | Non-Public School Services for Student | WILSG032807M001 |

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Conference/Workshop Schedule

BACKGROUND:

Conference requests are processed in compliance with Board Policy 3350.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going staff development is a key to the success of the District's programs.

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of \$595.00.

ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONFERENCE/WORKSHOP SCHEDULE
Ratified/Approved at the Board Meeting of May 16, 2017

| <u>Dates/Location</u> | <u>Title/Attendees/Funding Location</u> | <u>Fund. Source</u> | <u>Registration</u> | <u>Lodging</u> | <u>Meals</u> | <u>Mileage</u> | <u>Parking</u> | <u>Subs</u> | <u>Other</u> |
|---------------------------------|---|------------------------------|---------------------|----------------|--------------|----------------|----------------|-------------|--------------|
| May 6, 2017 Palmdale | Antelope Valley Ed Tech Summit Kristie Jakeway, Vicki Hendrix, Hyacinth Schumaker, Brianne Stanley, Christina Stricklen, Janet Moser, Seleana Alden, Dale Lister, Jill Burrows, Ami Duffee, Melody Dumayas, Annelena Fors, Trevis French, Bethany Gonzalez, Cynthia Grubbs, Virginia Irvin, Kristen Belcher Educational Services | Educator Effectiveness Grant | 595.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| July 19-20, 2017 Bakersfield | Arc Flash NFPA 70E Electrical Safety Marlin Mason Maintenance | General Funding | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Changes | No Changes | | | | | | | | |
| | | Subtotals | 595.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Grand Total | 595.00 | | | | | | |

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Discussion Items:

- Board Governance

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Marguerite Johnson, Assistant Superintendent Educational Services

SUBJECT: Site Plans for Hillview Middle and Quartz Hill Elementary Schools

BACKGROUND:

Throughout the year, our schools look in depth at student achievement. As a result of that focus on student achievement, School Site Councils utilize that information to assist in the development of the school plan (Single Plan for Student Achievement), which incorporates student improvement goals with a spending plan. As required by the Every Student Succeeds Act (ESSA), all plans must be aligned with the LEA Plan approved by the Board in March 2010. Emphasis in the Single Plan must be on language arts and math, and include strategies to improve performance of student groups that are not meeting grade level standards as measured by the Smarter Balanced Assessment. School Site Councils have also been working to align Site Plans with the Local Control Accountability Plan once it has been developed.

PROGRAM/EDUCATIONAL IMPLICATION:

The sites' Single Plans reflect:

- Alignment with the District's areas of instructional focus:
 - Critical reading and writing in and across all content areas
 - Inquiry grounded in evidence from text and other sources
 - Rigor and real-world application in all content areas
 - Integration of technology by teachers and students through lesson presentations and student products
- Alignment with the Local Education Association Plan (LEAP) Addendum
- Differential Instruction for English Learners and at-risk students
- Intervention plans for those students at risk of not meeting grade level expectations

The Hillview SPSA is for the 2017-2018 school year.

The Quartz Hill SPSA is the plan for 2016-2017 school year that has been revised to address deficiencies identified in our recent Federal Program Monitoring. Specifically, Title I expenditures have been clearly identified in the Plan and the budget page corrected to include the Title I allocation that was reported in last years Consolidated Application. Also, Appendix I of the Plan includes the Annual Evaluation of the site's Title I program.

COST ANALYSIS:

These plans contain the spending plans for each of the school sites, and will be balanced to the income received.

ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES RECOMMENDATION:

Approval

SEPARATE ATTACHMENT

Site Plans for:
Hillview
Quartz Hill

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Resolutions for Retiring Employees

BACKGROUND:

The attached resolutions commemorate the service of two Westside employees. We would like to honor the following:

17-91 – Diana Frazier
17-92 – Ray Herrera
17-93 – Lizabeth Jenkins
17-94 – Lori Nelson

PROGRAM/EDUCATIONAL IMPLICATION:

These employees have served the District in a variety of ways; from providing direct instruction, leadership and support to our programs, they have contributed significantly in the education of our students. We thank them for their years of service and wish them well in retirement.

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

Retirement Resolutions

Will be handed out at the Board Meeting

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Resolution 17-95, Classified School Employees Week

BACKGROUND:

It is a pleasure to recognize the classified staff of the Westside Union School District for their remarkable talents and dedication to the profession of education. We request that the Board adopt Resolution 17-95 to set aside the week of May 20-27, 2017, as Classified School Employees Week.

PROGRAM/EDUCATIONAL IMPLICATION:

Classified employees support the district through direct instructional assistance in classrooms and computer labs, supervising playgrounds and crosswalks, running the libraries, maintaining school, health and department offices. They provide cafeteria services, custodial, grounds, warehouse and maintenance work, and technology support. Their contributions are effective without measure.

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

**Board of Trustees**

John Curiel
Steve DeMarzio
Linda Jones
Jennifer Navarro
Patricia K. Shaw

District Office

41914 N. 50th St. West
Quartz Hill, CA 93536
661-722-0716
www.westside.k12.ca.us

Regina L. Rossall

District Superintendent

Robert Hughes

Deputy Superintendent
Human Resources

Marguerite Johnson

Assistant Superintendent
Educational Services

Shawn Cabey

Assistant Superintendent
Administrative Services

School Sites**Anaverde Hills School**

Kristin Kruizinga, Principal

Cottonwood School

Laura Duran, Principal

Del Sur School

Jessica Kott, Principal

Esperanza School

Nicole Hernandez, Principal

Gregg Anderson Academy

Co-Principals:
Shelly Dearing
Tom Morreale

Hillview Middle School

Co-Principals:
Rodney Lots
Jennifer Slater-Sanchez

Joe Walker Middle School

Steve Wood, Principal

Leona Valley School

Cathy Bennett, Principal

Quartz Hill School

Andrea Paxton, Principal

Rancho Vista School

Cathy Bennett, Principal

Sundown School

Timothy Barker, Principal

Valley View School

Rebecca Davis, Principal

Westside Academy

Deborah Rutkowski-Hines
Principal/Teacher

RESOLUTION 17-95 IN RECOGNITION OF “CLASSIFIED EMPLOYEES WEEK”

WHEREAS, From child nutrition to office staff, classified employees provide valuable services and keep our schools running smoothly; and

WHEREAS, Classified employees provide a positive instructional environment and are a vital link in the education of a child every day. Whether they are working with a preschooler, elementary or middle school student, these extraordinary workers make a difference in our schools and communities and strive for excellence in all areas relative to the educational community; and

WHEREAS, CSEA represents classified employees in a wide range of job classifications, including:

- Serving students hot and nutritious meals.
- Providing for the health and well-being of our students and staff each day.
- Provide students with extra one-on-one instruction in virtually all educational programs from preschool through 8th grade.
- Working directly with second language and special education students.
- Checking out library books.
- Supervising the playground.
- Paying the bills.
- Balancing the books.
- Guaranteeing students a clean, safe and healthy environment from which to learn.
- Providing many specialized services from campus supervisor to computer programming.
- Serve a vital role in providing for the welfare and safety of Westside Students.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Westside Union School District extends their sincere appreciation to the classified employees and declares May 21-27, 2017, as “Classified School Employees Week.”

This resolution is adopted on the 16th day of May 2017, in the community of Palmdale, California.

Steve DeMarzio, President

John Curiel Vice President

Patricia K. Shaw, Clerk

Linda Jones Member

Jennifer Navarro, Member

BOARD AGENDA

May 16, 2017

TO: Board of Trustees

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Resolutions 16-96 & 17-97, Recognition of "2017 Classified Employees of the Year"

BACKGROUND:

Westside Union School District recognizes the following recipients for Classified Employees of the Year.

PROGRAM/EDUCATIONAL IMPLICATION:

Recipient's who have continued in their dedication to Westside Union School District's commitment to quality education are worthy of recognition by the Classified Staff for their contribution. These resolutions salute their dedication and professionalism as well as their accomplishments.

COST ANALYSIS:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

Resolutions 17-96 & 17-97
Recognition of Classified Employees of the Year

Will be handed out at the Board Meeting

BOARD AGENDA

May 16, 2017

TO: Board of Trustees

PREPARED BY: Robert Hughes, Assistant Superintendent of Human Resources

SUBJECT: Resolution 17-98, Recognition of "2017 Crossing Guard or Playground Supervisor of the Year"

BACKGROUND:

Westside Union School District recognizes the following recipient for Playground Supervisor of the Year. This resolution acknowledges the recipient's contributions.

PROGRAM/EDUCATIONAL IMPLICATION:

Crossing Guards and Playground Supervisors are recognized for their dedication and commitment to the Westside Union School District. This resolution salutes their dedication and professionalism as well as their accomplishments.

COST ANALYSIS:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

Resolutions 17-98
Recognition of Crossing Guard or
Playground Supervisor
Employee of the Year

Will be handed out at the Board Meeting

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Wayne Trussell
Director, Maintenance and Operations

SUBJECT: Request to Bid: Painting at Del Sur School and Quartz Hill Elementary School

BACKGROUND:

For the purpose of preventative maintenance, and as part of the District's Beautification Project, the Maintenance and Operations Department is requesting approval to go out to bid for the painting of Del Sur School and Quartz Hill Elementary School.

PROGRAM/EDUCATIONAL IMPLICATION:

Bidding provides for competitive pricing for the painting of Del Sur School and Quartz Hill Elementary School

COST ANALYSIS/FUNDING SOURCE:

\$325,000.00 / General Fund - Restricted Routine Maintenance

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

BOARD AGENDA

May 16, 2017

TO: BOARD OF TRUSTEES

PREPARED BY: Shawn Cabey, Assistant Superintendent Administrative Services

SUBJECT: Resolution 17-99, Series 2017 - General Obligation Refunding Bonds

BACKGROUND:

On November 8, 2008 an election was held within the Westside Union School District which resulted in the approval of a ballot proposition authorizing the issuing of up to \$63,000,000 in bonds to finance the specific construction, repair and modernization projects described in Measure WS.

Given the current interest rate environment and credit quality of the District, there may exist an opportunity to refund some portion of the 2008 Series B bonds which, although it would not have any direct financial impact on the District, nevertheless may be in the best long-term interests of the taxpayers within the District.

The accompanying resolution and other actions would authorize the California Financial Services financial advisory team to proceed with the refunding activity if the parameters for the refunding fall within the specifications authorized in the accompanying documents.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None (Fees for service are derived from proceeds)

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOND REFUNDING

**Initial Resolution of Board of Trustees
Authorizing the Development of the
Refunding Plan**

RESOLUTION NO. 17-99

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTSIDE UNION SCHOOL DISTRICT APPOINTING AND EMPLOYING CERTAIN CONSULTANTS IN CONNECTION WITH THE DEVELOPMENT OF THE DISTRICT'S BOND REFUNDING PLAN AND APPROVING CERTAIN RELATED ACTIONS

WHEREAS, on November 8, 2008, an election was held within the Westside Union School District ("District") in which qualified electors approved a ballot proposition authorizing the issuance of up to \$63,500,000 in bonds to finance specific construction, repair and modernization projects approved by the voter ("Measure WS");

WHEREAS, on June 15, 2010, the Board of Trustees adopted a resolution approving the issuance of the General Obligation Bonds, 2008 Election, Series B ("2008 Series B Bonds");

WHEREAS, on April 12, 2010, the District issued the 2008 Series B Bonds in the amount of \$34,998,930.95;

WHEREAS, as a result of a favorable interest rate environment and improvements in the credit quality of the District it is in the public interest to explore the opportunity to refund the 2008 Series B Bonds ("Refunding Plan");

WHEREAS, the District desires to appoint and employ certain consultants to assist the District in developing, structuring, and implementing the issuance of bonds ("Proposed Bonds") for the purpose of refunding the 2008 Series B Bonds; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to undertake such actions for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Westside Union School District, as follows:

Section 1. All of the recitals herein contained are true and correct and the Board of Trustees so finds.

Section 2. California Financial Services is hereby appointed as the District's Financial Advisor to provide the services required for: (i) the development and implementation of the Refunding Plan; and (ii) the issuance of the Proposed Bonds. The Assistant Superintendent, Administrative Services of the District is hereby authorized and directed, for and in the name and on

Advisor to provide the services required for: (i) the development and implementation of the Refunding Plan; and (ii) the issuance of the Proposed Bonds. The Assistant Superintendent, Administrative Services of the District is hereby authorized and directed, for and in the name and on behalf of the District, to enter into a contract with such firm for the provision of services as the District's Financial Advisor.

Section 3. The Assistant Superintendent, Administrative Services of the District is hereby authorized and directed, jointly and severally, to do any and all things, which he/she may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution including the hiring of additional consultants as needed.

Section 4. All actions heretofore taken by the officers, employees and agents of the District with respect to the Refunding Plan the issuance of the Proposed Bonds are hereby approved, confirmed and ratified.

Section 5. This resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED this 16th day of May 2017

[Seal]

Steve DeMarzio, President of the Board of Trustees
Westside Union School District

Patricia Shaw, Clerk of the Board of Trustees
Westside Union School District

CLERK'S CERTIFICATE

I, Patricia Shaw, Clerk of the Board of Trustees of the Westside Union School District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of said District duly and regularly held at the regular meeting place thereof on the 16th day of May, of which meeting all of the members of said Board of Trustees had due notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

An agenda of said meeting was posted at least 72 hours before said meeting at School Sites, District Office and the website in Lancaster, Quartz Hill and Palmdale, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since that date of its adoption, and the same is now in full force and effect.

Dated: May 16, 2017

Patricia Shaw, Clerk of the Board of Trustees
Westside Union School District

[Seal]